



TOWN OF OAK BLUFFS

ANNUAL TOWN REPORT 2003





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ANNUAL FINANCIAL REPORT
of the
TOWN OF
OAK BLUFFS



For the Year Ending December 31, 2003

With Which are Included the
ANNUAL SCHOOL REPORT

MARTHA'S VINEYARD PRINTING COMPANY

ANNUAL FINANCIAL REPORT
of the
TOWN OF
OAK BLUFFS



Photo Credits

Fred W. Bopp
Erin Kokoszka

The year ending December 31, 2015

ANNUAL FINANCIAL REPORT
TOWN OF OAK BLUFFS

PREPARED BY THE TOWN CLERK

IN MEMORIAM

We respectfully remember those citizens who gave of themselves
and their time to serve Oak Bluffs.

WENTWORTH TOWNSEND TRIPP

Constable

Finance Committee

PETER LUCAS DEBETTENCOURT

Old Elementary School/Town Hall Reuse Committee

RAYMOND ARTHUR TEATOR

Highway Department

Council on Aging

NORMAN FRIEDMAN

Council on Aging

Blue Ribbon Committee

JANE MACKNIGHT MCGRATH

Council on Aging

NANCY BROOKER BLANKENSHIP

Resident Homesite Committee

Blue Ribbon Committee

ROBERT ALEXANDER BODKIN

Blue Ribbon Committee

JEAN YVONNE EPPERS

Building Department

2003

STATE OFFICIALS

U. S. Senator

Edward M. Kennedy
315 Russell Senate Office Building
Washington, D.C. 20510
202-224-4543
2500 JFK Building
Boston, MA 02203
617-565-3170

U. S. Senator

John Kerry
United States Senate
Washington, D.C. 20510-2102
202-224-2712
One Bowdoin Square, 10th Floor
Boston, MA 02114
617-565-8519

STATE HOUSE, BOSTON, MA 02133

Governor

Mitt Romney
Office of the Governor
Room 360
617-727-6250
FAX
617-727-9725
E-MAIL
Goffice@state.ma.us

Lieutenant Governor

Kerry Murphy Healey

Secretary

William Francis Galvin
Secretary of the Commonwealth
Room 337
617-727-7030

Auditor

A. Joseph DeNucci
Auditor of the Commonwealth
Room 229
617-727-2075

Treasurer

Timothy P. Cahill
Room 227
617-367-6900

Attorney General

Thomas F. Reilly
One Ashburton Place
Boston, MA 02108-1698

Representative in Congress for the 10th District

William D. Delahunt - Democrat
1317 Longworth House Office Building, Washington, DC 20515
146 Main Street, Hyannis, MA 02601
202-225-3111
8108-169800-870-2626
FAX
202-225-5658
508-790-1959
E-MAIL
william.delahunt@mail.house.gov

Senator in General Court, Cape & Islands

Robert O'Leary - Democrat

Room 413-E, State House, Boston, MA 02133

617-722-1570

FAX

617-722-1271

E-MAIL

ROleary@senate.state.ma.us

Representative in General Court, Barnstable, Dukes & Nantucket District

Eric T. Turkington - Democrat

Room 473-F, State House, Boston, MA 02133

617-722-2210

FAX

617-722-2239

E-MAIL

Rep.EricTurkington@hou.state.ma.us

County Commissioners

John S. Alley - West Tisbury (04)

Leslie Leland - West Tisbury (06)

Paul A. Strauss - Oak Bluffs (06)

Roger W. Wey - Oak Bluffs (04)

Leonard Jason, Jr. - Chilmark (04)

Nelson W. Smith - Edgartown (06)

Robert Sawyer - Tisbury (06)

TOWN OFFICERS

TOWN OFFICERS 2003

	Term Expires
Moderator	
David F. Richardson	2004
Members of the Board of Selectman	
Todd Rebello	2004
Richard D. Combra, Chairman	2005
Michael McKee Dutton	2005
Gregory Coogan	2006
Roger W. Wey	2006
Town Clerk	
Deborah deB. Ratcliff	2005
Collector of Taxes and Collector of Accounts	
Marguerite T. Cook	2004
Members of the Board of Health	
Joseph Alosso	2004
Sari Diane Budrow, Chairman	2005
William White	2006
Park Commissioners	
Richard D. Combra, Jr., Chairman	2004
Michael Marchand	2005
Allan A. deBettencourt	2006
Cemetery Commissioners	
James Maseda	2004
Melanie M. Bilodeau	2005
Jesse B. Law III, Chairman	2006
Constables	
Sari D. Budrow	2004
Richard Mavro	2004
Tree Warden	
Joseph M. deBettencourt	2006
School Committee	
Timothy J. Dobel	2004
Priscilla L. Sylvia	2005
Judith Ann O'Donoghue	2006

Martha's Vineyard Land Bank Commission

Priscilla L. Sylvia	2004
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Member of the Martha's Vineyard Commission

Richard J. Toole	2004
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Finance and Advisory Committee

Manuel S. deBettencourt	2204
Mark Seward	2004
Thad Harshbarger	2004
Russell Rogers	2004
Joseph Alosso	2004
John R. Lolley, Chairman	2005
T. George Davis	2005
Thomas E. Wilson (Resigned)	2006
Frank H. Case III	2006
Mary E. Davisson, Chairman	2006

Planning Board

John C. Bradford, Chairman	2004
Martin Nadler	2005
Richard D. Combra, Jr.	2006
Kenneth Rose	2007
David Wessling	2008

Wastewater Commission

Peggy B. Amos	2004
Russell R. Rogers	2005
John W. Leite III	2006

WATER DISTRICT OFFICERS 2003

Moderator

Duncan Ross	2004
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Commissioners

Michael S. deBettencourt	2004
Madison E. Alwardt	2005
Kevin H. Johnson	2006

APPOINTMENTS

January 1, 2002 - December 31, 2003

M. Casey Sharpe	Town Administrator	July 15, 2005
Deborah Willoughby	Assistant Town Accountant	April 3, 2006
Keith Laslovich	Animal Control Officer	
Melanie M. Bilodeau, Chairman Jesse B. Law, III M. Casey Sharpe	Board of Assessors	June 30, 2006 June 30, 2004 June 30, 2006
Richard D. Combra, Chairman* John Bradford#* Donald D. Lambert* John F. Newson*** Ambrose William Seward****	Capital Improvement Program Committee	
Peter M. Martell	Director of Emergency Management	April, 2006
Joan Hughes, Chairman John M. Boardman Paul A. Strauss Mark Wallace, Vice-Chairman Sarah E. Williams Robert Ford John Breckenridge	Conservation Commission	June 30, 2004 June 30, 2006 June 30, 2005 June 30, 2006 June 30, 2004 June 30, 2004 June 30, 2006
Renee Balter, Section "B" Sari D. Budrow* Ann Margetson, Section "" Richard Mavro## Ronald H. Mechur, Section "C" Robyn B. Nash, Section "C: Theodore Z. Penn, Section "A: Barbara Whitmore Judy Shemit, Section "A:	Copeland Plan District Review Board	Open Ended Open Ended Open Ended Open Ended Open Ended Open Ended Open Ended Open Ended Open Ended
Renee Balter Barbara Baskin James N. C. Brown S. David Wilson	Cottage City Historical Commission	June 30, 2006 June 30, 2006 June 30, 2005 June 30, 2004

Kathleen A. Burton	June 30, 2005
Philip J. Regan	June 30, 2004
David Wessling	June 30, 2004

Council on Aging

Audrey S. LeVasseur	June 30, 2004
Dolores Valeriano	June 30, 2006
James McLauren	June 30, 2005
Diane Ball	June 30, 2006
Glenna Barken	June 30, 2006
Chauncy L. Christian	June 30, 2006
Patricia M. Dorsey	June 30, 2006

Town Counsel

Ronald H. Rappaport	Open Ended
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Dukes County Regional Housing Authority

Amborse William Seward	Open Ended
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Economic Development Committee

Tom Wilson	Resigned
Paul Strauss	
Timothy Dobel	June 30, 2006
Renee Balter	June 30, 2006
Richard Combra, Jr.	June 30, 2004
Paul Lofgren	June 30, 2006
Peter Martell	June 30, 2006
Robert Iadiciccio	June 30, 2006

Fire Chief

Dennis P. Alley, Chief
 Ralph D. Norton, Deputy Chief
 James Moreis, Sr., Assistant Deputy
 Gilbert Forend, Assistant Deputy

Fire Inspector##

Barry Bissaillon, Fire Inspector
 Peter M. Bergeron, Assistant

Gas Inspector##

James Moreis, Sr.

Harbor Management Committee*

Barbara A. Gibson, Chairman	
James J. Dorsey	June 30, 2004
David Pothier	June 30, 2004
Gary Simmons	June 30, 2004
Frederic A. Sonnenberg	June 30, 2004
Rene BenDavid	June 30, 2005

Harbormaster*

Todd Alexander	Open Ended
David Grunden, Assistant	Open Ended

Herring Run Committee*

David W. Grunden, Herring Warden	Open Ended
Deacon Perotta	Open Ended
David Pothier	Open Ended

Historic District Study Committee

Skip Finley	June 30, 2003
David Wessling	June 30, 2003
S. David Wilson	June 30, 2003
Renee Balter	June 30, 2003
Alison Shaw	June 30, 2003
Susan E. Thompson	June 30, 2003

Historical Committee*

Renee E. Balter	June 30, 2004
Joan Desautelle	June 30, 2004
Priscilla L. Sylvia	June 30, 2004
S. David Wilson	June 30, 2004
Susan E. Thompson	June 30, 2004
Pamela Melrose	June 30, 2004

Inspector of Buildings and Zoning

Richard R. Mavro	April, 2006
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Inspector of Wiring##

James J. Rogers
Dennis P. Alley, Assistant

Library Board of Trustees*

Karen Achilles	June 30, 2004
Joan Desautelle	June 30, 2006
Della B. Hardman	June 30, 2004
S. David Wilson	June 30, 2006
Richard Ball	June 30, 2005

Martha's Vineyard Commission*

Deacon Perotta	December 31, 2004
Alan Schweikert	Resigned
Roger Wey	December 31, 2003

Martha's Vineyard Steamship Authority Port Council

Marc Hanover	Open Ended
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Martha's Vineyard Land Bank Advisory Committee

Polly Bassett	Open Ended
Richard F. Coutinho	Open Ended
Elizabeth D. Durkee##*	Open Ended
Joseph Alosso	Open Ended
Robert V. Hammett	Open Ended

Ocean Park Committee*

Gail M. Barmakian	Open Ended
Nancy Billings	Open Ended
Richard Combra, Jr.	Open Ended
Allan A. deBettencourt	Open Ended
Michael S. deBettencourt	Open Ended
Joan Lanza	Open Ended
John W. Leite, III	Open Ended
Priscilla L. Sylvia	Open Ended
Judith Williamson	Open Ended

Park Commissioners		
Allan deBettencourt		April, 2006
Richard Combra, Jr.		April, 2004
Michael Marchand		April, 2005
Personnel Board		
Megan Alley***		June 30, 2006
Carl Green***		June 30, 2006
T. George Davis		June 30, 2006
Plan Review Committee		
Sari D. Budrow"		June 30, 2004
Richard Combra, Jr.##		
Kevin Cusack##*		
Richard R. Mavro##		Open Ended
David Wessling, Alternate##*		
Paul Strauss		
Plumbing Inspector		
James Moreis, Jr.		
Peter M. Bergeron, Assistant		
William Norton, Assistant		
Chief of Police*		
Erik G. Blake		June 30, 2006
Board of Registrars*		
Katherine G. Manning		June 30, 2006
Mathilde E. Smith		June 30, 2005
Deborah deB Ratcliff		June 30, 2005
Margaret A. Stafursky		June 30, 2004
Resident Homesite Committee*		
Jesse B. Law		June 30, 2006
Tyler J. Dean		June 30, 2006
Anthony Ferreira		June 30, 2006
Allen A. deBettencourt		June 30, 2004
Demaris Wehr		June 30, 2004
Shellfish Committee*		
Paul Humber		June 30, 2006
Mark G. Landers		June 30, 2006
Joseph Leonardo, III		June 30, 2006
Earl V. Peters		June 30, 2006
John M. Gibson		Resigned
Leonard J. Baker		Resigned
Shellfish Constable*		
David W. Grunden		June 30, 2006
Francis Earl Scott		June 30, 2006
Sign Review Committee		
John Bradford#*		
Sari Budrow '^		
Richard Combra, Jr.		

Richard Mavro##
Alan J. Schweikert'^
Alison Shaw~^
Joseph Uranker

Town Hall Renovation Committee

Richard Combra, Jr.	June 30, 2004
David Wessling	June 30, 2004
Edward J. O'Melia, III	June 30, 2004
Alison Shaw	June 30, 2004
Eleanor S. Beth, Alternate	June 30, 2004
S. David Wilson	June 30, 2004

Town Treasurer*

Donna Michalski

Veteran's Agent*

JoAnn Murphy	Open Ended
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Zoning Board of Appeals*

Jane E. Lofgren, Chairman	June 30, 2006
Gail M. Barmakan	June 30, 2006
Larry Johnson	June 30, 2004
William C. Sullivan, Alternate	
Mabelle A. Thompson, Alternate	

GENERAL GOVERNMENT

SELECTMEN'S REPORT

Greetings to the citizens of the Town of Oak Bluffs:

The year 2003 brought the usual share of challenges and accomplishments to our town.

We celebrated the election of Gregory Coogan, a math teacher in the Tisbury School system, to the Board of Selectmen. He fills the position left vacant by the retirement of Kenneth Rusczyk

We were delighted at the temporary resolution of the "blinker light", long an area of concern to Oak Bluffs, if not the whole Island. In June, the Highway Department installed four way stop signs. The first few days, there were long lines along Edgartown-Vineyard Haven Road, but few complaints. After that period of adjustment, the new system seems to work smoothly, now we will move forward on the design and construction of the round-about.

Congratulations to Chief Erik G. Blake who accepted the responsibilities of Police Chief, Chief Blake is a long time veteran of the Police Department, and will fill the position vacated by Chief Joseph C. Carter.

Summer in Oak Bluffs is always picnics, the beach, fireworks, and illumination night, however, this summer also brought the "Millennium", a fast ferry from Rhode Island, with a four hundred passenger capacity and the ability to travel between Quonset Point and Oak Bluffs in ninety minutes.

In an excellent example of cooperation between the town and private business, a brick sidewalk was built at Farland Square, The Flying Horses Carousel Foundation,

Inc, the Martha's Vineyard Bank and the town contributed to make this beautification project a reality.

The Legislature passed a transportation bill allowing the port towns to collect a fifty cent fee to help defray the costs of providing ferry service to the Island.

In December, the voters approved the work of the Town Campus Design Committee. Early in the new year a Request for Qualifications will made available to architects to design a Police Facility and renovations to Town Hall.

After a year of dissension, debate and discussion, the citizens of Oak Bluffs voted to remain in the Martha's Vineyard Commission. This question challenging the town had been most divisive. However, now that the decision has been made, the healing process must begin. The town must move forward to ensure that the town is well served by the Commission.

In December, a valued Town Hall employee retired. After twenty-two years of service, Marguerite T. Cook retired as Tax Collector. The town will miss her, her dedication to the town and her warmth as a person. We wish her well in all her future endeavors. She will be missed.

The Board is grateful to all of the citizens of Oak Bluffs who devote their time and energy to serving on the many committees, commissions and boards. Without you, Oak Bluffs would be a lesser place.

Respectfully submitted,

RICHARD D. COMBRA, Chairman

TOWN CLERK'S REPORT

REPORT OF SPECIAL TOWN MEETING

APRIL 8, 2003

The meeting was called to order simultaneously with the Annual Town Meeting at 7:15 p.m. following the arrival of 275 voters at the Martha's Vineyard Regional High School Performing Arts Center, Edgartown-Vineyard Haven Road. Moderator David Richardson made the motion that the town act under the provisions of General Law Chapter 39, Section 15 for the duration of this meeting and the Annual Meeting, allowing the moderator to declare a 2/3rds voice vote without taking the actual count. The motion was seconded and so voted unanimously. A motion was made and duly seconded to adjourn the Annual Meeting.

Article 1.

Voted unanimously to transfer \$4,910. (Four thousand nine hundred ten dollars) from the FY 2003 Library Salaries Account to the Library Automation Account for the purpose of purchasing two (2) new computers.

(Board of Library Trustees)

Article 2.

Voted unanimously, as amended, to transfer \$10,712. (Ten thousand seven hundred and twelve dollars) from the Highway Department Salary Account to the Snow/Ice/Holiday Overtime Account to cover and mitigate a potential budget shortfall due to severe winter weather. (Highway Department, Parks and Recreation Department)

Article 3.

Voted to approve appropriating \$150,000. (One hundred fifty thousand dollars) to be expended jointly by the Town of Oak Bluffs and the Tisbury Board of Public Works Commissioners for the alteration of the Oak Bluffs-Tisbury Transfer Station as shown in the plan on file with the Tisbury Town Clerk; said appropriation to be provided from available funds in the Transfer Station Bond Account. (Highway Department and Tisbury Department of Public Works)

Article 4.

This article attempting to assign the duties of the Tree Warden to the Highway Superintendent was WITHDRAWN. (Selectmen)

Article 5.

Voted unanimously to transfer \$27,323.(Twenty seven thousand three hundred twenty three dollars) from the Police Department's Quinn Bill and Traffic Violations Collections System line items to its Additional Salaries line item to avoid a potential budget shortfall. (Police Department)

Article 6.

This article attempting to prohibit dogs from public beaches from May 15th to September 15th each year, and to fine the owner or keeper of such dog for any first violation of the By-law, not more than \$50.00 (Fifty dollars), for any subsequent violation not more than \$100.00 (One hundred dollars), was DEFEATED. (Selectmen)

Article 7.

Voted, as amended, to transfer from free cash the sum of \$90,000. (Ninety thousand dollars) for Capital Improvements as listed below,

Department	Item	Cost
Council on Aging	1 Standard 4x4 vehicle w/trade-in	\$ 15,000.
Highway Downtown Revitalization		<u>\$ 75,000.</u>
Total Capital Improvements		\$ 90,000.

At 7:45 pm the motion was made and duly seconded to close this Special Town Meeting.

Attest:

DEBORAH deB. RATCLIFF
Town Clerk

REPORT OF THE ANNUAL TOWN MEETING APRIL 8, 2003

This meeting, which had been called to order simultaneously with the preceding Special at 7:15 pm and adjourned was resumed at 7:45pm with 359 of the registered 3194 voters present. Moderator Richardson reminded all present that we had voted earlier to act under the provisions of General Law Chapter 39, Section 15 for the duration of this meeting thus allowing the moderator to declare a 2/3rds voice vote without an actual count. Members of the American Legion filed in with the American and Legion Flags and we were then led in the Pledge of Allegiance by Moderator Richardson. Acting Chief of Police Eric Blake asked all assembled to applaud Ken Rusczyk and all others who had once worked for the Town and have since departed.

Article 1.

The only **report** offered and appreciatively received, was made by Brion McGroarty on his office as Field Driver.

Article 2.

The following **nominations** were made by the Selectman Kenneth Rusczyk; for Surveyor of Lumber & Measurer of Wood and Bark, Greg Harcourt; for Field Driver, Brion McGroarty and for Fence Viewer, George Fisher. All nominations were duly seconded and so voted unanimously.

The following article was then taken out of sequence and acted upon due to the anticipated public concern and subsequent discussion to accommodate the schedule of Attorney Mark Bobrowski who was present to answer any questions brought forth.

Article 17.

Voted, as amended, in excess of the required 2/3rds, to amend the **Oak Bluffs Zoning By-law** by making the following changes:

- Delete the following sections of the existing Zoning By-laws in their entireties:
I, II, III, IV, V, VI, VII, VIII, IX, X, XI, XII, XIV, XV, XVI, XVII
- Substitute therefore, the following new sections, as set forth in the text of the By-law on file with the Town Clerk. 1.0, 2.0, 3.0, 4.0, 5.0, 6.0, 7.0, 8.0, 10.0, 11.0
- Renumber and reformat existing Sections XIII and XVIII as new Section 9.0, 'Districts of Critical Planning Concern', without changing the substance thereof.

(Planning Board)

Article 3.

Voted unanimously to raise and appropriate the sum of \$8,908 (Eight thousand nine hundred eight dollars) to fund the Town's share of the administrative expenses of the **Dukes County Housing Authority**. (Selectmen)

Article 4.

Voted to raise and appropriate the sum of \$38,000 (Thirty eight thousand dollars) to fund the first phase of **restoration of the Town commercial landing** (the 'Island Queen dock'). (Harbor Management Committee)

Article 5.

Voted, as amended, in excess of the required 2/3rds, to authorize the Selectmen, upon the recommendation of the Board of Health to **grant easements to Town-owned lots** in Viera Park (M17/P33), Forest Park (M21/P20), and Nashawena Park (M11/P134) for a sum of not less than \$2,000 (Two thousand dollars), to owners of lots less than 20,000 square feet within the Zone II area of contribution. Owners of more than one parcel in Zone II shall be limited to applying for easement for transfer of nitrogen credit(s) on only one of their parcels. (Board of Health)

Article 6.

Voted, as amended, to fund from free cash, the sum of \$99,000 (Ninety-nine thousand dollars) for the purpose of completing the **VOC investigation** and funding three (3) years of annual testing of landfill groundwater quality and air quality, all mandated by the Commonwealth's Department of Environmental Protection (DEP). (Board of Health)

Article 7.

Voted unanimously, as amended, to fund from free cash the sum of \$54,000 (Fifty four thousand dollars) to cover the anticipated cost of **residential placement** tuition and transportation costs mandated by Chapter 766 of the Massachusetts General Laws for Oak Bluffs student residents for the period July 1, 2003 to June 30, 2004. (Oak Bluffs School Committee)

Article 8.

Voted unanimously, as authorized by Chapter 159 of the Acts of 1988, to accept establishment by the Martha's Vineyard Superintendency Union School Committee of a separate account for professional enhancement purposes, hereinafter to be known as the '**Professional Enhancement Account**' from which said account expenditures may be made by said Union School Committee to reimburse teachers for sabbaticals, tuition and other professional enhancement purposes in accordance with sections thirty eight I (38I) and forty one A (41A) of Chapter 71 of the Massachusetts General Laws, without further appropriations provided however, that said special account shall not be used to employ or pay the salary of any employee. (Martha's Vineyard Public Schools)

Article 9.

This article relating to taking the necessary steps to combine the Tax Collector and Treasurer departments beginning in 2003 was **WITHDRAWN**. (Selectmen, Finance Director, Tax Collector)

Article 10.

Voted unanimously, as amended, to raise and appropriate the sum of **\$17,669,317** (Seventeen million six hundred sixty nine thousand three hundred seventeen dollars) and to transfer and appropriate from the wastewater enterprise fund the sum of \$349,756 (Three hundred forty nine thousand seven hundred fifty six dollars) all to fund and pay departmental expenses and Town debt for the ensuing year July 1, 2003 through June 30, 2004. In the event that Chapter 70 or any other School Aid funds histori-

cally paid by the Commonwealth of Massachusetts to the Martha's Vineyard Regional High School District (the "High School District") are paid in the first instance to the Town rather than the High School District, as proposed by the Governor's budget submission in House One, so called, then any such funds so appropriated by the Commonwealth and received by the Town (up to a maximum of \$ 400,986) shall be appropriated by this vote to meet the High School District's Fiscal 2004 budget (as approved by a vote of the School Committee on December 9, 2002). **THE BUDGET IS ATTACHED AS ADDENDUM 1.**

Article 11.

This article relating to the construction of an addition to Town Hall offices located at 56 School Street was **DEFEATED** due to the lack of details in the presentation. (Selectmen)

Article 12.

Voted unanimously to adjust the exemption amount and eligibility factors for the **property tax exemption** for senior citizens under M.G.L. Chapter 59 Section 5 Clause 41C in accordance with Section 51 of Chapter 184 of the Acts of 2002

- By reducing the requisite age for eligibility from age 70 to age 65
- By increasing the amount of exemption from \$500 to \$1,000
- By increasing the allowable income for applicants from \$13,000 to \$20,000 if single, and from \$15,000 to \$30,000 if married
- By increasing the allowable assets of applicants from \$28,000 to \$40,000 if
- single and from \$30,000 to \$55,000 if married, and
- By increasing the value of the domicile excluded from allowable assets from 2 additional units to 3 additional units in addition to the applicants' unit

(Board of Assessors)

Article 13.

Voted unanimously to authorize the **Collector of Taxes and the Treasurer** to enter into **compensation balance agreements** during fiscal year 2004 as permitted by Massachusetts General Laws Chapter 44 Section 53 (f). (Tax Collector/Treasurer)

Article 14.

Voted unanimously to **authorize the Town Treasurer**, with the approval of the Selectmen, **to borrow money** from time to time, in anticipation of revenue for the fiscal year beginning July 1, 2003, in accordance with the provisions of Massachusetts General Laws Chapter 44 Section 4, and to issue a note or notes therefore, payable within one (1) year, and to renew any note or notes as may be given for a period of less than one (1) year, in accordance with Massachusetts General Laws Chapter 44 Section 17. (Treasurer)

Article 15.

Voted unanimously to replace the existing **Personnel By-laws** (1992 and as amended thereafter) with the revised Personnel By-law on file with the Town Clerk.
(Selectmen, Personnel Board)

Article 16.

Voted unanimously to accept **Schedule A FY 2004** of the Personnel by-laws. (Schedule A is attached as **ADDENDUM 2**) (Personnel Board)

Article 18.

Voted unanimously to approve the '**Oak Bluffs Cottage City Historic District' By-law.** (Historical Commission)

Article 19.

Voted unanimously to transfer from free cash, the sum of \$ 25,000 (Twenty five thousand dollars) to the **Town's Stabilization Fund.** (Finance and Advisory Committee)

Article 20.

Voted unanimously, as amended, to fix the **compensation** of full time and part time **elected** officials of the Town as provided by Massachusetts General Laws Chapter 41 Section 108 as amended, for the twelve month period from July 1, 2003 to June 30, 2004 or take any other action relative thereto. Part time elected officials shall not receive annual cost of living increases. Full-time elected salaries are based on 52. weeks.

Moderator	\$ 325
Board of Selectmen – Chairman	\$ 4,500
Board of Selectmen –4 Members	\$ 3,000 Each
Constable- 2	\$ 500 Each
Tax Collector's	\$ 54,436
Collector of Accounts	\$ 3,000
Town Clerk	\$ 50,908
Tree Warden	\$ 1,500
Board of Health Chairman	\$ 3,000
Board of Health- 2 Members	\$ 2,500 Each
Cemetery Commissioner- Chairman	\$ 250
Cemetery Commissioners- 2 Members	\$ 150 Each

And to fix the compensation of full time and part time **appointed** officials of the Town for the twelve (12) month period from July 1, 2003 to June 30, 2004 as follow

Board of Assessors (3)	\$ 1,591 Each
Board of Registrar of Voters (4)	\$ 500 Each
Harbormaster/Marina Manager	\$ 49,189
Highway Superintendent	\$ 64,556
Library Director	\$ 41,530
Assistant Town Accountant/ Manager, Information Services	\$ 48,000
Finance Director	\$ 50,000
Treasurer	\$ 39,090
Principal Assessor	\$ 41,132
Police Chief	\$ 72,100
Town Administrator	\$ 80,000
Wastewater Manager	\$ 40,800

Article 21.

Voted unanimously to take **\$0** from unreserved fund balance to be used to **reduce the total to be raised by taxation** in the budget approved for the next ensuing year. The above amount to

be taken from unreserved fund balance shall be proposed by the Selectmen at a regular or special Selectmen's meeting at least 30 (thirty) days before the Annual Town Meeting. This article is appearing due to a vote of the April 1986 Annual Town Meeting which so instructed it be done on an annual basis. (Selectmen)

Article 22.

Voted unanimously, as amended, to elect the following town officers on the official ballot:

One Moderator for One Year
 Two Selectmen for Three Years
 One Board of Health Member for Three Years
 One Park Commissioner for Three Years
 One Cemetery Commissioner for Three Years
 One Tree Warden for Three Years
 One School Committee Member for Three Years
 Three Finance and Advisory Committee Members for Three Years
 One Finance and Advisory Committee Member for Two Years
 One Finance and Advisory Committee Member for One Year
 One Planning Board Member for Five Years

One Wastewater Commissioner for Three Years
 One Water District Commissioner for Three Years

Article 23.

Voted to raise and appropriate \$2,395 (Two thousand three hundred ninety five dollars) to upgrade the **Accu-Vote Tabulator**.

(By Petition)

Article 24.

The following resolution was defeated.

"A Resolution of the Townspeople of Oak Bluffs Opposing Preemptive Military Action Against Iraq by the United States"

A motion was made and duly seconded to close this meeting following the defeat of the last article at 10:33 pm.

Attest:

DEBORAH deB. RATCLIFF
 Town Clerk

FISCAL YEAR 2004 - OPERATING BUDGET

DEPT. & ACCOUNT

CODES	DEPARTMENT	FY2004 BUDGET
DEPT 114-	TOWN MODERATOR	
5110	DEPT 114-	325.00
5700	5110	0.00
	TOTAL TOWN MODERATOR	325.00
DEPT 122-	SELECTMEN	
5110	ELECTED OFFICIALS	16,500.00
51101	ADMINISTRATIVE SALARIES	67,128.00
51102	EXECUTIVE SECRETARY	80,000.00
51103	FLOATERS	0.00
51140	LONGEVITY	300.00
5300	PROFESSIONAL & TECHNICAL	105,000.00
5700	OTHER CHARGES & EXPENSES	10,000.00
	TOTAL SELECTMEN	278,928.00
DEPT 131-	FINANCE COMMITTEE	
51105	CLERICAL SALARY	1,680.00
5420	OFFICE SUPPLIES	0.00
5700	OTHER CHARGES & EXPENSES	0.00
5711	TRAINING & SEMINARS	0.00
5712	IN STATE TRAVEL	0.00
5730	MEMBERSHIPS	0.00
	TOTAL FINANCE COMMITTEE	1,680.00
DEPT 132-	FINANCE COMM. RESERVE FUND	
5960	RESERVE FUND	45,000.00
	TOTAL FINCOM RESERVE FUND	45,000.00
DEPT 135-	TOWN ACCOUNTANT	
51101	ADMINISTRATIVE SALARIES	65,000.00
51105	CLERICAL SALARY	0.00
5300	PROFESSIONAL & TECHNICAL	18,440.00

5700	OTHER CHARGES & EXPENSES	2,500.00
5711	TRAINING & SEMINARS	0.00
	TOTAL TOWN ACCOUNTANT	85,940.00
DEPT 141-	ASSESSORS	
5110	ELECTED OFFICIALS	4,800.00
51101	ADMINISTRATIVE SALARIES	88,600.00
51107	ASST. ASSESSOR	0.00
51140	LONGEVITY	0.00
5300	PROFESSIONAL & TECHNICAL	25,000.00
5380	CARTOGRAPHIC SERVICES	4,000.00
5700	OTHER CHARGES & EXPENSES	5,100.00
96052	REVAL	10,000.00
	TOTAL ASSESSORS	137,500.00
DEPT 144-	TOWN TREASURER FIXED COSTS	
51900	FICA (MEDICARE)	
51901	FICA (SOCIAL SECURITY)	
51911	PENSION FUND	
51913	UNEMPLOYMENT COMP.	
51916	MED. INS-EMPLOYER CONTR.	
5212	COMPUTER P/R SERV. CON	22,000.00
	TOTAL TOWN TREASURER FIXED	1,900,269.00
DEPT. 145-	TOWN TREASURER	
51101	ADMINISTRATIVE SALARIES	39,090.00
51104	ADMININSTATIVE CLERK	0.00
51140	LONGEVITY	0.00
52200	TAX TITLE EXPENSE	20,000.00
5420	OFFICE SUPPLIES	0.00
5700	OTHER CHARGES & EXPENSES	500.00
5711	TRAINING & SEMINARS	2,000.00
	TOTAL TOWN TREASUER	61,590.00
DEPT 146-	TAX COLLECTOR	
5110	ELECTED OFFICIALS	54,436.00
51101	ADMINISTRATIVE SALARIES	61,776.00
51140	LONGEVITY	500.00
51190	COLLECTOR OF ACCTS SALARY	3,000.00
5700	OTHER CHARGES & EXPENSES	17,564.00
5725	TAX TITLE EXPENSE	12,500.00
	TOTAL TAX COLLECTOR	149,776.00
DEPT 155-	DATA PROCESSING	
51101	ADMINISTRATIVE SALARIES	41,553.00
51140	LONGEVITY	300.00
5280	COMPUTER NETWORK ADMIN.	0.00
5320	COMPUTER TRAINING	10,000.00
5342	COMPUTER SUPPLIES	13,894.00
5343	COMPUTER MAINTENANCE	43,920.00
5344	UPGRADES	25,000.00
	TOTAL DATA PROCESSING	134,667.00
DEPT 161-	TOWN CLERK	
5110	ELECTED OFFICIALS	50,908.00
51101	ADMINISTRATIVE SALARIES	35,417.00
51140	LONGEVITY	1,100.00
5700	OTHER CHARGES & EXPENSES	1,830.00
5720	OUT OF STATE TRAVEL	0.00
	TOTAL TOWN CLERK	89,255.00

DEPT 163-	BOARD OF REGISTRARS	
5110	ELECTED OFFICIALS	2,000.00
51100	CONSTABLES	1,000.00
51101	ADMINISTRATIVE SALARIES	9,000.00
5700	OTHER CHARGES & EXPENSES	1,790.00
	TOTAL BOARD OF REGISTRARS	13,790.00
DEPT 171-	CONSERVATION COMMISSION	
51101	ADMINISTRATIVE SALARIES	39,674.00
51140	LONGEVITY	0.00
51171	CARETAKER'S SALARY	8,386.00
5300	PROFESSIONAL & TECHNICAL	1,500.00
5420	OFFICE SUPPLIES	0.00
5700	OTHER CHARGES & EXPENSES	1,200.00
5702	MAINTENANCE EXPENSES	5,550.00
5710	TRAVEL EXPENSES	200.00
5711	TRAINING & SEMINARS	500.00
5730	MEMBERSHIPS	150.00
	TOTAL CONSERVATION COMMISSION	57,160.00
DEPT 175-	PLANNING BOARD	
51105	CLERICAL SALARY	3,835.00
5210	CONSULTING ENGINEERING	2,600.00
5700	OTHER CHARGES & EXPENSES	725.00
	TOTAL PLANNING BOARD	7,160.00
DEPT 176-	BOARD OF APPEALS	
51101	CLERICAL SALARY	
51105	CLERICAL SALARY	0.00
51140	LONGEVITY	0.00
5341	ADVERTISING	0.00
5420	OFFICE SUPPLIES	0.00
5700	OTHER CHARGES & EXPENSES	0.00
	TOTAL BOARD OF APPEALS	0.00
DEPT 199-	UNCLASSIFIED SELECTMEN	
51103	FLOATERS SALARY	0.00
51914	INSURANCE EXPENSE	293,044.00
52000	STREET LIGHTING EXPENSE	78,750.00
52019	TOWN REPORT	6,500.00
5203	TRAFFIC VIOLATIONS COLL. SYS.	0.00
52100	SELF INSURANCE TRUST FUND	10,000.00
5211	TOWN BUILDING UTILITIES	57,750.00
5270	COPY MACHINE SUPPLIES	15,000.00
5273	LEASE LAND FOR DRAINAGE	1,250.00
5301	ENGINEERING/ARCHITECTURAL	18,500.00
5302	ANNUAL AUDIT	32,000.00
5340	TELEPHONE	35,000.00
5341	ADVERTISING	6,000.00
5344	POSTAGE	20,000.00
5420	OFFICE SUPPLIES	45,000.00
56901	MV LAND/WATER COMM ASSESS	91,930.00
5700	OTHER CHARGES & EXPENSES	15,000.00
	TOTAL UNCLASSIFIED SELECTMEN	725,724.00
DEPT 210-	POLICE DEPARTMENT	
5110	CONSTABLES	0.00
51101	CLERICAL SALARY	27,518.00
51140	LONGEVITY	6,600.00
51210	POLICE CHIEF'S SALARY	72,100.00

51211	LIEUTENANT SALARY	65,956.00
51212	POLICE OFFICER SALARIES	413,335.00
51213	SUMMER, TEMP. & SPECIAL OFFICERS	149,601.00
51214	PATROL SARGEANT	109,096.00
51215		0.00
51216	EXECUTIVE ASSISTANT	37,846.00
51217	QUINN BILL	48,939.00
51292	ANIMAL CONTROL OFFICER SALARY	28,500.00
51293	ASSIST, ACO SALARY	7,592.00
51294	A. CONTROL OTHER CHARGES	4,000.00
51295	ACO INNOCULATION	600.00
5186	DETECTIVE SALARY	54,015.00
5190	ADDITIONAL SALARY EXPENSE	131,000.00
52210	MAINT. & OPERATION OF CRUISERS	0.00
5306	DELTA DENTAL	3,336.00
5307	LEGAL PROTECTION	1,750.00
5308	TRAFFIC VIOLATIONS COLL. SYS.	1,000.00
5345	INTERNET CHARGES	0.00
5420	OFFICE SUPPLIES	0.00
5421	COMPUTER MAINTENANCE CONTRACT	0.00
5580	UNIFORMS & EQUIPMENT	41,404.00
5711	TRAINING & SEMINARS	15,000.00
5709	WW FEES	400.00
	TOTAL POLICE DEPARTMENT	1,219,588.00
DEPT 220-	FIRE DEPARTMENT	
51101	SALARIES	89,700.00
51102	SALARIES FOR NON-RELATED FIRE	5,000.00
5243	BUILDING REPAIRS	4,000.00
5588	FIRE ALARM SYSTEM	1,000.00
5700	OTHER CHARGES & EXPENSES	43,563.00
	TOTAL FIRE DEPARTMENT	143,263.00
DEPT 231-	AMBULANCE SERVICE	
51101	CAPTAIN SALARIES	94,682.00
51232	EMT SALARY	
	LONGEVITY	800.00
	OVERTIME/EXTRA COVERAGE	1,128.00
51400	SHIFT PAY	53,430.00
5150	IMMUNIZATION OF EMTS	1,000.00
5190	TRAINING & TUITION	10,000.00
5700	OTHER CHARGES & EXPENSES	17,000.00
5701	OFF ISLAND TRANSPORTS	4,000.00
	TOTAL AMBULANCE SERVICE	182,040.00
DEPT 241-	BUILDING INSPECTOR	
51101	ADMINISTRATIVE SALARIES	88,196.00
51104	ADMINISTRATIVE CLERICAL	0.00
51105	CLERICAL SALARY	13,175.00
51140	LONGEVITY	300.00
51242	SEPARATE INSPECTORS	800.00
5300	PROFESSIONAL & TECHNICAL	20,000.00
5420	OFFICE SUPPLIES	0.00
5700	OTHER CHARGES & EXPENSES	260.00
5712	AUTO ALLOWANCE	0.00
5730	MEMBERSHIPS	125.00
5780	INSTRUCTIONAL & CONFERENCES	1,700.00
	TOTAL BUILDING INSPECTOR	124,556.00

DEPT 249-	SHELLFISH	
51101	CONSTABLES SALARY	81,047.00
51140	LONGEVITY	0.00
5130	HOLIDAY, OVERTIME PAY	2,783.00
52249	TOWN SHARE- MARINE BIOLOGIST	23,000.00
5130	PROPAGATION OF SHELLFISH	0.00
53400	FREIGHT, ADV., POSTAGE & RINGS	195.00
5420	SUPPLIES	2,050.00
5713	TRAVEL, CONFERENCES & DUES	1,000.00
5881	EQUIPMENT	1,050.00
	TOTAL SHELLFISH	111,125.00
DEPT 291-	CIVIL DEFENSE	
5700	OTHER CHARGES & EXPENSES	2,000.00
	TOTAL CIVIL DEFENSE	2,000.00
DEPT 296-	OB MARINA/HARBORMASTER	
51101	SALARIES	165,532.00
5240	REPAIRS & MATERIALS	26,000.00
5420	OFFICE SUPPLIES	0.00
5700	OTHER CHARGES & EXPENSES	20,000.00
5750	CONTINGENCY	0.00
	TOTAL OB MARINA/HARBORMASTER	211,532.00
DEPT 300-	OAK BLUFFS SCHOOL	
5000	RESERVE	74,084.00
5100	ADMINISTRATIVE	138,244.00
5200	INSTRUCTIONAL	3,872,328.00
5400	SERVICE	157,470.00
5700	OPERATION	373,650.00
	TOTAL OAK BLUFFS SCHOOL	4,615,776.00
DEPT 301-	MARTHA'S VINEYARD REGIONAL HS	
5690	MVRHS DISTRICT ASSESSMENT	2,279,745.00
5800	MVRHS CAPITAL OUTLAY	186,531.00
	TOTAL MARTHA'S VINEYARD REG. HS	2,466,276.00
	Charter School Assessment	319,000.00
	TOTAL SCHOOL	7,401,052.00
DEPT 421-	HIGHWAY DEPARTMENT	
51101	ADMINISTRATIVE SALARIES	139,627.00
51140	LONGEVITY	3,700.00
51193	PUBLIC BLDG MAINTENANCE	35,000.00
5130	OTHER WAGES	86,322.00
5131	SNOW & ICE OVERTIME	35,425.00
51422	LABORER/MECHANIC SALARIES	344,063.00
5240	REPAIRS & MAINTENANCE	17,000.00
5241	TIPPING FEES	213,180.00
5245	RECYCLING MATERIALS DISP.	21,000.00
5291	SNOW REMOVAL	8,000.00
5292	COLLECTION OF OFFAL	4,500.00
5293	MAINT. FARM POND CULVERT	2,000.00
5294	SWEEPER	18,740.00
5295	RUB TRUCK	20,000.00
5700	OTHER CHARGES & EXPENSES	145,000.00
5709	WW FEES	30888.00
58422	ROAD CONSTRUCTION	250,000.00
	TOTAL HIGHWAY DEPARTMENT	1,374,445.00
DEPT 491-	CEMETERY	
5110	COMMISSIONERS' SALARIES	550.00

51492	CEMETERY LABOR	0.00
55800	MEMORIAL DAY	0.00
5700	OTHER CHARGES & EXPENSES	0.00
	TOTAL CEMETERY	550.00
DEPT 519-	BOARD OF HEALTH	
5110	BOARD OF HEALTH SALARIES	8,000.00
51105	CLERICAL SALARY	28,321.00
51140	LONGEVITY	300.00
5120	SEASONAL EMPLOYMENT	5,538.00
51520	HEALTH AGENT'S SALARY	43,554.00
51521	HEALTH AGENT'S OVERTIME	0.00
5241	TIPPING FEES	0.00
5245	RECYCLING MATERIALS DISP.	0.00
5246	HAZARDOUS WASTE DISPOSAL	13,020.00
5301	PUBLIC HEALTH NURSING	16,425.00
5303	ADVERTISING	800.00
5420	OFFICE SUPPLIES	0.00
5700	OTHER CHARGES & EXPENSES	7,220.00
5701	CLOTHING ALLOWANCE	160.00
5712	IN STATE TRAVEL	0.00
5713	MILEAGE	0.00
5715	CELLPHONE/PAGER CHARGES	540.00
5717	SCHOOL, SEMINARS, & TRAINING	300.00
5730	DUES & MEMBERSHIPS	105.00
	TOTAL BOARD OF HEALTH	124,283.00
DEPT 541-	COUNCIL ON AGING	
51101	SALARIES	77,699.00
51108	OVERTIME	0.00
51140	LONGEVITY	300.00
5350	OLDER AMERICAN ACTS (ICOA)	10,166.00
5351	SOCIAL DAY CARE (ICOA)	5,295.00
5352	OFFICE EXPENSE (ICOA)	13,405.00
5700	OTHER CHARGES & EXPENSES	6,000.00
	CONFERENCE & EDUCATION	1,500.00
	TOTAL COUNCIL ON AGING	244,530.00
DEPT 543-	VETERANS' SERVICES	
5700	OTHER CHARGES & EXPENSES	400.00
5770	BENEFIT PAYMENTS	7,500.00
	TOTAL VETERANS' SERVICES	7,900.00
DEPT 610-	LIBRARY	
51101	SALARIES	136,682.00
51140	LONGEVITY	586.00
5240	EQUIPMENT & MAINTENANCE	1,947.00
5511	BOOKS & PERIODICALS	48,054.00
5582	SUPPLIES & EXPENSES	5,716.00
5709	WW FEES	748.00
5583	GRANT EXPENSES	0.00
5799	COMPUTER AUTOMATION (CLAMS)	15,480.00
	TOTAL LIBRARY	209,213.00
DEPT 612-	ARTS COUNCIL	
5700	OTHER CHARGES & EXPENSES	300.00
	TOTAL ARTS COUNCIL	300.00
DEPT 630-	PARKS & RECREATION	
51101	FORMAN SALARY	37,334.00
51105	OTHER SALARIES	72,419.00

51140	LONGEVITY	0.00
5401	TOWN BEACH	700.00
5463	MATERIALS & EQUIPMENT	1,300.00
5464	FERTILIZER, SHRUBS, & TREES	5,000.00
5488	BAND CONCERTS	3,000.00
5700	OTHER CHARGES & EXPENSES	16,500.00
	TOTAL PARKS & RECREATION	136,253.00
	DEBT SCHEDULE	
	NEW ELEMENTARY SCHOOL	
	\$ 8,000,000.00 ISSUE	
01-710-5927	PRINCIPAL	750,000.00
01-750-5927	INTEREST	297,810.00
	NEW ELEMENTARY SCHOOL	
	4900000	
01-710-5927	PRINCIPAL	0.00
01-750-5927	INTEREST	0.00
	LIBRARY CONSTRUCTION	
01-710-5933	PRINCIPAL	0.00
01-750-5933	INTEREST	85,500.00
	TISBURY - OAK BLUFFS SCALE	
01-710-5933	PRINCIPAL	22,500.00
01-750-5933	INTEREST	529.00
	RECONST. PUBLIC WHARF PAHSE III	
01-710-5929	PRINCIPAL	100,000.00
01-750-5929	INTEREST	4,150.00
	WASTEWATER PROJECT	
01-720-5932	PRINCIPAL	479,620.00
01-751-5932	INTEREST	209,004.00
01-751-5935	MWPAT (SRF LOAN)	
	LANDFILL CAPPING	
01-710-5934	PRINCIPAL	88,613.00
01-751-5934	INTEREST	21,080.00
01-760-5998	BOND ISSUANCE COST	50,000.00
01-760-5999	BOND REGISTER & TRANSFER	600.00
01-751-5926	INTEREST ON TEMPORARY NOTES	5,000.00
	TOTAL DEBT SCHEDULE	2,114,406.00
	GRAND TOTAL	17,165,635.00
DEPT 60198-	WASTEWATER COMMITTEE	
51101	ADMINISTRATIVE SALARIES	189,782.00
51105	CLERICAL SALARY	0.00
51108	OVERTIME	10,000.00
51140	LONGEVITY	0.00
51914	INSURANCE	2,000.00
5211	TOWN BUILDING UTILITIES	2,000.00
5215	ELECTRIC	60,000.00
5300	PROFESSIONAL & TECHNICAL	14,000.00
5340	TELEPHONE	14,500.00

5400	SUPPLIES	5,000.00
5402	CHEMICALS	26,000.00
5420	OFFICE SUPPLIES	1,200.00
5700	OTHER CHARGES & EXPENSES	20,000.00
5702	MAINTENANCE EXPENSES	5,000.00
5704	SLUDGE DISPOSAL	100,000.00
5705	EQUIPMENT	14,000.00
5706	REPLACEMENT EQUIPMENT	14,000.00
5707	EQUIPMENT RENTAL	2,500.00
5710	TRAVEL EXPENSES	2,500.00
5711	TRAINING	1,000.00
5730	MEMBERSHIPS	200.00
5750	CONTINGENCY	20,000.00
	TOTAL WASTEWATER COMMITTEE	503,682.00
	TOTAL OPERATING BUDGET & DEBT	17,669,317.00

REPORT OF ANNUAL TOWN ELECTION

APRIL 10, 2003

Pursuant to the Annual Town Meeting warrant, Article 22, the polls were declared open by Constable Sari Budrow in the Megan Alley Community Room at the Oak Bluffs School, Tradewinds Road at ten o'clock a.m. Present for the reception of voters were Katherine Manning, Mathilde Smith, Laura Johnston, Lois DeBettencourt and Deborah deB. Ratcliff, Town Clerk. Margaret Stafursky arrived later in the day to assist.

The polls were declared closed at seven p.m. and the ballot box reflected that 1451 voters (45%) of the 3194 registered had participated; of these, 188 by absentee ballot. When the counting of write-in candidates was completed at 9:00 p.m. the final tally was announced, as follows. The ballots were then sealed and returned to Town Hall to be stored the prescribed time.

MODERATOR

One for one year	
David F. Richardson	1067
Blanks	370
Others	14

BOARD OF SELECTMEN

Two for three years	
Roger W. Wey	712
Karen Achille	409
David Araujo	169
Gregory A. Coogan	638
Kenneth J. DeBettencourt	185
Linda Marinelli	431
Hans O. vonSteiger	112
Blanks	245
Others	1

BOARD OF HEALTH MEMBER

One for three years	
William White	647
Frank H. Case III	100
Michael J. Santoro	518
Blanks	186
Others	0

CEMETERY COMMISSIONER

One for three years	
Jesse B. Law III	1091
Blanks	355
Others	5

FINANCE & ADVISORY COMMITTEE MEMBER

One for one year	
Blanks	1349
Manuel S. deBettencourt (Write-in)	10
All Others	92

FINANCE & ADVISORY COMMITTEE MEMBER

One for two years	
Blanks	1375
Manuel S. deBettencourt (Write-in)	18
Others	58

FINANCE & ADVISORY COMMITTEE MEMBERS

Three for three years	
Frank H. Case III	766
Mimi Davisson	774
Thomas E. Wilson	792
Blanks	1998
Others	23

PARK COMMISSIONER

One for three years	
Allan A. deBettencourt	709
Gary BenDavid	550
Blanks	190
Others	2

PLANNING BOARD MEMBER

One for five years	
David Wessling	739
Philip T. Hughes	424
Blanks	281
Others	7

SCHOOL COMMITTEE MEMBER

One for three years	
Judith Ann O'Donoghue	1020
Blanks	421
Others	10

TREE WARDEN

One for three years	
Joseph M. deBettencourt	1053
Blanks	390
Others	8

WASTEWATER COMMISSIONER

One for three years	
John W. Leite III	733
Robert A. Iadicicco	617
Blanks	99
Others	2

WATER DISTRICT COMMISSIONER

One for three years	
Kevin H. Johnson	1028
Blanks	417
Others	6

Attest:

DEBORAH deB. RATCLIFF
Town Clerk

**REPORT OF THE SPECIAL TOWN ELECTION
MAY 13, 2003**

The polls were opened at 10:00 am for the reception of voters. Kay Manning, Mathilde Smith, Lois DeBettencourt, Laura Johnston, Asst Town Clerk and Deborah deB. Ratcliff, Town Clerk were present to distribute and receive the ballots. Constables Richard Mavro and Sari Budrow arrived later in the day as did Registrar Member, Margaret Stafursky. The day was proceeded without incident until 4:05 pm when the polling area had to be evacuated due to a small fire in a kitchen area within the school. The polling area was secured by a police officer during these 10 minutes that the evacuation occurred; and once we returned to our posts, the election continued uneventfully.

1964 voters of the 3194 registered participated; of these, 174 were by absentee ballot. Total participation was 61%. The ballot question with the subsequent results follows.

Shall an Act passed by the General Court in the year 2003 entitled 'An Act Removing the Town of Oak Bluffs From Membership in the Martha's Vineyard Commission', be accepted?

YES	933
NO	1031

Summary of Purpose:

The Massachusetts Legislature has enacted special legislation providing that the jurisdiction of the Martha's Vineyard Commission shall not include the Town of Oak Bluffs and that the Town shall not be represented in the membership of the commission. If a majority of the voters answered the above question 'yes', then the Town of Oak Bluffs would have withdrawn from the jurisdiction of and membership in the commission as of July 1, 2003. If a majority of voters answered the above question 'no', then the Town of Oak Bluffs would remain under the jurisdiction of and continue its membership in the commission.

The polls were closed at the appointed hour of 7:00 pm and an announcement of the above results was made at 7:10 pm. Following the review of the voting lists by the Board of Registrars, all of the election materials were packed and sealed and returned to the Town Hall to be stored the prescribed time.

Attest:

DEBORAH DEB. RATCLIFF, Town Clerk

**REPORT OF THE SPECIAL TOWN ELECTION
NOVEMBER 18, 2003**

The polls opened at 10:00 am for the reception of voters with the following workers present; Lois DeBettencourt, Bd of Registrar Members, Kay Manning and Mathilde Smith, Asst Town Clerk, Laura Johnston and Town Clerk, Deborah deB. Ratcliff. Board of Registrar Member, Margaret Stafursky arrived later in the day to assist. The day proceeded quietly, without incident. The polls closed at 7:00 pm and the election box reflected the following turnout. 371 of the 3134 registered voters had participated in this election; of these, 54 were by absentee ballot. Total participation was 12 %. The ballot question with the subsequent results follows.

"SHALL THE TOWN OF OAK BLUFFS ACCEPT THE LAW THAT ALLOWS THE TOWN OF OAK BLUFFS TO IMPOSE

AN EMBARKATION FEE OF \$.50 PER PASSENGER PER DEPARTING FERRY TRIP?"

YES	243
NO	127
BLANK	1

An announcement of the above results was made at 7:10 pm and all of the election materials were then packed and sealed and returned to the Town Hall to be stored the prescribed time.

Attest:

DEBORAH DEB. RATCLIFF, Town Clerk

REPORT OF TOWN MEETING DECEMBER 2, 2003

The meeting was called to order in the cafetorium of the Oak Bluffs School on Tradewinds Road by Moderator David Richardson at 7:03 pm with 58 voters present. Following his announcement that a quorum had been reached and that a review of the warrant reflected that all was in order, the moderator opened the meeting and led the group in the Pledge of Allegiance. He then made a motion that the actions of this meeting follow the provisions of MGL Chapter 39, Section 15 wherein the moderator is provided with the authority to declare a 2/3rds voice vote without an actual count. The vote on this motion was unanimous.

Despite the frigid temperature outside and the lack of heat inside, 115 of the 3136 registered voters ultimately appeared to act upon the articles which were presented as follows:

Article 1.

Voted unanimously as amended, to transfer from free cash, the sum of \$39,993.06 to pay bills from prior fiscal years as listed below.

Hill & Barlow (legal fees FY2002)	\$18,338.81
Reynolds, Rappaport & Kaplan (legal fees FY2002)	\$17,000.00
Choate Hall & Stewart (legal fees FY2002)	\$ 254.25
Custom Floor (Sailing Camp FY2001)	\$ 500.00
Holtz, Gilman (Legal fees FY 2002)	\$ 3,900.00
Total	\$39,993.06

Article 2.

Voted unanimously as amended, to transfer from free cash \$25,312.00 to offset a potential budget shortfall in fiscal year 2004 in Department 295 (Marina) salaries account.

Article 3.

Voted unanimously as amended, to transfer from free cash, the sum of \$35,850.00 to pay for negotiated pay increases for certain administrative support staff (Unit A) through June 30, 2004, and to pay stipends to employees covered by the Personnel By-Law in lieu of FY 2004 pay increases.

Article 4.

This article, which had requested \$68,500.00 to contract for professional fund raising services for the Library Capital Campaign, was unanimously withdrawn with the explanation that the contract had not yet been awarded and this action was premature.

Article 5.

Voted as amended, to transfer from free cash, \$45,000.00, to fund the costs associated with sewerage the Town Hall and new library located on the corner of School Street and Pacific Avenue.

Article 6.

Voted as amended, in excess of the required 2/3rds, to authorize the Selectmen to enter into a lease not to exceed (99) years for the land and building located at 2 Oak Bluffs Avenue upon such terms and conditions as they shall determine, and to request that the Legislature pass a special act exempting the town from the

provisions of General Law, Chapter 40, Section 3 limiting the term of a lease of public property to ten (10) years.

Article 7.

Voted as amended, to fund from free cash, \$60,000.00 for a schematic design for a Town Hall Campus, to include a new Police Station and addition and renovations to the existing Town Hall building.

Article 8.

Voted unanimously as amended, to transfer from free cash, \$25,000.00 for improvements to Oak Bluffs playgrounds.

Article 9.

Voted unanimously as amended, to transfer from free cash, the sum of \$30,000.00 to fund the following capital improvements. Highway Superintendent Richard Combra, Jr., speaking on behalf of this article, stated that this new truck will be for the Town Carpenter's use.

Sailing Camp Mainstay Building,	
ongoing maintenance	\$ 5,000.00
Highway Department Pickup Truck	
(Town Carpenter)	\$25,000.00

Article 10.

Voted as amended, to amend General By-law Chapter XV Section B.6 to read as follows, "Have no authority as individuals over any town employee or department except in the event a Selectman holds a position which causes her/him to have supervisory authority" and to delete Section L which prohibits Selectmen from holding any other elective office within the Town during his/her term of office as Selectmen.

Article 11.

Voted unanimously to amend General By-Law Chapter XXIII The Cottage City Historic District Section K, paragraph 3, first sentence, by changing (60) to (30) to correct a typographical error.

Article 12.

Voted to add the following General By-law Chapter XXIV, as amended.

The Preservation of Historically Significant Buildings

Intent and Purpose

This by-law is enacted for the purpose of preserving and protecting significant buildings within the Town which constitute or reflect distinctive features of the architectural, cultural, economic, political or social history of the town and to limit the detrimental effect of demolition on the character of the town. Through this by-law, owners of preferably preserved buildings are encouraged to seek out alternative options that will preserve, rehabilitate or restore such buildings and residents of the town are alerted to impending demolitions of significant buildings. By preserving and protecting significant buildings, streetscapes and neighborhoods, this by-law promotes the public welfare by

making the town a more attractive and desirable place in which to live and work. To achieve these purposes the Historical Commission is authorized to advise the Building Inspector with respect to demolition permit applications. The issuance of demolition permits is regulated as provided by this by-law.

Definitions

APPLICANT – Any person or entity who files an application for a demolition permit. If the applicant is not the owner of the premises upon which the building is situated, the owner must indicate on or with the application his/her assent to the filing of the application.

APPLICATION – An application for the demolition of a building.

BUILDING – Any combination of materials forming a shelter for persons, animals, or property.

BUILDING COMMISSIONER – The person occupying the office of Building Commissioner or otherwise authorized to issue demolition permits.

COMMISSION – The Oak Bluffs Historical Commission or its designee.

DEMOLITION – Any act of pulling down, destroying, removing, dismantling or razing a building or commencing the work of total or substantial destruction with the intent of completing the same.

DEMOLITION PERMIT – The building permit issued by the Building Inspector for a demolition of a building, excluding a building permit issued solely for the demolition of the interior of a building.

PREFERABLY PRESERVED – Any significant building which the Commission, following a public hearing, that it is in the public interest to be preserved rather than demolished. A preferably preserved building is subject to the six month demolition delay period of this by-law.

SIGNIFICANT BUILDING – Any building within the town (city) which is in whole or in part one hundred years or more old and which has been determined by the Commission or its designee to be significant based on any of the following criteria:

- The Building is listed on, or is within an area listed on, the National Register of Historic Places; or
- The Building has been found eligible for the National Register of Historic Places; or
- The Building is importantly associated with one or more historic persons or events, or with the broad architectural, cultural, political, economic or social history of the Town or the Commonwealth; or
- The Building is historically or architecturally important (in terms of period, style, method of building construction or association with a recognized architect or builder) either by itself or in the context of a group of buildings.

Procedure

No demolition permit for a building which is in whole or in part one hundred years or more old shall be issued without following the provisions of this by-law. If a building is of unknown age, it shall be assumed that the building is over one hundred years old for the purposes of this by-law.

An applicant proposing to demolish a building subject to this by-law shall file with the Building Commissioner an application containing the following information:

- The address of the building to be demolished.
- The owner's name, address and telephone number.
- A description of the building.
- The reason for requesting a demolition permit.
- A brief description of the proposed reuse, reconstruction or replacement.
- A photograph or photograph(s) of the building.

The Building Commissioner shall within seven days forward a copy of the application to the Commission. The Commission shall within fifteen days after receipt of the application, make a written determination of whether the building is significant.

Upon determination by the Commission that the building is not significant, the Commission shall so notify the Building Commissioner and applicant in writing. The Building Commissioner may then issue the demolition permit.

Upon determination by the Commission that the building is significant, the Commission shall so notify the Building Commissioner and the applicant in writing. No demolition permit may be issued at this time. If the Commission does not notify the Building Commissioner within fifteen days of receipt of the application, the Building Commissioner may proceed to issue the demolition permit.

If the Commission finds that the building is significant, it shall hold a public hearing within thirty days of the written notification to the Building Commissioner. Public notice of the time, place and purpose of the hearing shall be posted in a conspicuous place in town hall for a period of not less than seven days prior to the date of said hearing and the applicant and the building inspector shall be notified in writing of the meeting time and place.

The Commission shall decide at the public hearing or within fourteen days after the public hearing whether the building should be preferably preserved. If agreed to in writing by the applicant, the determination of the Commission may be postponed.

If the Commission determines that the building is not preferably preserved, the Commission shall so notify the Building Commissioner and applicant in writing. The Building Commissioner may then issue the demolition permit.

If the Commission determines that the building is preferably preserved, the Commission shall notify the Building Commissioner and applicant in writing. No demolition permit may then be issued for a period of six months from the date of the determination unless otherwise agreed to by the Commission. If the Commission does not so notify the Building Commissioner in writing within twenty-one days of the public hearing, the Building Commissioner may issue the demolition permit.

Upon a determination by the Commission that any building which is the subject of an application is a preferably preserved building, no building permit for new construction or alterations on the premises shall be issued for a period of six months from the date of the determination unless otherwise agreed to by the Commission.

No permit for demolition of a building determined to be a preferably preserved building shall be granted until all plans for

future use and development of the site have been filed with the Building Commissioner and have been found to comply with all laws pertaining to the issuance of a building permit or if for a parking lot, a certificate of occupancy for that site. All approvals necessary for the issuance of such building permit or certificate of occupancy, including without limitation any necessary zoning variances or special permits, must be granted and all appeals from the granting of such approvals must be concluded, prior to the issuance of a demolition permit under this section.

The Building Commissioner may issue a demolition permit or a building permit for a preferably preserved building within the six months if the Commission notifies the Building Commissioner in writing that the Commission finds that the intent and purpose of this by-law is served even with the issuance of the demolition permit or building permit.

Following the six month delay period, the Building Commissioner may issue the demolition permit.

Administration

The Commission may adopt such rules and regulations as are necessary to administer the terms of this by-law.

The Commission is authorized to adopt a schedule of reasonable fees to cover the costs associated with the administration of this by-law.

The Commission may delegate authority to make initial determinations of significance to one or more members of the Commission or to a municipal employee.

The Commission may pro-actively develop a list of significant buildings that will be subject to this by-law.

Buildings proposed for the significant building list shall be added following a public hearing.

Emergency Demolition

If after an inspection, the Building Commissioner finds that a building subject to this by-law is found to pose an immediate threat to public health or safety due to its deteriorated condition and that there is no reasonable alternative to the immediate demolition of the building or structure, then the Building Commissioner may issue an emergency demolition permit to the owner of the building or structure. The Building Commissioner shall then prepare a report explaining the condition of the building and the basis for his decision which shall be forwarded to the Commission.

Enforcement and Remedies

The Commission and/or the Building Commissioner are each specifically authorized to institute any and all actions and proceedings, in law or equity, as they may deem necessary and appropriate to obtain compliance with the requirements of this by-law or to prevent a threatened violation thereof.

Any owner of a building subject to this by-law that demolished the building without first obtaining a demolition permit in accordance with the provisions of this by-law shall be subject to a fine of not more than Three Hundred Dollars. Each day the violation exists shall constitute a separate offense until a faithful restoration of the demolished building is completed or unless otherwise agreed to by the Commission.

If a building subject to this by-law is demolished without first obtaining a demolition permit, no building permit shall be issued

for a period of two years from the date of the demolition on the subject parcel of land or any adjoining parcels of land under common ownership and control unless the building permit is for the faithful restoration referred to above or unless otherwise agreed to by the Commission.

Historic District Act

Following a determination that the building is significant and preferably preserved, the Commission may recommend to town meeting that the building be protected through the provisions of Massachusetts General Law, Chapter 40C, and the Historic Districts Act. The steps required under M.G.L. Chapter 40C shall be followed prior to the establishment of a local historic district. Nothing in this by-law shall be deemed to conflict with the provisions of the Historic District Act, Massachusetts General Laws Chapter 40C. If any of the provisions of this by-law do so conflict, that act shall prevail.

Severability

In case any section, paragraph or part of this by-law be for any reason declared invalid or unconstitutional by any court, every other section, paragraph, and part shall continue in full force and effect.

Article 13.

Voted in excess of 2/3rds to amend the Zoning By-Laws by adopting the following changes proposed by the Planning Board.

Item 1 Add a new Section 6.3 as follows:

6.3 UNREGISTERED MOTOR VEHICLES

No person shall have more than one unregistered car or truck, ungaraged on premises owned by him or under his control, and under no circumstances shall an unsightly car or truck be stored in a front yard. This section shall not apply to premises licensed under Chapter 140 of the General Laws

Item 2 Add a new Section 6.4 as follows:

4. TRAILERS

1. General. No mobile home, travel trailer or similar facility, however mounted, shall be occupied as a residence or parked or stored within the Town.

2. Exception. Notwithstanding the above, mobile homes, travel trailers and similar facilities may be:

1. Stored in any enclosed garage provided they are not used as a residence or a dwelling or for any purpose other than storage or parking.

2. Parked or stored for not more than 14 days provided they are not used as a residence or a dwelling or for any purpose other than storage or parking ; or

3. Used as office or storage in connection with a construction project.

3.1.1. Nonconforming Trailers. A nonconforming mobile home, travel trailer, or similar facility existing at the time of passage of this By-Law may not be replaced for any reason.

3.1.2. Parking or Storage of Trailers. Owners of travel trailers or Campers may park or store said travel trailers or campers on their own property, provided said travel trailers or campers are not used as a residence or dwelling house or used for a purpose other

than storing or parking said travel trailers or campers.

Item 3. Add the following as new Section 4.4:

3.4. ACCESSORY STRUCTURES IN THE R1, R2, AND R3 DISTRICTS

4.4.1 Less than 100 Square Feet. The minimum setback between any shed of one hundred (100) square feet or less and any lot line other than the street line shall be five (5) feet.

4.4.2. Less than 500 Square Feet; Used as a Garage: The minimum setback between any structure of five hundred (500) square feet or less used solely as a garage, and any lot line other than the street line shall be ten (10) feet.

Article 14.

Voted unanimously as amended, to amend the Zoning By-Law by adding the following to Section 3.2.3:

2. Adult Day Care Homes. Small adult day care (up to six nonresident adults over the age of sixteen (16) may be offered as an accessory use of right; large adult day care (seven or more nonresident adults over the age of 16) may be authorized as an accessory use upon the grant of a special permit by the Board of Appeals

3. Boarders in Single-Family Dwelling. The renting of rooms and/or furnishing of board to not more than three unrelated persons in a single family dwelling by the owner/occupant thereof shall be a permitted accessory use. The renting of rooms and/or furnishing of board to four or more unrelated persons shall be deemed a boarding house subject to the provisions of the Table of Regulations and G.L. c. 140 s. 22.

4. Contractor's Yard. The use of a residential premises as a place for the storage of building materials or equipment is permitted as an accessory use on a parcel larger than 2 Acres as of right after site plan approval by the Planning Board, or by special permit of the Board of Selectmen on a smaller parcel.

5. Storage or Parking of Commercial Landscaping Equipment. The use of a residential premises as a place for the storage or parking of commercial landscaping equipment or supplies is permitted as an accessory use on a parcel larger than 2 Acres as of right after site plan approval by the Planning Board or by special permit of the Board of Selectmen on a smaller parcel.

6. Overnight Parking of Commercial Vehicles. The use of residential premises as a place for the overnight parking of commercial vehicles owned or operated by a resident of the premises is authorized as an accessory use, subject to the following limitations:

- a. One or two commercial vehicles less than 15,000 gvw are allowed as of right.
- b. three or more commercial vehicles less than 15,000 gvw are allowed by special permit of the Board of Selectmen.
- c. One or two commercial vehicles more than 15,000 gvw but less than 26,000 gvw may be allowed by special permit of the Board of Selectmen.

Article 15.

Voted unanimously to amend the Zoning By-Law by deleting Section 3.3 and substituting the following therefore;

3.3 HOME OCCUPATIONS.

3.3.1 Home Business – As of Right One (1) home occupation may be conducted by the resident owner of a premises as of right, provided that it meets all of the following conditions.

Such business shall:

1. be conducted solely within a dwelling and solely by the person(s) occupying the dwelling as a primary residence.
2. be clearly incidental and secondary to the use of the premises for residential purposes.
3. not produce offensive noise, vibration, smoke, dust, odors, heat, lighting, electrical interference, radioactive emission or environmental pollution in accordance with the provisions of Section 5.0;
4. not utilize exterior storage of material or equipment (including the parking of commercial vehicles) except as may be otherwise allowed by this Zoning By-Law;
5. not exhibit any exterior indication of its presence or any variation from residential appearance;
6. not produce any customer, pupil, client or delivery trips to the occupation site and has no nonresidential employees; and
7. be registered as a business with the Town Clerk.

2. Home Business – By Special Permit. One (1) home occupation may be conducted by the resident owner of a premises upon the grant of a special permit by the Board of Selectmen. Such special permit shall expire at the transfer of the property. Such special permit shall be subject to the following conditions:

1. No more than three persons (3) (excluding members of the family residing on the premises) shall be employed on the premises in the home occupation.
2. Such business shall be clearly incidental and secondary to the use of the premises for residential purposes.
3. Except for a permitted sign, there shall be no exterior display or exterior storage of merchandise, material or equipment and no indication of the home occupation or variation from the residential character of the area.
4. No offensive noise, vibration, smoke, dust, heat or glare shall be produced.
5. Traffic generated shall not exceed volumes normally found in residential neighborhoods.
6. Parking generated shall be accommodated off street other than in a required front yard and shall be limited to five (5) parking spaces.
7. Such parking shall be screened from the street and all adjoining lots so as not to vary from residential character of the area.
8. All home businesses shall conform to the rules and regulations of the Oak Bluffs board of Health.
9. There shall be no retailing, wholesaling or rental of items not principally produced on the premises unless incidental to other allowed activities.
10. Items left for service shall be stored indoors within the prescribed area(s) set forth in subsection.

11. A home business shall be limited to not more than five (5) customers or person utilizing a service on the premises at any one time.

12. The area used for a home business shall be limited to one of the following:

- a. 750 sq. ft within a dwelling.
- b. 750 sq. ft. within an accessory building.
- c. 750 sq. ft. within any combination of dwelling and accessory building.

13. Any change in ownership of a home business established under this By-Law shall require the new owner to apply for a special permit from the Board of Selectmen.

14. The owner of any home business legally existing at the time of the creation of this By-Law must register with the Town Clerk within ninety (90) days of the effective date of the By-Law.

15. If the owner of a legally preexisting home business wishes to change or expand the home business he or she must apply for a special permit; and

16. Operating a new home business or changing or expanding a preexisting business without first obtaining a special permit shall result in the owner occupant being subject to a fine of \$50.00 per day from the time a cease and desist order is issued. Failure to register a preexisting home business shall result in the owner occupant being subject to a fine of \$50.00 per day from the time of notification of the violation.

Article 16.

Voted unanimously as amended, to amend the Zoning By-Law by making the following changes to Section 5.1, Parking

Item 1 Delete existing Section 5.1.4 and substitute the following therefore:

4. Special Permit. Except in the B-1 District, any parking requirements set forth herein may be reduced upon the issuance of a special permit by the Planning Board if the Board finds that the reduction is not inconsistent with public health and safety, or that the reduction promotes a public benefit. Such cases might include:

- a. Use of a common parking lot for separate uses having peak demands occurring at different times.
- b. Age or other characteristics of occupants of the facility requiring parking which reduces auto usage.
- c. Peculiarities of the use which make usual measures of demand invalid.
- d. Availability of on street parking or parking at nearby municipally owned facilities.
- e. Where a special permit is granted, a reserve area to be maintained indefinitely as landscaped open space may be required sufficient to accommodate the difference between the spaces otherwise required and the spaces reduced by special permit. The parking/site plan shall show (in dotted outline) how the reserve area would be laid out to provide the otherwise required number of spaces.

Item 2. Add a new Section 5.1.5, as follows:

4. Special Permit in the B-1 District.

1. Purpose. The B-1 District is the business area of Oak Bluffs. Parking generally provided on street to shoppers and business employees. This by-law has been adopted pursuant to M.G.L. c. 40A, s 9 in order to authorize an increase in intensity of uses in the B-1 District where the applicant provides traffic and pedestrian improvements and other amenities.

2. Required Parking Uses in the B-1 District shall meet the off street parking requirements set forth in Section 5.1.1, herein

3. Special Permit Where a proposed use in the B-1 District cannot meet the off street parking requirements set forth in Section 5.1.1 such off street parking requirements may be waived by special permit granted by the Planning Board where the applicant makes a payment in lieu to the Oak Bluffs B-1 District Parking Mitigation Trust.

4. Payment in Lieu Payments in lieu shall be calculated using the following formula:

Number of Required 1-5	Each additional space	Each additional space
Off-street Parking	6-15	after the first 15 Spaces
Annual Payment in	\$100/space	\$75/space \$50/space

Item 3. Renumber existing Section 5.1.5 to 5.1.6

Article 17.

Voted unanimously as amended to amend the Zoning By-Law by adding the following new Sections.

Item 1. Add a new Section 5.2, Loading as follows:

1. LOADING AREAS.

1. General All buildings requiring the delivery of goods as part of their function shall be provided with bays and suitable space for the off street maneuvering and loading of vehicles.

2. Layout and Design of the Loading Facilities

1. Individual loading spaces, maneuvering areas, entrances and exits shall be suitably identified with lines and arrows, as deemed necessary by the Building Commissioner.

2. Screening and Landscaping Requirements. Loading areas shall be screened in accordance with Section 5.4, herein.

1. Special Permit. The Planning Board may vary any requirement of Section 5.2 upon the grant of a special permit, where such relief will not result in substantial detriment to the neighborhood or the town.

Item 2. Add a new section 5.5, General Landscaping Requirements, as follows:

5. GENERAL LANDSCAPING REQUIREMENTS

1. Purpose: This section is designed to accomplish the following objectives: to provide a suitable boundary or buffer between residential uses and districts and nearby nonresidential uses; to define the street edge and provide visual connection between nonresidential uses of different architectural styles; to separate different and otherwise incompatible land uses from each other in order to partially or completely reduce potential nuisances such as dirt, dust, litter, noise, glare from motor vehicle headlights, intrusion from artificial light (including ambient glare) or view of signs, unsightly buildings or parking lots; to provide visual relief and a source of shade in parking lots and other areas, and protection from wind in open areas; to preserve or improve

the visual and environmental character of the town, as generally viewed from residential or publicly accessible locations; and to offer property owners protection against diminution of property values due to adjacent nonresidential use.

2. **Applicability.** The requirement of this section shall apply to any nonresidential use and to multifamily dwellings. By special permit, the Planning Board may authorize a reduction in the requirements of this section, where such reduction will not result in substantial detriment.

3. **Landscaping Requirements for Certain Property Lines in the B-1 and B-2 Districts** Property line(s) in the B-1 and B-2 Districts on the boundary with any Residence District shall be screened from the nonresidential uses by means of plantings, fencing or maintenance of trees of a species common to the area and appropriate for screening, spaced to minimize visual intrusion and providing a opaque year-round visual buffer between uses. Such plantings shall be provided and maintained by the owner of the property in B-1 or B-2 Districts used for nonresidential purpose. No part of any building or structure or paved space intended for or used as a parking area may be located within the buffer area. Planted buffer areas along property lines with such residential districts shall be at least five (5) feet in depth.

4. **Coordination with Site Plan Approval.** The Planning Board shall require a landscaping plan as part of the overall site plan for the premises. Such landscaping plan shall be at scale sufficient to determine compliance with the specifications set forth in this Section.

5. **Maintenance of Landscaped Areas.** The owner of the property used for nonresidential purposes shall be responsible for the maintenance, repair and replacement of all landscaping materials installed in accordance with this section and shall have a continuing obligation to comply with the provisions set forth herein. All plant materials required by this section shall be maintained in healthful condition. Dead limbs, refuse and debris shall be promptly removed. Dead plantings shall be replaced with new live plantings at the earliest appropriate season. Bark mulch and non-plant ground surface materials shall be maintained so as to control weed growth.

Article 18.

Voted unanimously as amended to amend the Zoning By-Law by deleting Section 7.3 "Open Space Community" and substituting the following.

3. FLEXIBLE DEVELOPMENT.

1. **Purpose:** The purposes of this section, Flexible Development, are

1. to encourage the preservation of open land for its scenic beauty and to enhance agricultural, open space, forestry and recreational use;
2. to preserve historical and archeological resources; to protect this natural environment, including varied landscapes and water resources.
3. to protect the value of real property;
4. to promote more sensitive siting of buildings and better overall site planning;
5. to perpetuate the appearance of the Town's traditional New

England landscape;

6. to facilitate the construction and maintenance of streets, utilities, and public services in a more economical and efficient manner;

7. to offer an alternative to standard subdivision development;

8. to promote the development of housing affordable to low, moderate and median income families, and;

9. to promote the development of housing for persons over the age of fifty-five.

1. **Definitions.** The following terms shall have the following definition for the purpose of this section:

1. "Affordable to persons or families qualifying as low income" shall mean affordable to persons in the Dukes County metropolitan statistical area under the applicable guidelines of the Commonwealth's Department of Housing and Community Development earning less than 50% of the median income.

2. "Affordable to persons or families qualifying as moderate income" shall mean affordable to persons in the Dukes County metropolitan statistical area under the applicable guidelines of the Commonwealth's Department of Housing and Community Development earning more than 50% but less than 80% of the median income.

3. "Affordable units" shall mean any combination of dwelling units restricted in perpetuity as affordable to persons or families qualifying as low or moderate median income. The affordable restriction shall be approved as to form by legal counsel to the Planning Board, and a right of first refusal upon the transfer of such restricted units shall be granted to the Town or its designee for a period not less than 120 days after notice thereof;

4. "Contiguous open space" shall mean open space suitable, in the opinion of the Planning Board, for the purposes set forth herein. Such open space may be separated by the road(s) constructed within the Flexible Development. Contiguous open space shall not include required yards, if any.

5. "Housing for persons with disabilities" shall mean a dwelling unit in compliance with the standards of the Americans with Disabilities Act and pertinent Massachusetts standards.

6. "Transfer lot" shall mean a parcel of land with not less than 20,000 square feet used to establish a density bonus in a Flexible Development. Such Transfer lot shall be (1) determined by the Planning Board to be of special importance because of its visual prominence or potential vista blockage, ecological significance or fragility, value as agricultural or recreational land, critical relation or proximity to the Town's drinking water supply, or because it is identified in the Town's open land space plan; (2) not wetlands, as defined in G.L. c.131, s 40 or not land used to satisfy dimensional requirements in any other development of land; (3) subject to a permanent conservation or agricultural restriction pursuant to G.L. 184 ss. 31-33 or conveyed to the Town, or conveyed to a nonprofit organization, the principal purpose of which is the conservation of open space or other appropriate purpose.

1. **Applicability.** In accordance with the following provisions, a Flexible Development project maybe created, whether a subdivision or not, from any parcel or set of contiguous parcels of five

acres or more held in common ownership and located entirely within the Town.

2. **Procedures.** Flexible Development may be authorized upon the issuance of a special permit by the Planning Board. An application for Flexible Development shall be filed in accordance with the rules and regulations of the Planning Board.

1. Where the Flexible Development is a subdivision of land, a development plan conforming to the requirements for a preliminary plan as set forth in the Subdivision Rules and Regulations of the Planning Board, shall be submitted. Final engineering details regarding Flexible Development may be provided during the course of definitive plan review. In the event that the Flexible Development does not involve the subdivision of land, the development plan shall conform to the requirements for a definitive plan as set forth in such rules and regulations.

2. Where wetland delineation is in doubt or dispute, the Planning Board may require appropriate documentation, including an Order of Resource Area Delineation

3. Data on proposed wastewater disposal shall be submitted which shall be referred to a consulting engineer for review and recommendation.

4. The Planning Board may also require as part of the development plan any additional information necessary to make the determination and assessments cited herein.

1. **Design Process.** Each development plan shall follow the design process outlined below. When the development plan is submitted, applicants shall be prepared to demonstrate to the Planning Board that this Design Process was considered in determining the layout of proposed streets, house lots and contiguous open space.

1. **Understanding the Site.** The first step is to inventory existing site features, taking care to identify sensitive and noteworthy natural, scenic and cultural resources on the site, and to determine the connection of these important features to each other.

2. **Evaluating Site Context.** The second step is to evaluate the site in its larger context by identifying physical (e.g. stream and/or wildlife corridors, wetlands) transportation (e.g. road and bicycle networks) and cultural (e.g. recreational opportunities) connections to surrounding land uses and activities.

3. **Designating the Contiguous Open Space.** The third step is to identify the contiguous open space to be preserved on the site. Such open space should include the most sensitive and noteworthy resources of the site, and, where appropriate, areas that serve to extend neighborhood open space networks.

4. **Location of Development Areas.** The fourth step is to locate building sites, streets, parking areas, paths and other built features of the development. The design should include a delineation of private yards, public streets and other areas, and shared amenities, so as to reflect an integrated community, with emphasis on consistency with the Town's historical development patterns.

5. **Lot lines.** The final step is simply to draw in the lot lines (if applicable).

1. **Modification of Lot Requirements.** The Planning Board encourages applicants for Flexible Development to modify lot size, shape and other dimensional requirements for lots within a Flexible Development. Lots having reduced area or frontage shall not have frontage on a street other than a street created by the Flexible Development; provided, however, that the Planning Board may waive this requirement where it is determined that such reduced lot(s) are consistent with existing development patterns in the neighborhood.

2. **Basic Maximum Number of Dwelling Units.** The Basic Maximum Number of dwelling units allowed in a Flexible Development shall not exceed the number of lots which could reasonably be expected to be developed upon the site under a conventional plan in full conformance with all zoning subdivision regulations, health regulations, wetland regulations and other applicable federal, state and local requirements (hereinafter, the Yield Plan). The Yield Plan shall be prepared in conformance with the requirements for a preliminary plan as set forth in the Subdivision Rules and Regulations of the Planning Board; provided however, that in simple cases, such requirements may be waived by the Planning Board. In any event, the proponent shall have the burden of proof with regard to the design and engineering specifications shown on such Yield Plan.

1. The required affordable units for developments with more than ten units shall not count toward the Basic Maximum Number.

1. **Density Bonus** The Planning Board may award a density bonus to increase the number of dwelling units beyond the Basic Maximum Number. All dwelling units awarded as a density bonus shall be two bedroom units. The density bonus for the Flexible Development shall not, in the aggregate, exceed forty (40) percent of the Basic Maximum Number. Required Affordable Units shall not be counted in the computation. Computations shall be rounded to the lowest number. A density bonus may be awarded in the following circumstances.

1. For each additional ten(10) percent of the site set aside as contiguous open space over and above the required forty (40) percent, a bonus of five (5) percent of the Basic Maximum Number may be awarded; provided however, that this density bonus shall not exceed thirty (30) percent of the Basic Maximum Number.

2. For every two (2) dwelling units restricted to occupancy by persons over the age of fifty-five (55), one (1) dwelling unit may be added as a density bonus; provided however, that this density bonus shall not exceed ten (10) percent of the Basic Maximum Number.

3. For each transfer lot, as defined in Section 7.3.2, two (2) dwelling units may be added as a density bonus; provided however, that this density bonus shall not exceed twenty (20) percent of the Basic Maximum Number.

1. **Affordable Component** As a condition of the grant of any special permit for a Flexible Development for any development creating more than ten (10) dwelling units, Affordable Units shall be required as follows:

1. Ten (10) percent of the units shall be affordable to persons or families qualifying a low income; or

2. Fifteen (15) percent of the units shall be affordable to persons or families qualifying as moderate income.

In computing this requirement, the total number of dwelling units (i.e. the total of the Basic Maximum Number and density bonus units) shall be used. Numbers shall be rounded down in the computation of this requirement.

1. **Types of Buildings** The Flexible Development may consist of any combination of single family, two family and multifamily residential structures. A multifamily structure shall not contain more than five (5) dwelling units. The architecture of all multifamily buildings shall be residential in character, particularly providing gabled roofs, predominantly wood siding an articulated footprint and varied facades. Residential structures shall be oriented toward the street serving the premises and not the required parking area. The Planning Board may require housing for persons with disabilities in appropriate circumstances.

2. **Roads** The principal roadway(s) serving the site shall be designed to conform with the standards of the Town where the roadway is or may be ultimately intended for dedication and acceptance by the Town. Private ways shall be adequate for the intended use and vehicular traffic and shall be maintained by an association of unit owners or by the Applicant.

3. **Parking** Each dwelling unit shall be served by two (2) off-street parking spaces. Parking spaces in front of garages may count in this computation.

4. **Contiguous Open Space** A minimum of forty (40) percent of the parcel shown on the development plan shall be contiguous open space. Any proposed contiguous open space, unless conveyed to the Town or its Conservation Commission, shall be subject to a recorded restriction pursuant to G.L. c 134 ss 31-33 and enforceable by the Town, providing that such land shall be perpetually kept in an open state, that it shall be preserved for exclusively agricultural, horticultural, educational or recreational purposes and that it shall be maintained in a manner which will ensure its suitability for its intended purposes.

1. The percentage of the contiguous open space which is wetlands shall not normally exceed the percentage of the tract which is wetlands; provided however, that the applicant may include a greater percentage of wetlands in such open space upon a demonstration that such inclusion promotes the purposes set forth, above. In no case shall the percentage of contiguous open space which is wetlands exceed fifty (50) percent of the tract.

2. The contiguous open space shall be used for conservation, historic preservation and education, outdoor education, recreation, park purposes, agriculture, horticulture, forestry or a combination of these uses, and shall be served by suitable access for such purposes.

3. The contiguous open space shall remain un-built upon, provided that the Planning Board may permit up to ten (10) percent of such open space to be paved or built upon for structures accessory to the dedicated use or uses of such open space, pedestrian walks and bikepaths.

4. Underground utilities and drainage easements to serve the Flexible Development site may be located within the contiguous open space.

1. **Ownership of the Contiguous Open Space.** The contiguous open space shall at the Planning Board's election be conveyed to:

1. the Town or its Conservation Commission

2. a nonprofit organization, the principal purpose of which is the conservation of open space and any of the purposes for such open space set forth above;

3. a corporation or trust owned jointly or in common by the owners of lots within the Flexible Development. If such corporation or trust is utilized, ownership thereof shall pass with conveyance of the lots in perpetuity. Maintenance of such open space and facilities shall be permanently guaranteed by such corporation or trust which shall provide for mandatory assessments for maintenance expenses to each lot. Each such trust or corporation shall be deemed to have assented to allow the Town to perform maintenance of such open space and facilities, if the trust or corporation fails to provide adequate maintenance, and shall grant the town an easement for this purpose. In such event, the town shall first provide fourteen (14) days written notice to the trust or corporation as to the inadequate maintenance and if the trust or corporation fails to complete such maintenance, the town may perform it. Each individual deed, and the deed or trust or articles of incorporation, shall include provisions designed to effect these provisions. Documents creating such trust or corporation shall be submitted to the Planning Board for approval and shall thereafter be recorded; (or)

4. In the alternative, a conservation restriction pursuant to G.L. c 184 ss. 31-33 shall be placed on the land.

7.3.15 **Buffer Areas.** A buffer area of fifty(50) feet shall be provided at the perimeter of the property where it abuts residentially zoned or occupied properties, except for driveways necessary for access and egress to and from the site. No vegetation in this buffer area will be disturbed, destroyed or removed, except for normal maintenance. The Planning Board may waive the buffer requirement (i) where the land abutting the site is the subject of a permanent restriction for conservation or recreation; or(ii) where the land abutting the site is held by the Town for conservation or recreation purposes; or (iii) the Planning Board determines that a smaller buffer will suffice to accomplish the objectives set forth herein.

7.3.16 **Stormwater Management** Stormwater management shall be consistent with the requirements for subdivisions set forth in the Rules and Regulations of the Planning Board.

7.3.17 **Decision** The Planning Board may approve, approve with conditions, or deny an application for a Flexible Development after determining whether the Flexible Development better promotes the purposes of the Flexible Development By-Law than would a conventional subdivision development of the same locus.

18. **Relation to Other Requirements.** The submittals and permits of this section shall be in addition to any other requirements of the Subdivision Control Law or any other provisions of the Zoning By-Law.

Article 19 (A motion was made and unanimously voted to renumber this article number to "19" from "15" due to a typographical error.)

Voted unanimously to amend the Zoning By-Law by amending the table of use regulations as follows:

Item 1. Delete the following entry:

	R1	R2	R3	R4	B	B2	HC
Motor Vehicles Sales and Service.	N	N	N	N	N	N	N

Substitute the following entry:

Motor Vehicle Sales and Service	R1	R2	R3	R4	B1	B2	HC
	N	N	N	N	PB	N	N

Item 2. Add the following new entry at the end of the subsection for Commercial User

Adult Care	R1	R2	R3	R4	B1	B2	HC
	N	N	N	N	N	N	BA

Item 3. Delete the following entry:

	R1	R2	R3	R4	B1	B2	HC
Open Space Community	PB	PB	PB	PB	PB	PB	PB

Substitute the following entry:

Flexible Development	R1	R2	R3	R4	B1	B2	HC
	PB	PB	PB	PB	PB	PB	PB

Item 4 Delete the following entry:

Home Business	R1	R2	R3	R4	B1	B2	HC
	Y	Y	Y	Y	N	N	N

Substitute the following entry:

	R1	R2	R3	R4	B1	B2	HC
Home Business	Y/BoS	Y/BoS	Y/BoS	Y/BoS	N	N	N

Item 5. Add the following entries as Residential Accessory Uses:

	R1	R2	R3	R4	B1	B2B	HC
--	----	----	----	----	----	-----	----

Adult Day Care Homes

	Y/Ba	Y/Ba	Y/Ba	Y/Ba	N	N	N
--	------	------	------	------	---	---	---

(See Section 3.2.3.2)

Boarders in Single Family

	R1	R2	R3	R4	B1	B2	HC
--	----	----	----	----	----	----	----

Dwelling

(section 3.2.3.3)	Y/Ba	Y/Ba	Y/Ba	Y/Ba	N	N	N
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Contractor's Yard

(Section 3.2.3.4)	Y/BoS	Y/BoS	Y/BoS	Y/Bos	N	N	N
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Storage or Parking of

Commercial	Y/Bos	Y/Bos	Y/BoS	Y/BoS	N	N	N
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Landscaping Equipment (Section 3.2.3.5)

Overnight Parking of

Commercial	Y/BoS	Y/BoS	Y/BoS	Y/BoS	N	N	N
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Vehicles (see Section 3.2.3.6)

Following the vote of the last article at 10:30 p.m. a motion was made and duly seconded to close this meeting.

Attest:

DEBORAH deB. RATCLIFF
Town Clerk

RETURNS OF MARRIAGES RECORDED IN 2003

Date	Name	Residence
JANUARY		
18	WALLACE JONES DE SOUZA ARIANE SILVA LOBO	OAK BLUFFS, MA OAK BLUFFS, MA
FEBRUARY		
7	WALTER LOUIS GOULD ELIZABETH MARY FOX	OAK BLUFFS, MA OAK BLUFFS, MA
8	DOUGLAS E. SABIN JANETE EVANGELISTA DOS SANTOS	OAK BLUFFS, MA OAK BLUFFS, MA
MARCH		
13	ROBERT deCARVALHO RAMOS NEIDE GALES MARTINS	OAK BLUFFS, MA OAK BLUFFS, MA
22	CRAIG RUDDOCK PRESCOTT MARSHA YVONNA WOOD	OAK BLUFFS, MA OAK BLUFFS, MA
APRIL		
12	KEITH LAWRENCE BRITTON RACHEL ELIZABETH WEY	NEW YORK, NY NEW YORK, NY
22	ANDREW JOHN MATT MARTHA ELIZA LEAH MENDLOVITZ	DAVIS, CA OAK BLUFFS, MA
MAY		
10	STANLEY JAMES JOHNSON KIMBERLY COLBY GASPAR	OAK BLUFFS, MA OAK BLUFFS, MA
12	AGNALDO MANDELLI ANA PAULA PAIXAO	OAK BLUFFS, MA OAK BLUFFS, MA
JUNE		
7	JAMES L. HARPER JAMIE L. HARRIS	OAK BLUFFS, MA OAK BLUFFS, MA
7	JAMES ANDREW LEE GRETCHEN BARRETT CRIST	GREENWICH, CT GREENWICH, CT
7	ANTHONY ADDISON GOETHALS KERIN LEIGH MURTAGH	SAN FRANCISCO, CA CHARLESTON, SC
14	JEREMIAH PATRICK MCCARTHY CATHERINE LOUISE MANLEY	BOULDER, CO BOULDER, CO
21	JEFFREY BENJAMIN GREEN AMBER CAROL ROBINSON	SAN FRANCISCO, CA SAN FRANCISCO, CA

MARRIAGES - Continued

Date	Name	Residence
JUNE		
21	JESSE THOMPSON-FRIEDMAN HEIDI WILSON DRIPPS	JACKSON, WY JACKSON, WY
21	EDMUND ROBERT PACHECO ERIN WINCHENBAUGH KELLY	OAK BLUFFS, MA OAK BLUFFS, MA
28	OMAN KAMAU FRAME NAIMAH MASHALLAH OLADUWA	ATLANTA, GA ATLANTA, GA
JULY		
12	GERALD JAMES RUBINETTI DEBORAH LYNN WHITE	NEW MILFORD, CT PALISADES PARK, NJ
18	LANCE JOSEPH STIFANO CARA ANN DAGLIERI	CRANSTON, RI CRANSTON, RI
19	ALLEN H. PEASE DEBORAH DAVIS CAREY	KENSINGTON, CT LEVERETT, MA
27	RAGNAR RITTER JANA VLCKOVA	LITVINOV, CZECH LITVINOV, CZECH
31	JIM NIXON WALLACE KATHLEEN ELISE MCFARLAND	PINE GROVE, CA PINE GROVE, CA
AUGUST		
1	FRANK C. RUEGGER ELAINE FRANCES MULLEN	FAIRFIELD, CT FAIRFIELD, CT
9	LEWIS WILSON SCHALLER, JR JENNIFER ELLEN MARSHALL	WATERTOWN, CT WATERTOWN, CT
16	BRUCE R. KOEHLER MARIETTA GIORNO	STAMFORD, CT STAMFORD, CT
17	DARREN L. GILBERT CARMEL M. REIDY MURRAY	OAK BLUFFS, MA OAK BLUFFS, MA
22	GEORGE F. MORTLOCK LUCILLE I. SKINNER	FALMOUTH, MA FALMOUTH, MA
23	BRENT ALLEN ARLEDGE KRISTIN LARAE RHONE	SHERMAN OAKS, CA SHERMAN OAKS, CA
29	DESMOND JOSEPH HALL NAOMI RUTH THOMPSON	DORCHESTER CTR., MA ROXBURY, MA

MARRIAGES - Continued

Date	Name	Residence
AUGUST		
30	CHRIS WILLIAM CHVATAL MOLLY MARGARET WILBURN	NEW YORK, NY NEW YORK, NY
SEPTEMBER		
6	CHRISTOPHER CHADWICK ROCK CARRIE ANN ROBBINS	BALDWINVILLE, NY CROWNSVILLE, MD
6	PAUL GUTTRIDGE WENDY MATHER	WASHINGTON, DC WASHINGTON, DC
6	MARC ALAN BRASEFIELD KATHLEEN MARIE STEWART	OAK BLUFFS, MA OAK BLUFFS, MA
13	JOHN TODD ALEXANDER KARA JEANNE GELINAS	OAK BLUFFS, MA OAK BLUFFS, MA
19	MICHAEL HENRY BALUZY AMY MELINDA McCAMPBELL	DANBURY, CT OAK BLUFFS, MA
20	PETER CHARLES MARZBANIAN ELIZABETH ANN DOON	OAK BLUFFS, MA OAK BLUFFS, MA
20	WILLIAM RICHARD PARKER KARIN ELIZABETH AVERILL	AGAWAM, MA AGAWAM, MA
20	THOMAS JOHN LYONS, JR. LEAH ELIZABETH SCHELLER	OAK BLUFFS, MA OAK BLUFFS, MA
20	WILLIAM G. DOSCHER LAURA A. DEPERISIS	STAMFORD, CT STAMFORD, CT
26	MARCELO MEYER PATRICIA MAEDA	OAK BLUFFS, MA OAK BLUFFS, MA
27	ROBERT H. SMITH KAREN LYNN SILVEY	TOM'S RIVER, NJ FLEMINGTON, NJ
27	DENNIS A. VOGEL KYM M. CYR	OAK BLUFFS, MA OAK BLUFFS, MA
27	NILTON GOMES DE OLIVEIRA MARIA APARECIEDA FURTADO	EDGARTOWN, MA EDGARTOWN, MA
27	HITALLO RIBEIRO ALVES FABIANA NUNES SOARES	EDGARTOWN, MA OAK BLUFFS, MA

MARRIAGES - Continued

Date	Name	Residence
OCTOBER		
3	COLLIN W. EVANSON DESSLAVA K. NEDEVA	OAK BLUFFS, MA OAK BLUFFS, MA
NOVEMBER		
1	ROGERIO MARTINHO CORREA BRENDA MAE SEWALL	OAK BLUFFS, MA OAK BLUFFS, MA
15	TIMOTHY PAUL WILLIAMSON LIZA DIANE HANLEY	WEST TISBURY, MA WEST TISBURY, MA
23	LEO R. CASSIDY THERESA ELIZABETH TOMASETTI	OAK BLUFFS, MA OAK BLUFFS, MA



RETURNS OF DEATHS RECORDED IN 2003

Date	Name	Age	Residence
JANUARY			
15	HENRY WILLIAM DIGGS	96	NORWOOD, MA
16	ALFRED MESKE	90	TISBURY, MA
19	RUTH E. VIERA	87	OAK BLUFFS, MA
19	NORVA L. RANDOLPH	66	AQUINNAH, MA
22	RUFUS FRANKLIN PETERSON	65	OAK BLUFFS, MA
24	JAMES G. FARRELL	87	OAK BLUFFS, MA
27	MANUEL S. FIGUEIREDO	85	OAK BLUFFS, MA
FEBRUARY			
7	OLGA FLORENCE BOYD	76	OAK BLUFFS, MA
15	JUNE A. BOSWORTH	59	OAK BLUFFS, MA
16	ROBERT THAYER EWING	78	OAK BLUFFS, MA
27	WENTWORTH TOWNSEND TRIPP	68	OAK BLUFFS, MA
MARCH			
5	JEANETTE FLORENCE COSTA	86	OAK BLUFFS, MA
10	PETER LUCAS DEBETTENCOURT	43	OAK BLUFFS, MA
26	LINDEN RESSELL DREW	65	TISBURY, MA
26	BETTIE JEAN BERNARD	63	TISBURY, MA
29	KENNETH SOUTHWORTH	61	EDGARTOWN, MA
21	RAYMOND ARTHUR TEATOR	65	OAK BLUFFS, MA
APRIL			
13	ROBERT A. DESILVA	65	OAK BLUFFS, MA
21	GEORGE MILANOS	61	TENAFLY, NJ
29	RACHEL FAWN LAWRY	33	TISBURY, MA
MAY			
1	ESTHER JACOBS	88	OAK BLUFFS, MA
1	DARIA MARATHAS	86	OAK BLUFFS, MA
6	BARBARA MARIE WARSYK	84	OAK BLUFFS, MA
11	THOMAS J. FARREN	58	DEDHAM, MA
20	RALPH GREGG	57	ENGLEWOOD CLIFFS, NJ
26	REGINALD H. IVORY	71	TISBURY, MA
31	JOHN ROBERT KEILY	56	SIMSBURY, CT

DEATHS - CONTINUED

Date	Name	Age	Residence
JUNE			
6	IRVING C. BELAIN	67	AQUINNAH, MA
11	NORMAN FRIEDMAN	80	OAK BLUFFS, MA
11	MARY A. HERMANSON	87	HULL, MA
13	CHARLOTTE AGNES CABRAL	87	TISBURY, MA
13	HOWARD WILLIAM ULSAMER	74	EDGARTOWN, MA
14	ABRAM N. WILLIAMS	70	OAK BLUFFS, MA
16	MARY ELLEN COOPER	79	OAK BLUFFS, MA
17	MARTUERITE A. BERGSTROM	81	OAK BLUFFS, MA
17	JANE MACKNIGHT MCGRATH	84	OAK BLUFFS, MA
20	IRENE M. METELL	86	EDGARTOWN, MA
JULY			
1	FRANCIS A. SUAREZ	86	OAK BLUFFS, MA
6	MARY E. COURNOYER	95	OAK BLUFFS, MA
11	SVEN JOFFS	82	BARNES RD
13	ROBERT L. THORNE	78	SARASOTA, FL
13	GEOFFREY WILLIAM BASSETT JR.	30	SO. EASTON, MA
16	NICHOLAS W. MARATHAS	82	NATICK, MA
18	JEAN K. BURT	85	OAK BLUFFS, MA
19	MARJORIE B. EDWARDS	85	OAK BLUFFS, MA
21	MIRIAM CAMPBELL	93	CHILMARK, MA
24	AURORA R. FERREIRA	84	OAK BLUFFS, MA
29	MARIAN G. CONNORS	98	EDGARTOWN, MA
30	RONALD FREDERICK GILL	80	HAMPSTEAD, NC
30	ARTHUR WILLIAM YOUNG, JR	76	EDGARTOWN, MA
AUGUST			
2	JOHN CHARLES DOLAN	71	OAK BLUFFS, MA
3	FRANCES MCMANUS	95	OAK BLUFFS, MA
9	GERTRUDE JOSEPHINE GAZAILLE	89	EDGARTOWN, MA
10	JOHN JOSEPH MERCALDO, JR.	75	OAK BLUFFS, MA
11	EDITH MIERSON SISSON	91	OAK BLUFFS, MA
15	GILLIAN MARY WILLIAMS	72	LONDON, MA
17	MILDRED B. WADSWORTH	104	OAK BLUFFS, MA
20	LAURA E. GUANCO	93	AQUINNAH, MA
24	LAURA COUZA	83	EDGARTOWN, MA

DEATHS - Continued

Date	Name	Age	Residence
SEPTEMBER			
1	EDNA H. GRAHAM	84	OAK BLUFFS, MA
4	ALEX SANDOR GARA	76	WEST HARTFORD, CT
4	BEATRICE A. SAWYER	99	TISBURY, MA
7	RUTH M. BLASI (AKA IRENE N. MARTIN)	88	EDGARTOWN, MA
8	GEORGE J. MARSHALL, JR	65	OAK BLUFFS, MA
14	JANE M. GANNON	90	TISBURY, MA
29	MARIAN G. CONNORS	98	EDGARTOWN, MA
OCTOBER			
3	WILLIAM J. WHITE	85	EDGARTOWN, MA
5	JACQUELYNE D. MANNING	80	AQUINNAH, MA
11	MICHAEL J. LANDFEAR	54	FALMOUTH, MA
18	FRANCES ELIZABETH MARSH	93	OAK BLUFFS, MA
NOVEMBER			
3	DANIEL J. VALERIANO	80	OAK BLUFFS, MA
13	BARBARA ANN JOHNSON	71	FOXBORO, MA
16	ANN MARIE GALLANT	71	OAK BLUFFS, MA
20	NANCY BROOKER BLANKENSHIP	55	OAK BLUFFS, MA
27	JEAN YVONNE EPPERS	67	EDGARTOWN, MA
29	BARBARA EMMA STRUTHERS	82	OAK BLUFFS, MA
DECEMBER			
3	RUTH GEIGER	85	CHILMARK, MA
4	RHUEMABEL ODESSA DIXON	86	OAK BLUFFS, MA
16	FRANCES ROBERTS	83	OAK BLUFFS, MA
20	SALLY SCHERMER CHURM	70	OAK BLUFFS, MA
30	ROBERT ALEXANDER BODKIN	86	OAK BLUFFS, MA

PERSONNEL BOARD REPORT

In accordance with by-law changes approved last year by the voters, we are now a three (3) member board, each serving a three (3) year term and appointed by the Selectmen, the Finance and Advisory Committee, and the Town Moderator. Our authority comes primarily from State law, and has been expanded to include an oversight and advisory role in the areas of collective bargaining and professional service contracts. We are directly responsible for the Town's Classification and Compensation System under which most town employees are covered, and we work closely with the Town Administrator, who also acts as Personnel Director.

In addition to working on by-law reform with our Labor Counsel, last year we heard and voted on department head requests to reclassify personnel, add, change, or remove positions. We also hear and decide grievances for those employees not covered by union contracts, and we

establish Town-wide personnel policies. No new full time positions were added to Town Government last year. We did approve four (4) seasonal positions at the Oak Bluffs Marina. Four (4) positions were reclassified in 2003. During the past year, no grievances were filed.

Alice Butler, from the Selectmen's office, has recently assumed the role of Recording Secretary to the Personnel Board. Our work in the coming year includes reviewing existing Personnel policies, becoming familiar with collective bargaining and union negotiations, and examining employee health coverage in an effort to control the ever-increasing cost.

Respectfully submitted,

MEGAN ALLEY
CARL GREEN
GEORGE DAVIS



FINANCE

BOARD OF ASSESSORS

The Board of Assessors is responsible for the full and fair valuation of all Oak Bluffs real and personal property for the purpose of the equitable distribution of the property tax burden. In order to attain that goal, the assessors maintain an extensive database containing the property characteristics of each parcel of real property in the Town, as well as all items of taxable personal property. Additionally, the assessors regularly collect and analyze data pertaining to recent real estate transactions, current costs of land acquisition and building construction, commercial market rents, vacancies, and expenses, and land use issues to assist them in the determination of market value.

Massachusetts General Laws dictate that property be assessed at full and fair valuation as of January 1st preceding the beginning of each fiscal year. Every three years, the Department of Revenue performs a procedural audit of the assessors work to certify that the Town is meeting its statutory requirement of full and fair value. This audit will take place in fiscal year 2005.

We did another interim year adjustment. This increased values on the average of 18%. Our town is now valued at \$2,046,869,602. This is an increase of \$314,568,716 over last year. The average value of a single-family home increased from \$399,900 to \$472,500. Using this value, the tax bill for the average residence increased from approximately \$2,791 in Fiscal Year 2003 to \$3,277 in Fiscal Year 04. This is an increase of \$436 over last year. The Fiscal Year 2004 tax rate is \$6.83. This is down fifteen cents over last year's rate of \$6.98.

For most of 2003, the assessors were involved in the arduous and time-consuming cyclical reinspection of real property. By law, every parcel in town should be inspected every nine years. We are trying to finish these inspections

before our 2005 recertification. If we didn't get to you this past year, we will be coming next year. Please don't feel that this will raise your values. Most of the time when we find errors, when corrected, these favor the taxpayer.

Listed below are the amounts levied through the real and personal property tax, the motor vehicle excise tax, and the boat excise tax during calendar year 2003, as well as the real estate exemptions granted for fiscal year 2003.

2003 TAX COMMITMENTS

Real Property (FY04)	\$13,769,676.46
Wastewater Special Assessment & Interest	\$ 464,958.58
Personal Property (FY04)	\$ 210,769.02
Motor Vehicle Excise (FY03)	\$ 607,800.82
Boat Excise (FY03)	\$ 10,869.00
Water Lien	\$ 6,701.05
Total Tax Commitments	\$15,070,774.93

2003 PROPERTY TAX EXEMPTIONS

Clause 17D (Elderly, Surviving Spouse)	\$ 6,813.18
Clause 22 (Veterans)	\$ 4,600.00
Clause 37A (Blind)	\$ 2,500.00
Clause 41C (Elderly)	\$ 7,500.00
Clause 50 (Elderly Housing)	\$ 500.00
Clause 18 (Hardship)	\$ 1,022.34

Respectfully submitted,

JESSE B. LAW, III, Chairman
MELANIE M. BILODEAU, Clerk
M. CASEY SHARPE

DIANNE WILSON, MMA, Principal Assessor

TOWN ACCOUNTANT

To the Honorable Board of Selectmen
and the Citizens of the Town of Oak Bluffs:

In accordance with State Statute, Section 6 of Chapter 41, I hereby transmit the Annual Financial Report of the Town of Oak Bluffs as of June 30, 2003, for the fiscal year then ended. The responsibility for accuracy of the presented data and the completeness, including all disclosures rest with the Town Accountant. The Town is audited yearly by a

certified public accountant. The complete auditor's report may be examined in the Town Clerk's office during regular office hours.

Respectfully submitted,

PAUL M. MANZI
Finance Director

TOWN OF OAK BLUFFS BALANCE SHEET FOR PERIOD 12

FUND: 01 ASSETS	GENERAL FUND		ACCOUNT BALANCE
01		1020 PETTY CASH	175.00
01		1040 CASH-UNRESTRICT. CHECKING	1,865,135.97
01		1060 CASH-RESTRICTED CHECKING	0.00
01		12100 PERSONAL PROPERTY-2000	11,553.07
01		12101 PERSONAL PROPERTY-2001	15,002.40
01		12102 PERSONAL PROPERTY-2002	27,938.79
01		12103 PERSONAL PROPERTY-2003	17,674.46
01		12104 PERSONAL PROPERTY-2004	-248.18
01		12189 PERSONAL PROPERTY-1989	26.88
01		12190 PERSONAL PROPERTY-1990	51.67
01		12191 PERSONAL PROPERTY-1991	1,764.85
01		12192 PERSONAL PROPERTY-1992	2,962.68
01		12193 PERSONAL PROPERTY-1993	3,035.09
01		12194 PERSONAL PROPERTY-1994	1,144.64
01		12195 PERSONAL PROPERTY-1995	1,735.05
01		12196 PERSONAL PROPERTY-1996	1,443.20
01		12197 PERSONAL PROPERTY-1997	3,481.77
01		12198 PERSONAL PROPERTY-1998	2,646.43
01		12199 PERSONAL PROPERTY-1999	4,739.71
01		12200 REAL ESTATE-2000	158,033.15
01		12201 REAL ESTATE 2001	256,568.30
01		12202 REAL ESTATE 2002	256,585.73
01		12203 REAL ESTATE 2003	663,058.96
01		12204 REAL ESTATE 2004	-21,675.87
01		12295 REAL ESTATE-1995	183.68
01		12296 REAL ESTATE-1996	152.88
01		12297 REAL ESTATE-1997	153.75
01		12298 REAL ESTATE-1998	289.92
01		12299 REAL ESTATE-1999	614.90
01		12300 ALLOW ABATE/EXEMPT-2000	-5,000.00
01		12301 ALLOW ABATE/EXEMPT 2001	-10,000.00
01		12302 ALLOW ABATE/EXEMPT 2002	-20,000.00
01		12303 ALLOW ABATE/EXEMPT 2003	-237,740.48
01		1240 TAX LIENS RECEIVABLES	739,252.53
01		1253 DEFERRED PROPERTY TAX REC	9,322.06
01		12600 MOTOR VEHICLE EXCISE-2000	6,778.41
01		12601 MOTOR VEHICLE EXCISE 2001	8,690.91
01		12602 MOTOR VEHICLE EXCISE 2002	24,093.79

01	12603	MOTOR VEHICLE EXCISE 2003	130,653.68
01	12684	MOTOR VEH. EXCISE-1984	9.36
01	12685	MOTOR VEH. EXCISE-1985	130.37
01	12686	MOTOR VEH. EXCISE-1986	808.72
01	12687	MOTOR VEH. EXCISE-1987	3,131.13
01	12688	MOTOR VEH. EXCISE-1988	3,690.54
01	12689	MOTOR VEH. EXCISE-1989	6,167.61
01	12690	MOTOR VEH. EXCISE-1990	5,237.39
01	12691	MOTOR VEH. EXCISE-1991	2,659.60
01	12692	MOTOR VEH. EXCISE-1992	2,622.64
01	12693	MOTOR VEH. EXCISE-1993	2,475.02
01	12694	MOTOR VEH. EXCISE-1994	2,433.76
01	12695	MOTOR VEH EXCISE- 1995	3,222.12
01	12696	MOTOR VEH EXCISE- 1996	2,222.29
01	12697	MOTOR VEH. EXCISE-1997	2,586.49
01	12698	MOTOR VEH. EXCISE-1998	3,652.41
01	12699	MOTOR VEH. EXCISE-1999	3,971.04
01	12701	BOAT EXCISE - 2001	2,903.00
01	12702	BOAT EXCISE - 2002	1,728.00
01	12790	BOAT EXCISE TAX-1990	95.50
01	12791	BOAT EXCISE TAX-1991	200.00
01	12792	BOAT EXCISE TAX-1992	210.00
01	12793	BOAT EXCISE TAX-1993	930.00
01	12794	BOAT EXCISE TAX-1994	785.00
01	12795	BOAT EXCISE-1995	700.00
01	12796	BOAT EXCISE-1996	721.00
01	12797	BOAT EXCISE-1997	881.00
01	12798	BOAT EXCISE-1998	972.00
01	1860	OTHER ASSETS-ADVANCED PAYROLL	1,000.00
01	1880	TAX FORECLOSURES	16,116.96
TOTAL		ASSETS	3,983,542.73

LIABILITIES

01	2020	ACCOUNTS PAYABLE	2,319.66
01	2110	ACCRUED PAYROLL-TOWN	-112,158.24
01	2111	ACCRUED PAYROLL-SCHOOL	-308,041.76
01	2120	FEDERAL TAX WITHHOLDINGS	-0.00
01	2121	MEDICARE/FICA WITHHOLDING	-0.00
01	2130	STATE TAX WITHHOLDINGS	-0.00
01	2140	RETIREMENT WITHHOLDINGS	15,032.28
01	2150	INSURANCE WITHHOLDINGS	59,500.13
01	2151	DENTAL INS. WITHHOLDING	13,570.33
01	2520	UNCLAIMED ITEMS/TAILINGS	-3,885.79
01	2610	DEF REVENUE-PROPERTY TAX	-1,167,423.54
01	2611	DEF REVENUE-P PROPERTY TX	-730,252.53
01	2622	DEF REVENUE-TAX LIENS	-16,116.96
01	2623	DEF REV-TAX FORECLOSURES	-215,237.28
01	2630	DEF REV-MOTOR VEH EXCISE	-192,674.44
01	2641	DEF REV-BOAT EXCISE	-10,125.50
TOTAL		LIABILITIES	-2,472,819.20

FUND BALANCE

01	3211	FUND BAL RES FOR ENCUMB.	-33,880.74
01	3588	FB OVER/UNDER	0.00

	01	3590	UNDESIGNATED FUND BALANCE	-922,951.19
	01	3596	FD BL-RES FOR EXPENDITURE	-656,440.40
	01	3598	FD BAL-CONTINUED APPROP.	-483,775.38
	01	3830	APPROPRIATION CONTROL	0.00
	01	3880	BUDGETARY FUND BALANCE	0.00
	01	3910	REVENUE CONTROL	-16,656,094.85
	01	3920	OTHER FINANCING SOURCES	0.00
	01	3930	EXPENDITURES CONTROL	16,763,978.63
	TOTAL		FUND BALANCE	-1,510,723.53
	TOTAL		LIABILITIES + FUND BALANCE	-3,983,542.73
FUND: 12	SCHOOL LUNCH FUND			
ASSETS				
	12	1060	CASH-RESTRICTED CHECKING	1,322.57
	TOTAL		ASSETS	1,322.57
LIABILITIES				
	12	2111	ACCRUED PAYROLL-SCHOOL	1,020.00
	TOTAL		LIABILITIES	1,020.00
FUND BALANCE				
	12	3560	FD BAL-SCHOOL LUNCH PROG.	-302.57
	TOTAL		FUND BALANCE	-302.57
	TOTAL		LIABILITIES + FUND BALANCE	-1,322.57
FUND: 13	HIGHWAY IMPROVEMENTS FUND			
ASSETS				
	13	1060	CASH-RESTRICTED CHECKING	-92,610.83
	TOTAL		ASSETS	-92,610.83
FUND BALANCE				
	13	3519	HGHWY PROJECT CHAPT 53B	0.00
	13	3546	FD BAL-HWY PROJ (CH 113)	0.00
	13	3547	FD BAL-HWY PROJ. (CH 11)	0.00
	13	3558	HIGHWAY PROJECT CHAPTER 150	45,139.12
	13	3930	EXPENDITURES	47,471.71
	TOTAL		FUND BALANCE	92,610.83
	TOTAL		LIABILITIES + FUND BALANCE	92,610.83
FUND: 14	REVOLVING FUND			
ASSETS				
	14	1060	CASH-RESTRICTED CHECKING	120,610.63
	14	1200	AMBULANCE RECEIVABLE	177,453.39
	TOTAL		ASSETS	298,064.02
LIABILITIES				
	14	2110	ACCRUED PAYROLL	-2,814.55
	14	2600	DEFERRED REV.-AMBULANCE	-177,453.39
	TOTAL		LIABILITIES	-180,267.93

FUND BALANCE

14	3561	FD BAL-INSURANCE RECOVERY	-37,167.08
14	3562	FD BAL-SHELLFISH FUND	-12,620.50
14	3563	FD BAL-WETLAND PROTECTION	-15,156.50
14	3564	FD BAL-PARKS & RECREATION	-3,839.34
14	3565	F.B-SALE OF COMPOST BINS	-283.11
14	3566	F.B.-AMBULANCE SERVICE	-47,729.55
TOTAL FUND BALANCE			-117,796.08
TOTAL LIABILITIES + FUND BALANCE			<u><u>-298,064.02</u></u>

FUND: 15 RESERVE FOR APPROPRIATION ASSETS

15	1060	CASH-RESTRICTED CHECKING	90,250.50
TOTAL ASSETS			<u><u>90,250.50</u></u>

FUND BALANCE

15	3300	FD BAL-COUNTY DOG FUND	-4,573.23
15	3301	FD BAL-INS REC > \$20,000	-1,064.50
15	3303	FD BAL-SALE OF CEM. LOTS	-82,970.00
15	3304	FD BAL-WATERWAY IMPROV.	-1,757.77
15	3910	REVENUE	-60.00
15	3930	EXPENDITURES	175.00
TOTAL FUND BALANCE			<u><u>-90,250.50</u></u>

FUND: 16 FEDERAL GRANTS FUND ASSETS

16	1060	CASH-RESTRICTED CHECKING	38,953.56
TOTAL ASSETS			<u><u>38,953.56</u></u>

LIABILITIES

16	2020	ACCOUNTS PAYABLE	1,062.50
16	2110	ACCRUED PAYROLL	-2,471.00
TOTAL LIABILITIES			<u><u>-1,408.50</u></u>

FUND BALANCE

16	3512	FD BAL-POLICE COMPUTER	-96.72
16	3513	FD BAL-L.S.C.A TITLE I	-24,377.87
16	3516	FD BAL-C.O.P.S.	-12,872.04
16	3590	UNDESIGNATED FUND BALANCE	-179.08
16	3910	REVENUE	-808,500.00
16	3930	EXPENDITURES	808,480.65
TOTAL FUND BALANCE			-37,545.06
TOTAL LIABILITIES + FUND BALANCE			<u><u>-38,953.56</u></u>

FUND: 17 STATE GRANTS FUND ASSETS

17	1060	CASH-RESTRICTED CHECKING	269,049.57
TOTAL ASSETS			<u><u>269,049.57</u></u>

LIABILITIES

17	2110	ACCRUED PAYROLL	-243.28
TOTAL		LIABILITIES	-243.28

FUND BALANCE

17	3500	FOUR STROKE ENGINE GRANT	4,609.47
17	3502	FD BAL-SPED PLACEMENT	-6,735.36
17	3508	DEM LAKE & POND GRANT	-825.57
17	3510	FD BAL-BIKE PATH-#7829	-54,086.10
17	3523	FD BAL-PROF. DEVELOPMENT	-52.00
17	3525	FD BAL-CH 188 REM SCH PRG	-13.11
17	3529	FD BAL-LIBRARY INCENTIVE	-1,206.24
17	3530	FD BAL-LIB. MUN. EQUAL.	256.50
17	3531	FD BAL-STATE CENSUS	-494.00
17	3532	FD BAL-ELDERLY PROGRAMS	-6,764.11
17	3533	FD BAL-DRUG TASK GRANT	-1,877.32
17	3535	FD BAL-WATCHED CAR PROG.	-5.00
17	3536	COPS MORE "98" TECH GRANT	-179.91
17	3537	FD BAL-O.B. LOCAL CULTURAL COU	-5,744.62
17	3539	FD BAL-STATE BEACH (9604)	-4,326.06
17	3540	FD BAL-N/R OFFSET AWARD	9,195.69
17	3541	FD BAL-PUMP-OUT BOAT	-5,636.98
17	3543	LIBRARY LSTA GRANT	-27,867.62
17	3544	FD BAL-SENSE CATCH BASINS	-123.00
17	3547	FD BAL-EOCD-SEPTIC REPAIR	-61,135.52
17	3548	FD BAL-COA INCENTIVE GRAN	-1.00
17	3549	FD BAL-DOMESTIC VIOLENCE	104.02
17	3550	FD BAL-COMMUNITY POLICE	-8,982.73
17	3551	FD BAL-D.A.R.E. GRANT	545.39
17	3552	FD BAL-DEM COASTAL ACCESS	-124.40
17	3553	FD BAL-CRAB TRAP GRANT	-246.29
17	3555	FD DARE ROPES COURSE	-8,765.67
17	3556	GHSB POLICE GRANT	1,139.78
17	3559	FOOD & AGR UPWELLER GRANT	-26.81
17	3567	STATE FIRE SAFETY GRANT	-57.00
17	3568	SCHOOL CHOICE FUNDS	-61,015.87
17	3588	FD BAL-STATE ASSESSMENT GRANT	-10.75
17	3910	REVENUE	-200,379.85
17	3930	EXPENDITURES	168,271.41
TOTAL		FUND BALANCE	-268,806.29
TOTAL		LIABILITIES + FUND BALANCE	-269,049.57

**FUND: 29
ASSETS****OTHER SPEC. REVENUE FUND**

29	1040	CASH-UNRESTRICT. CHECKING	0.00
29	1060	CASH-RESTRICTED CHECKING	81,414.88
TOTAL		ASSETS	81,414.88

LIABILITIES

29	2020	ACCOUNTS PAYABLE	50.00
29	2110	ACCRUED PAYROLL-TOWN	-1,026.40
TOTAL		LIABILITIES	-976.40

FUND BALANCE

29	3506	HISTORICAL COMM. DONATIONS	-4,062.50
29	3569	POLICE STAR TEAM DONATIONS	-300.00
29	3570	DOWN ISLAND LEGAN SETTLEMENT	680.19
29	3571	FD BAL-COA DONATION	-839.76
29	3576	FD BAL-FARM NECK DONATION COA	-3,140.53
29	3577	FD BAL-PARK/REC. DONATION	-470.00
29	3578	FD BAL-SHELLFISH DREDGE	-500.00
29	3579	FD BAL-OCEAN PARK / FRIENDS OF OB	-4,878.08
29	3580	FD BAL-TOWN CLOCK FUND	-2,879.55
29	3581	FD BAL-LIBRARY DONATIONS	-998.51
29	3582	FD BAL-POL SSA DONATIONS	-4,316.31
29	3583	FD BAL-EFFIE J. DAVID FD.	-50.00
29	3584	FD BAL-RESIDENT HOMESITE	-35,552.29
29	3587	FD BAL-WABAN PARK FUND	-10,897.14
29	3589	FD BAL-PUBLIC RESTROOMS	-5,775.00
29	3590	UNDESIGNATED FUND BALANCE	0.00
29	3600	CONSERVATION FUND	-459.00
29	3910	REVENUE	-16,000.00
29	3930	EXPENDITURES	10,000.00
TOTAL		FUND BALANCE	-80,438.48
TOTAL		LIABILITIES + FUND BALANCE	-81,414.88

**FUND: 30 BOND FUNDS
ASSETS**

30	1060	CASH-RESTRICTED CHECKING	-48,431.21
TOTAL		ASSETS	-48,431.21

FUND BALANCE

30	3120	FD BAL-LIBRARY ADDITION	0.00
30	3121	FD BAL-PRIMARY SCH RENOV	-1,028.00
30	3125	FD BAL-FIRE TRK/BLDG ADD	-524.71
30	3126	FD BAL-PUB. WHARF PH III	-99,282.74
30	3129	FD BAL-WASTEWATER PROJECT	-3,516,515.61
30	3130	FD BAL-LANDFILL CAPPING	157,018.00
30	3131	NEW LIBRARY CAMPAIGN FUND	-623.18
30	3590	UNDESIGNATED FUND BALANCE	3,271,676.67
30	3930	EXPENDITURES	237,710.78
TOTAL		FUND BALANCE	48,431.21
TOTAL		LIABILITIES + FUND BALANCE	48,431.21

**FUND: 31 CAPITAL PROJECT
ASSETS**

31	1040	CASH-UNRESTRICTED, CHECKING	214,222.00
TOTAL		ASSETS	214,222.00

LIABILITIES

3161 0	2720	BOND ANTICIPATION NOTES	-300,000.00
TOTAL		LIABILITIES	-300,000.00

FUND BALANCE

31	3910	REVENUE	0.00
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31	3930	EXPENDITURES	85,778.00
TOTAL		FUND BALANCE	85,778.00
TOTAL		LIABILITIES + FUND BALANCE	<u>-214,222.00</u>

FUND: 60 WASTEWATER ENTERPRISE FUND

ASSETS

6019 8	1040	CASH-UNRESTRICT. CHECKING	237,343.60
6019 8	13102	USER FEE RECEIVABLE	27,874.34
6019 8	13103	USER FEE RECEIVALBE 2003	56,809.80
6019 8	14102	SPECIAL ASSESSMENT RECEIVABLE	47,625.04
TOTAL		ASSETS	<u>369,652.78</u>

LIABILITIES

6019 8	2020	ACCOUNTS PAYABLE	0.00
6019 8	2110	ACCRUED PAYROLL-TOWN	-3,498.41
6019 8	2651	USER FEE DEFF REV	-84,684.14
6019 8	2660	SPECIAL ASSESSMENT DEFF REV	-47,625.04
TOTAL		LIABILITIES	<u>-135,807.59</u>

FUND BALANCE

6019 8	3590	UNDESIGNATED FUND BALANCE	263,359.34
6019 8	3830	APPROPRIATION CONTROL	0.00
6019 8	3880	BUDGETARY FUND BALANCE	0.00
6019 8	3910	REVENUE	-934,557.79
6019 8	3930	EXPENDITURES	437,353.26
6019 8	3970	OTHER FINANCING USES	0.00
TOTAL		FUND BALANCE	<u>-233,845.19</u>
TOTAL		LIABILITIES + FUND BALANCE	<u>-369,652.78</u>

FUND: 66 CAP LANDFILL FUND

ASSETS

66	1060	CASH-RESTRICTED CHECKING	7,527.15
TOTAL		ASSETS	<u>7,527.15</u>

FUND BALANCE

66	3590	RETAINED EARNINGS	-7,527.15
TOTAL		FUND BALANCE	<u>-7,527.15</u>

FUND: 82 EXPENDABLE TRUST FUND

ASSETS

82	1040	CASH-UNRESTRICT. CHECKING	0.00
82	1060	CASH-RESTRICTED CHECKING	604,116.92
TOTAL		ASSETS	<u>604,116.92</u>

LIABILITIES

82	2301	DUE TO GENERAL FUND	0.00
TOTAL		LIABILITIES	<u>0.00</u>

FUND BALANCE

82	3280	FD BAL-CEM PERPETUAL CARE	-5,344.85
82	3281	FD BAL-SELF INSURANCE TR.	-4,279.87
82	3282	FD BAL-RESIDENT HOME SITE	-63,007.07
82	3283	FD BAL-STABILIZATION FD.	-472,246.69
82	3284	FD BAL-MUNICIPAL BLDG FD.	-7,916.11
82	3285	FD BAL-WORKERS' COMP. FD.	-2,293.02
82	3286	FD BAL-A K BARBEY POOR FD	-38,125.14
82	3287	FD BAL-R. CLARKE POOR FD	-5,458.02
82	3288	FD BAL-I. NORTON POOR FD	-5,446.15
82	3970	OTHER FINANCING USES	0.00
TOTAL			FUND BALANCE
TOTAL			LIABILITIES + FUND BALANCE
			-604,116.92
			-604,116.92

FUND: 84 **NONEXPENDABLE TRUST FUND**
ASSETS

84	1060	CASH-RESTRICTED CHECKING	15,933.84
TOTAL			ASSETS
			15,933.84

FUND BALANCE

84	3280	FD BAL-CEM PERPETUAL CARE	-8,933.84
84	3286	FD BAL-A K BARBEY POOR FD	-5,000.00
84	3287	FD BAL-R. CLARKE POOR FD	-1,000.00
84	3288	FD BAL-I. NORTON POOR FD	-1,000.00
TOTAL			FUND BALANCE
			-15,933.84

FUND: 89 **AGENCY FUND**
ASSETS

89	1060	CASH-RESTRICTED CHECKING	6,210.46
TOTAL			ASSETS
			6,210.46

LIABILITIES

89	2580	POLICE PAID DETAILS	69.58
89	2581	SCHOOL CUSTODIAL	-462.96
89	2582	SCHOOL-SUMMER EXPLORERES	-57.48
89	2583	FISH & GAME	-1,079.45
89	2584	FIREARM PERMITS	-457.60
89	2585	HIGH SCHOOL GRANTS	-6,131.55
TOTAL			LIABILITIES
			-5,960.46

FUND BALANCE

89	2588	ANIMAL CONTROL BOND	-250.00
TOTAL			FUND BALANCE
TOTAL			LIABILITIES + FUND BALANCE
			-250.00
			-6,210.46

FUND: 97 **L-T DEBT ACCOUNT GROUP**
ASSETS

97	1996	AMTS TO BE PROVIDED	25,851,978.87
TOTAL			ASSETS
			25,851,978.87

LIABILITIES			
97	2804	NEW ELEMENTARY SCHOOL BON	-7,790,000.00
97	2806	WASTEWATER - MVPAT	-15,940,878.87
97	2902	10 YR GENERAL OBLIGATION	-2,021,100.00
97	2905	PUBLIC WHARF PHASE III	-100,000.00
TOTAL		LIABILITIES	-25,851,978.87
FUND BALANCE			
97	3761	BONDS AUTHORIZED (MEMO)	4,582,800.00
97	3771	BONDS AUTH. & UNISSUED	-4,582,800.00
TOTAL		FUND BALANCE	0.00
TOTAL		LIABILITIES + FUND BALANCE	-25,851,978.87

**TOWN OF OAK BLUFFS
CLOSED YEAR ORGANIZATION REVENUE REPORT**

June 30, 2003

01	GENERAL FUND	ACTUAL YTD REVENUE	REMAINING REVENUE
01122	BOARD OF SELECTMEN		
01122	4326 PHOTOCOPY FEE	14.70	-14.70
01122	4361 RENTAL/PARKING LOT	1,651.00	-1,651.00
01122	4363 LEASE OF BUS SPACES	2,176.00	-2,176.00
01122	4418 ALCOHOL LICENSES	70,910.00	-70,910.00
01122	4419 MISCELLANEOUS LICENSES	41,670.00	-41,670.00
01122	4420 FAMILY SHELLFISH PERMITS	3,236.25	-3,236.25
01122	4421 YARD SALE PERMITS	581.22	-581.22
01122	4432 COMM. SHELLFISH PERMIT	4,456.25	-4,456.25
01122	4434 TAXICAB PERMITS	4,121.00	-4,121.00
01122	4436 OTHER BUSINESS PERMITS	4,650.00	-4,650.00
01122	4449 MOPED LICENSE FEES	8,960.00	-8,960.00
01122	4800 MISCELLANEOUS REVENUE	11,606.50	-11,606.50
01122	4844 PUBLIC TELEPHONE COMM.	376.58	-376.58
01122	4845 COUNTY PARKING REVENUE	46,711.73	-46,711.73
01122	4888 REFUNDS	24,030.75	-24,030.75
TOTAL BOARD OF SELECTMEN		225,151.98	-225,151.98
01146	TOWN ACCOUNTANT		
01135	4326 PHOTOCOPY FEE	7.00	-7.00
TOTAL TOWN ACCOUNTANT		10,596.22	-10,596.22
01141	ASSESSORS		
01141	4326 PHOTOCOPY FEE	320.50	-320.50
01141	4800 ASSESSORS DATA LIST	1,324.40	-1,324.40
TOTAL ASSESSORS		1,644.90	-1,644.90
01145	TOWN TREASURER		
01145	4142 TAX LIENS REDEEMED	16,303.97	-16,303.97
01145	4145 TAX FORECLOSURES	869,960.13	-869,960.13
01145	4173 PENALTY/INT.-TAX LIENS	22,900.19	-22,900.19
01145	4320 CHARGES & FEES	2,315.53	-2,315.53
01145	4321 FEE-BOUNCE CHECKS	25.00	-25.00
01145	4333 LAND COURT FEES	2,779.61	-2,779.61

01145	4821	EARNINGS ON MONEY MARKET	28,176.64	-28,176.64
01145	4888	MISCELLANEOUS RECEIPTS	22,573.98	-22,573.98
TOTAL TOWN TREASURER			960,404.17	-960,404.17

01146 TAX COLLECTOR

01146	41100	PERSONAL PROPERTY-2000	2,870.11	-2,870.11
01146	41101	PERSONAL PROPERTY-2001	5,171.99	-5,171.99
01146	41102	PERSONAL PROPERTY-2002	14,613.55	-14,613.55
01146	41103	PERSONAL PROPERTY-2003	181,170.50	-181,170.50
01146	41104	PERSONAL PROPERTY-2004	248.18	-248.18
01146	41194	PERSONAL PROPERTY-1991	27.76	-27.76
01146	41194	PERSONAL PROPERTY-1992	29.88	-29.88
01146	41194	PERSONAL PROPERTY-1993	64.65	-64.65
01146	41194	PERSONAL PROPERTY-1994	65.44	-65.44
01146	41195	PERSONAL PROPERTY-1995	101.53	-101.53
01146	41196	PERSONAL PROPERTY-1996	101.67	-101.67
01146	41197	PERSONAL PROPERTY-1997	145.20	-145.20
01146	41198	PERSONAL PROPERTY-1998	145.38	-145.38
01146	41199	PERSONAL PROPERTY-1999	408.99	-408.99
01146	41200	REAL ESTATE-2000	46,803.24	-46,803.24
01146	41201	REAL ESTATE-2001	136,348.75	-136,348.75
01146	41202	REAL ESTATE-2002	916,884.58	-916,884.58
01146	41203	REAL ESTATE-2003	10,504,338.06	10,504,338.06
01146	41299	REAL ESTATE-2004	21,675.87	-21,675.87
01146	41203	REAL ESTATE-1993	158.33	-158.33
01146	41203	REAL ESTATE-1998	334.77	-334.77
01146	41203	REAL ESTATE-1999	3,840.03	-3,840.03
01146	4143	MUNICIPAL LIEN CERT	16,125.00	-16,125.00
01146	41500	MOTOR VEHICLE EXCISE-2000	3,696.14	-3,696.14
01146	41501	MOTOR VEHICLE EXCISE-2001	16,862.38	-16,862.38
01146	41502	MOTOR VEHICLE EXCISE-2002	515,448.20	-515,448.20
01146	41587	MOTOR VEHICLE EXCISE-1987	13.75	-13.75
01146	41588	MOTOR VEHICLE EXCISE-1988	50.10	-50.10
01146	41589	MOTOR VEHICLE EXCISE-1989	36.25	-36.25
01146	41590	MOTOR VEHICLE EXCISE-1990	80.00	-80.00
01146	41592	MOTOR VEHICLE EXCISE-1992	5.00	-5.00
01146	41594	MOTOR VEHICLE EXCISE-1994	16.25	-16.25
01146	41595	MOTOR VEHICLE EXCISE-1995	98.75	-98.75
01146	41596	MOTOR VEHICLE EXCISE-1996	157.61	-157.61
01146	41597	MOTOR VEHICLE EXCISE-1997	270.95	-270.95
01146	41598	MOTOR VEHICLE EXCISE-1998	259.90	-259.90
01146	41599	MOTOR VEHICLE EXCISE-1999	469.80	-469.80
01146	4171	PENALTY/INT.-PROPERTY TAX	142,667.82	-142,667.82
01146	4172	PENALTY/INT.-EXCISE TAX	16,037.07	-16,037.07
01146	4634	RMV-NON RENEWAL SURCHARGE	3,300.00	-3,300.00
01146	4888	MISCELLANEOUS RECEIPTS	46.50	-46.50
TOTAL TAX COLLECTOR			12,551,189.93	-12,551,189.93

01161 TOWN CLERK

01161	4270	VOTING & STREET LISTS	255.70	-255.70
01161	4271	LICENSE/PERMITS	1,360.00	-1,360.00
01161	4279	TOWN CLERK MISC. RECEIPTS	8,551.28	-8,551.28
01161	4441	DOG LICENSES	3,325.40	-3,325.40
01161	4772	CIVIL MV INFRACTIONS	14,533.50	-14,533.50
TOTAL TOWN CLERK			28,025.88	-28,025.88

01171 CONSERVATION COMMISSION

01171	4326	PHOTOCOPY FEE	10.00	-10.00
01171	4334	FILING FEES	500.00	-500.00
01171	4361	RENTALS OF SAILING CAMP	10,525.00	-10,525.00
01171	4362	RENTAL/DEPOSIT (SAILING)	600.00	-600.00
01171	4800	MISCELLANEOUS REVENUE	26.67	-26.67
TOTAL CONSERVATION COMMISSION			7,630.20	-7,630.20

01175 PLANNING BOARD

01175	4334	FILING FEES	1,000.00	-1,000.00
TOTAL PLANNING BOARD			1,000.00	-1,000.00

01210 POLICE DEPARTMENT

01210	4325	POLICE DETAIL SERVICE CHG	3,271.46	-3,271.46
01210	4450	POLICE F.I.D. CARDS	687.50	-687.50
01210	4800	MISCELLANEOUS REVENUE	3,558.54	-3,558.54
01210	4833	KENNEL & CARD FEES	20.00	-20.00
01210	4845	COPIES OF POLICE REPORTS	381.00	-381.00
TOTAL POLICE DEPARTMENT			7,918.50	-7,918.50

01220 FIRE DEPARTMENT

01220	4800	MISCELLANEOUS REVENUE	1,0.00	-1,0.00
TOTAL PLANNING BOARD			1,0.00	-1,0.00

01241 BUILDING INSPECTOR

01241	4326	PHOTOCOPY FEE	438.50	-438.50
01241	4328	OIL BURNER	1,510.00	-1,510.00
01241	4329	GAS INSPECTOR FEE	8,075.00	-8,075.00
01241	4330	WIRING INSPECTOR FEE	16,950.00	-16,950.00
01241	4331	PLUMBING INSPECTION FEE	9,190.00	-9,190.00
01241	4334	FILING FEES	11,550.00	-11,550.00

01241	4428	PLUMBING PERMITS	3,380.00	-3,380.00
01241	4430	BUILDING PERMITS	88,012.50	-88,012.50
01241	4431	WIRING PERMITS	4,240.00	-4,240.00
01241	4438	SMOKE DETECTORS	5,680.00	-5,680.00
01241	4443	OIL BURNER PERMITS	1,100.00	-1,100.00
01241	4445	GAS PERMITS	5,090.00	-5,090.00
01241	4447	BUILDING INSP. MISC.	1,496.00	-1,496.00
TOTAL BUILDING INSPECTOR			156,712.00	-156,712.00

01292 ANIMAL CONTROL OFFICER

01292	4833	DOG PICKUP & CARE FEES	20.00	-20.00
TOTAL ANIMAL CONTROL OFFICER			20.00	-20.00

01296 MARINA MANAGER

01296	4323	SLIP FEES	721,021.09	-721,021.09
01296	4324	MOORING FEES	23,392.00	-23,392.00
TOTAL MARINA MANAGER			744,413.09	-744,412.09

01300 SCHOOL

01300	4800	MISCELLANEOUS REVENUE	15,996.53	-15,996.53
TOTAL SCHOOL			15,996.53	-15,886.53

01421 HIGHWAY-ADMINISTRATION

01421	4422	HOUSEHOLD TRASH STICKERS	179,447.50	-179,447.50
01421	4800	MISCELLANEOUS GAS REVENUE	7,571.64	-7,571.64
01421	4801	MISCELLANEOUS REVENUE TOKENS	2,623.00	-2,623.00
TOTAL HIGHWAY-ADMINISTRATION			189,642.14	-189,642.14

01519 BOARD OF HEALTH

01519	4117	SEPTIC HAULERS' LICENSE	1,100.00	-1,100.00
01519	4326	PHOTOCOPY FEE	46.90	-46.90
01519	4424	REFUSE HAULERS LICENSE	1,000.00	-1,000.00
01519	4425	SEPTIC INSTALLERS PERMIT	3,000.00	-3,000.00
01519	4426	DESIGN APPLICATION	9,025.00	-9,025.00
01519	4429	FOOD ESTABLISH PERMIT	20,100.00	-20,100.00
01519	4437	PUMPOUT SEPTIC PERMITS	6,424.00	-6,424.00
01519	4800	MISCELLANEOUS REVENUE	817.50	-817.50
TOTAL BOARD OF HEALTH			41,513.40	-41,513.40

01610 LIBRARY

01610	4770	LIBRARY FINES & FEES	6,736.11	-6,736.11
TOTAL LIBRARY			6,736.11	-6,736.11

01800 STATE AID

01800	4611	LOSS OF TAXES-STATE LAND	7,089.00	-7,089.00
01800	4612	ELDERLY EXEMPTIONS	11,546.00	-11,546.00
01800	4616	ABATE TO ELDERLY SPOUSES	6,562.00	-6,562.00
01800	4624	SCHOOL TRANSPORTATION PRG	14,630.00	-14,630.00
01800	4630	CONST. OF SCHOOL PROJECTS	639,243.00	-639,243.00
01800	4667	VETERAN'S BENEFITS	15,052.00	-15,052.00
01800	4670	CHAPTER 70-SCHOOL AID	634,246.00	-634,246.00
01800	4671	LOTTERY BEANO & CHARITY	67,113.00	-67,113.00
01800	4690	STATE AID-HOTEL/ROOM RAX	199,347.00	-199,347.00
01800	4695	COURT FINES	2,327.50	-2,327.50
01800	4772	CIVIL MV INFRACTIONS	46,300.0	46,300.00
TOTAL STATE AID			1,643,425.50	-1,643,425.00

01900 INTERFUND OPERATING TRANS

01900	4972	TRANSFER FROM SPEC. REV.	65,000.00	-65,000.00
TOTAL INTERFUND OPERATING TRANS			65,000.00	-65,000.00

TOTAL GENERAL FUND			16,650,472.80	-16,650,472.80
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60 WASTEWATER ENTERPRISE FUND**60198 WASTEWATER ENTERPRISE FUND**

60198	4175	PENALTY/INTEREST SPEC ASSESS	115,815.92	-115,815.92
60198	4176	PENALTY/INTEREST W W USAGE	134.11	-134.11
60198	4240	WASTEWATER USAGE FEES	224,735.75	-224,735.75
60198	42403	WASTEWATER USER FEES 2003	195,741.89	-195,741.89
60198	4241	WASTEWATER HOOK UP FEES	5,550.00	-5,550.00
60198	4755	SPECIAL ASSESSMENT REV	391,170.63	-391,170.63
60198	4800	MISCELLANEOUS REVENUE	1,409.49	-1,409.49
TOTAL WASTEWATER ENTERPRISE FUND			934,557.79	-934,557.79

TOTAL WASTEWATER ENTERPRISE FUND			934,557.79	-934,557.79
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TOTAL REVENUES			17,585,030.59	17,585,030.59
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TOWN OF OAK BLUFFS
CLOSED YEAR ORGANIZATION BUDGET REPORT
June 30 2003

ACCOUNTS FOR:	ORIGINAL	REVISED	ACTUAL	AVAILABLE	PCT
01 GENERAL FUND	BUDGET	BUDGET	EXPENDITURES	UNEXPENDED	USED

01114 TOWN MODERATOR

01-114-5110 ELECTED OFFICIALS	325	325.00	0.00	325.00	0.00%
TOTAL MODERATOR	325	325.00	0.00	325.00	0.00%

01122 BOARD OF SELECTMEN

01-122-5110 ELECTED OFFICIALS	16,500	16,500.00	16,500.00	0.00	100.00%
01-122-51101 ADMINISTRATIVE SALARIES	67,072	68,143.72	68,143.72	0	100.00%
01-122-51102 EXEC. SECRETARY SALARY	80,000	80,000.00	80,000.00	0	100.00%
01-122-51140 LONGEVITY PAY	300	300.00	300.00	0	100.00%
01-122-5300 PROFESSIONAL & TECHNICAL	107,708	121,491.29	121,491.20	0	100.00%
01-122-5700 OTHER CHARGES & EXPENSES	11,534	11,534.00	11,534.00	0	100.00%
TOTAL BOARD OF SELECTMEN	283,114	297,969.01	297,969.01	0	100.00%

01131 FINANCE COMMITTEE

01-131-51105 CLERICAL SALARY	1,680	1,680.00	1,012.06	667.94	60.20%
TOTAL FINANCE COMMITTEE	1,680	1,680.00	1,012.06	667.94	60.20%

01132 FINANCE COMM.-RESERVE FUND

01-132-5960 RESERVE FUND	45,000	515.37	0	515.37	0.00%
TOTAL FINANCE COMM.-RESERVE FUND	45,000	515.37	0	515.37	0.00%

01135 TOWN ACCOUNTANT

01-135-51101 ADMINISTRATIVE SALARIES	46,053	57,723.67	57,723.67	0	100.00%
01-135-51105 CLERICAL SALARY	30,961	19,290.56	19,290.56	0	100.00%
01-135-5300 PROFESSIONAL & TECHNICAL	5,000	9,880.00	2,009.35	7,870.65	20.30%
01-135-5700 OTHER CHARGES & EXPENSES	775	775.00	189.59	585.41	24.50%
01-135-5711 TRAINING & SEMINARS	0	0	0	0	0.00%
TOTAL TOWN ACCOUNTANT	82,789	87,669.23	79,213.17	8,456.06	90.40%

01141 ASSESSORS

01-141-5110 ELECTED OFFICIALS	4,800	4,800.00	7,499.88	0.12	100.00%
01-141-51101 ADMINISTRATIVE SALARIES	47,896	47,895.66	47,895.66	0	100.00%
01-141-51107 ASST. ASSESSOR'S SALARY	41,132	41,132.31	41,132.31	0	100.00%

ACCOUNTS FOR:		ORIGINAL	REVISED	ACTUAL	AVAILABLE	PCT
01	GENERAL FUND	BUDGET	BUDGET	EXPENDITURES	UNEXPENDED	USED
01-141-5300	PROFESSIONAL & TECHNICAL	25,000	25,000.00	17,942.23	7,057.77	71.80%
01-141-5380	CARTOGRAPHIC SERVICES	3,500	3,500.00	3,387.50	112.50	96.80%
01-141-5700	OTHER CHARGES & EXPENSES	5,100	5,100.00	3,538.27	1,561.73	69.40%
TOTAL ASSESSORS		127,428	127,427.97	118,695.85	8,732.12	93.10%

01144 TREASURER (FIXED P/R COST)

01-144-51900	FICA (MEDICARE)	66,739	89,120.21	89,120.21	0	100.00%
01-144-51901	FICA (SOCIAL SECURITY)	58,545	49,454.72	49,454.72	0	100.00%
01-144-51911	PENSION FUND	395,831	395,831.00	395,831.00	0	100.00%
01-144-51913	UNEMPLOYMENT COMP.	73,654	17,311.09	17,311.09	0	100.00%
01-144-51916	MED. INS.-EMPLOYER CONT.	1,072,134	1,100,929.53	1,100,929.53	0	100.00%
01-144-5212	COMPUTER P/R SERV. CON.	0	8,262.78	8,262.78	0	100.00%
TOTAL TREASURER (FIXED P/R COST)		1,666,903	1,660,909.33	1,660,909.33	0	100.00%

01145 TOWN TREASURER

01-145-51101	ADMINISTRATIVE SALARIES	39,090	39,089.61	39,089.61	0	100.00%
01-145-51104	ADMIN. CLERK'S SALARY	26,109	6,927.91	6,927.91	0	100.00%
01-145-52200	TAX TITLE EXPENSES	20,000	20,000.00	19,848.78	151.22	99.20%
01-145-5711	TRAINING & SEMINARS	2,000	1,238.96	1,238.96	0	100.00%
01-145-5714	ADMIN FEES - MWPAT	0	27,400.46	26,997.60	402.86	98.50%
TOTAL TOWN TREASURER		87,199	94,656.94	94,102.86	554.08	99.40%

01146 TAX COLLECTOR

01-146-5110	ELECTED OFFICIALS	43,987	54,435.72	54,435.72	0	100.00%
01-146-51101	ADMINISTRATIVE SALARIES	60,600	60,700.00	60,700.00	0	100.00%
01-146-51140	LONGEVITY PAY	500	500.00	500.00	0	100.00%
01-146-51190	COLLECTOR OF ACCTS SALARY	3,000	3,000.00	3,000.00	0	100.00%
01-146-5700	OTHER CHARGES & EXPENSES	20,000	20,095.96	20,095.96	0	100.00%
01-146-5725	TAX TITLE CHARGES	12,500	25,000.00	10,365.74	14,634.26	41.50%
TOTAL TAX COLLECTOR		140,687	163,731.68	149,097.42	14,634.26	91.10%

01155 DATA PROCESSING

01-155-51101	ADMINISTRATIVE SALARIES	41,553	41,552.64	41,552.64	0	100.00%
01-155-51140	LONGEVITY PAY	300	300.00	300.00	0	100.00%
01-155-5320	COMPUTER TRAINING	10,000	10,180.00	10,180.00	0	100.00%
01-155-5342	COMPUTER SUPPLIES/EXPENSE	15,894	21,491.84	21,287.46	204.38	99.00%
01-155-5343	COMPUTER MAINTENANCE	43,919	43,919.25	41,149.80	2,769.45	93.70%
TOTAL DATA PROCESSING		111,666	117,443.73	114,469.90	2,973.83	97.50%

01161 TOWN CLERK

01-161-5110	ELECTED OFFICIALS	40,390	50,907.48	50,907.48	0	100.00%
01-161-51101	ADMINISTRATIVE SALARIES	35,417	35,417.20	34,888.95	528.25	98.50%

ACCOUNTS FOR:	ORIGINAL	REVISED	ACTUAL	AVAILABLE	PCT
01 GENERAL FUND	BUDGET	BUDGET	EXPENDITURES	UNEXPENDED	USED
01-161-51140 LONGEVITY PAY	1,100	1,100.00	1,100.00	0	100.00%
01-161-5700 OTHER CHARGES & EXPENSES	1,830	1,830.00	1,796.53	33.47	98.20%
TOTAL TOWN CLERK	78,737	89,254.68	88,692.96	561.72	99.40%

01163 BOARD OF REGISTRARS

01-163-5110 ELECTED OFFICIALS	2,000	2,000.00	2,000.00	0	100.00%
01-163-51100 CONSTABLES	1,000	1,000.00	1,000.00	0	100.00%
01-163-51101 ADMINISTRATIVE SALARIES	9,000	9,000.00	8,662.21	337.79	96.20%
01-163-5700 OTHER CHARGES & EXPENSES	1,790	1,790.00	1,619.33	170.67	90.50%
TOTAL BOARD OF REGISTRARS	13,790	13,790.00	13,281.54	508.46	96.30%

01171 CONSERVATION COMMISSION

01-171-51101 ADMINISTRATIVE SALARIES	39,674	39,673.91	39,673.91	0	100.00%
01-171-51140 LONGEVITY PAY	300	300.00	0	300	0.00%
01-171-51171 CARETAKER'S SALARY	8,386	10,407.60	10,404.02	3.58	100.00%
01-171-5300 PROFESSIONAL & TECHNICAL	1,500	1,500.00	520.00	980.00	34.70%
01-171-5700 OTHER CHARGES & EXPENSES	2,500	2,325.00	1,406.72	918.28	60.50%
01-171-5702 MAINTENANCE EXPENSES	4,750	4,925.00	4,837.37	87.63	98.20%
01-171-5710 TRAVEL EXPENSES	200	200.00	0	200.00	0.00%
01-171-5711 TRAINING & SEMINARS	500	500.00	190.00	310.00	38.00%
01-171-5730 MEMBERSHIPS	150	150.00	140.00	10.00	93.30%
TOTAL CONSERVATION COMMISSION	57,960	59,981.51	57,172.02	2,809.49	95.30%

01175 PLANNING BOARD

01-175-51105 CLERICAL SALARY	3,835	3,835.00	894.95	2,940.05	23.30%
01-175-5210 CONSULTING ENGINEERING	2,600	2,600.00	0	2,600.00	0.00%
01-175-5700 OTHER CHARGES & EXPENSES	1,450	1,450.00	251.50	1,198.50	17.30%
TOTAL PLANNING BOARD	7,885	7,885.00	1,146.45	6,738.55	14.50%

01199 UNCLASSIFIED (SELECTMEN)

01-199-51914 INSURANCE EXPENSE	225,000	294,098.00	294,098.00	0	100.000%
01-199-52000 STREET LIGHTING EXPENSE	78,750	65,036.34	65,935.56	0.78	100.00%
01-199-52019 TOWN REPORT	6,500	6,973.72	6,973.72	0	100.00%
01-199-52100 SELF INSURANCE TRUST FUND	1,000	1,000.00	1,000.00	0	100.00%
01-199-5211 TOWN BUILDING UTILITIES	57,750	58,991.41	58,991.41	0	100.00%
01-199-5213 SALE OF TOWN LAND	0	0	0	0	0.00%
01-199-5270 COPY MACHINE SUPPLIES	15,000	3,170.00	3,170.00	0	100.00%
01-199-5273 LEASE LAND FOR DRAINAGE	1,250	1,250.00	1,250.00	0	100.00%
01-199-5301 ENGINEERING/ARCHITECTURAL	15,000	11,381.80	11,381.80	0	100.00%
01-199-5302 ANNUAL AUDIT	18,000	20,000.00	20,000.00	0	100.00%
01-199-5340 TELEPHONE EXPENSE	35,000	37,031.81	37,031.81	0	100.00%
01-199-5341 ADVERTISING	6,000	4,528.58	4,528.58	0	100.00%

ACCOUNTS FOR:		ORIGINAL	REVISED	ACTUAL	AVAILABLE	PCT
01	GENERAL FUND	BUDGET	BUDGET	EXPENDITURES	UNEXPENDED	USED
01-199-5340	POSTAGE	15,000	14,910.25	14,910.25	0	100.00%
01-199-5420	OFFICE SUPPLIES	45,000	31,106.27	31,105.56	0.71	100.00%
01-199-56901	MV COMMISSION ASSESSMENT	77,940	77,939.76	77,939.76	00	100.00%
01-199-5700	OTHER CHARGES & EXPENSES	15,000	52,375.47	52,375.47	0	100.00%
TOTAL	UNCLASSIFIED (SELECTMEN)	612,190	679,793.41	679,791.92	1.49	100.00%

01210 POLICE DEPARTMENT

01-210-51101	ADMINISTRATIVE SALARIES	56,719	54,300.70	54,300.70	0	100.00%
01-210-51140	LONGEVITY PAY	6,300	5,708.34	5,708.34	0	100.00%
01-210-51210	POLICE CHIEF'S SALARY	72,000	106,982.20	106,982.20	0	100.00%
01-210-51211	LIEUTENANT SALARY	65,956	33,611.76	33,611.76	0	100.00%
01-210-51212	PATROLMEN SALARIES	391,985	342,732.22	342,732.22	0	100.00%
01-210-51213	SUMMER, TEMP. & SPEC POLICE	149,601	238,490.59	238,490.59	0	100.00%
01-210-51214	PATROL SERGEANT	107,096	53,548.00	53,548.00	0	100.00%
01-210-51215	EXECUTIVE ASSISTANT	37,846	37,281.38	38,281.38	0	100.00%
01-210-51217	QUINN BILL ENCUMBRANCE	56,591	33,573.38	33,583.38	0	100.00%
01-210-51292	ANIMAL CONTROL OFFICER	26,775	26,775.08	26,775.08	0	100.00%
01-210-51293	ASST. ANIMAL CONTROL OFFICER	3,796	0	0	0	0.00%
01-210-51294	ANIMAL CONTROL OTHER CHA	4,000	2,011.40	2,011.40	0	100.00%
01-210-51295	A/C INNOCULATION	600	0	0	0	0.00%
01-210-5186	DETECTIVE SALARY	51,122	51,122.00	51,122.00	0	100.00%
01-210-5190	ADDITIONAL SALARY EXPENSE	131,000	227,218.78	227,218.78	0	100.00%
01-210-5306	DELTA DENTAL	3,336	1,221.00	1,221.00	0	100.00%
01-210-5307	LEGAL PROTECTION	1,750	1,650.00	1,850.00	0	100.00%
01-210-5308	TRAFFIC VIOLATION COLLECT	13,820	607.50	607.50	0	100.00%
01-210-5345	INTERNET CHARGES	2,650	2,101.20	2,101.20	0	100.00%
01-210-5580	UNIFORMS & EQUIPMENT	48,404	44,464.68	44,464.68	0	100.00%
01-210-5709	WASTEWATER FEES	400	0	0	0	0.00%
01-210-5711	TRAINING & SEMINARS	18,936	13,019.05	13,019.05	0	100.00%
TOTAL	POLICE DEPARTMENT	1,250,783	1,276,419.26	1,276,419.26	0	100.00%

01220 FIRE DEPARTMENT

01-220-51101	SALARIES	89,700	89,700.00	89,586.05	113.95	99.90%
01-220-51102	NON RELATED INCIDENTS	5,000	5,000.00	4,793.50	206.50	95.90%
01-220-5243	BUILDING REPAIRS	4,000	4,000.00	3,994.46	5.54	99.90%
01-220-5588	FIRE ALARM SYSTEM	1,000	0	0	0	0.00%
01-220-5700	OTHER CHARGES & EXPENSES	43,563	46,042.35	45,455.26	587.09	98.70%
TOTAL FIRE DEPARTMENT		143,263	144,742.35	143,829.27	913.08	99.40%

01231 AMBULANCE SERVICE

01-231-51101	SALARIES	105,754	105,754.33	105,754.33	0	100.00%
01-231-51232	EMT SALARIES	600	600.00	300.00	300.00	50.00%
01-231-51400	SHIFT PAY	49,240	49,240.00	49,240.00	0	100.00%

ACCOUNTS FOR:		ORIGINAL	REVISED	ACTUAL	AVAILABLE	PCT
01	GENERAL FUND	BUDGET	BUDGET	EXPENDITURES	UNEXPENDED	USED
01-231-5150	IMMUNIZATION OF EMTS'	1,800	0	0	0	0.00%
01-231-5190	TRAINING & TUITION	8,500	5,500.00	5,406.60	93.40	98.30%
01-231-5700	OTHER CHARGES & EXPENSES	15,500	20,300.00	20,178.16	121.84	99.40%
TOTAL AMBULANCE SERVICE		147,507.00	312,969.80	171,009.53	141,960.27	54.60%

01241 BUILDING INSPECTOR

01-241-51101	ADMINISTRATIVE SALARIES	88,196	88,196.36	88,196.30	0	100.00%
01-241-51104	ADMIN. CLERK'S SALARY	13,175	13,175.28	12,497.31	677.97	94.90%
01-241-51140	LONGEVITY PAY	800	800.00	300.00	500.00	37.50%
01-241-51242	SEPARATE INSPECTORS	662	661.95	330.97	330.98	50.00%
01-241-5300	PROFESSIONAL & TECHNICAL	0	28,000.00	28,000.00	0	100.00%
01-241-5700	OTHER CHARGES & EXPENSES	260	260.00	165.13	94.87	63.50%
01-241-5730	MEMBERSHIPS	125	400.00	100.00	300.00	25.00%
01-241-5780	INSTRUCTIONAL & CONF.	1,700	3,600.00	1,042.07	2,557.93	28.90%
TOTAL BUILDING INSPECTOR		104,919	135,093.59	130,631.84	4,461.75	96.70%

01249 SHELLFISH

01-249-51101	CONSTABLE SALARY/SALARIES	81,048	81,580.91	80,870.59	710.32	99.10%
01-249-5130	HOLIDAY, OVERTIME PAY	2,783	2,783.00	2,578.40	204.60	92.60%
01-249-52249	TOWN SHARE-MARINE BIOLOGIST	21,400	21,400.00	21,400.00	0	100.00%
01-249-53400	FREIGHT, ADV., PSTG. & RINGS	167	0	0	0	0.00%
01-249-5420	SUPPLIES	1,700	2,086.48	2,079.89	6.59	99.70%
01-249-5713	TRAVEL CONF. & DUES	1,000	828.52	828.52	0	100.00%
01-249-5881	EQUIPMENT	1,050	1,050.00	1,049.31	0.69	99.90%
TOTAL SHELLFISH		109,148	109,728.91	108,806.71	922.20	99.20%

01291 CIVIL DEFENSE

01-291-5700	OTHER CHARGES & EXPENSES	2,000	8,930.00	8,758.00	172.00	98.10%
TOTAL CIVIL DEFENSE		2,000	8,930.00	8,758.00	172.00	98.10%

01294 FORESTRY

01-294-51101	TREE/FORESTRY SALARIES	1,500	1,500.00	1,500.00	0	100.00%
01-294-51140	LONGEVITY PAY	2,000	2,000.00	2,000.00	0	100.00%
01-294-5700	STATE LICENSES	50	50.00	0.00	50.00	0.00%
TOTAL FORESTRY		3,550.00	3,550.00	3,500.00	50.00	98.60%

01295 HARBOR MASTER

01-295-51101	H MASTER SALARY/SALARIES	17430	20,188.45	19,970.00	218.45	98.90%
01-295-51102	ASST HARBOR MASTER SALARY	3,504	3,825.60	3,825.60	0	100.00%

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL EXPENDITURES	AVAILABLE UNEXPENDED	PCT USED
01-295-51105 SEASONAL	3,080	0	0	0	0.00%
01-295-51140 LONGEVITY PAY	300	300.00	300.00	0	100.00%
01-295-5700 OTHER CHARGES & EXPENSES	12,000	12,000.00	12,000.00	0	100.00%
TOTAL HARBOR MASTER	36,314	36,314.05	36,095.60	218.45	99.40%

01296 MARINA MANAGER

01-296-51101 SALARIES	165,532	166,532.34	157,457.19	8,075.15	95.10%
01-296-5240 REPAIRS & MAINTENANCE	28,000	28,000.00	27,860.54	139.46	99.50%
01-296-5700 OTHER CHARGES & EXPENSES	8,000	8,001.51	8,991.51	0	100.00%
01-296-5750 CONTINGENCY FUND	0	0	0	0	0.00%
TOTAL MARINA MANAGER	201,532	202,523.85	194,309.24	8,214.61	85.90%

01300 SCHOOL

01-300-5000 RESERVE	74,084	74,084.39	82,905.82	-8,821.43	111.9%*
01-300-5100 ADMINISTRATION	131,661	131,661.05	151,704.59	-20,043.54	115.2%*
01-300-5200 INSTRUCTIONAL	3,684,402	3,684,802.38	3,687,036.64	-2,234.26	100.1%*
01-300-5400 SERVICE	149,971	149,971.40	159,778.47	-9,804.07	106.5%*
01-300-5700 OPERATION & MAINTENANCE	355,857	355,964.22	314,895.82	41,068.40	88.50%
TOTAL SCHOOL	4,395,977	4,396,483.44	4,396,321.34	162.10	100.00%

01301 MARTHA'S VINEYARD REG HS

01-301-5690 MVRHS DISTRICT ASSESS.	2,070,416	2,070,416.00	2,008,252.94	62,163.06	97.00%
01-301-5800 MVRHS CAPITAL OUTLAY	203,252	203,252.00	152,439.00	50,813.00	75.00%
TOTAL MARTHA'S VINEYARD REG HS	2,273,668	2,273,668.00	2,160,691.94	112,976.06	95.00%

01421 HIGHWAY-ADMINISTRATION

01-421-51101 ADMINISTRATIVE SALARIES	139,627	128,915.17	118,870.25	10,044.92	92.20%
01-421-51140 LONGEVITY PAY	7,700	7,700.00	5,517.00	2,183.00	71.60%
01-421-51193 PUBLIC BLDG MAINTENANCE	35,000	59,983.58	59,983.58	0	100.00%
01-421-5130 OTHER WAGES	113,524	113,452.49	108,212.20	5,240.29	95.40%
01-421-5131 SNOW & ICE OVERTIME	35,425	46,208.92	46,208.92	0	100.00%
01-421-51422 LABORER/MECHANIC SALARIES	345,421	345,421.40	293,226.47	52,194.93	84.90%
01-421-5240 REPAIRS & MAINTENANCE	17,000	25,666.94	25,666.94	0	100.00%
01-421-5241 TIPPING FEES	199,254	145,151.16	144,411.91	739.45	95.50%
01-421-5245 RECYCLING MATERIAL DISP.	15,000	20,454.97	20,454.97	0	100.00%
01-421-5291 SNOW REMOVAL	8,000	14,727.62	14,727.62	0	100.00%
01-421-5292 COLLECTION OF OFFAL	4,500	4,500.00	4,464.21	35.79	99.20%
01-421-5293 MAINT FARM POND CULVERT	2,000	333.06	0	333.06	0.00%
01-421-5294 SWEEPER LEASE	18,740	18,740.00	18,740.00	0	100.00%
01-421-5295 RUBBISH TRUCK LEASE	20,000	20,000.00	20,000.00	0	100.00%
01-421-5700 OTHER CHARGES & EXPENSES	115,671	152,582.77	150,657.47	1,925.30	98.70%
01-421-5709 WASTEWATER FEES	30,888	2,888.00	0	2,888.00	0.00%
01-421-58422 RESURFACING CONCRETE RD	100,000	251,024.90	251,024.90	0	100.00%
TOTAL HIGHWAY-ADMINISTRATION	1,207,751	1,357,750.98	1,282,166.24	75,584.74	94.40%

ACCOUNTS FOR:		ORIGINAL	REVISED	ACTUAL	AVAILABLE	PCT
01	GENERAL FUND	BUDGET	BUDGET	EXPENDITURES	UNEXPENDED	USED
01491 CEMETERY						
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01-491-5110	COMMISSIONERS' SALARIES	550.00	550.00	550.00	0.00	100.00%
TOTAL CEMETERY		550.00	550.00	550.00	0.00	100.00%
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01519 BOARD OF HEALTH						
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01-519-5110	BOARD OF HEALTH SALARIES	8,000	8,000.00	7,999.92	0.08	100.00%
01-519-51105	CLERICAL SALARY	28,321	28,601.51	28,601.51	0	100.00%
01-519-51140	LONGEVITY PAY	300	300.00	300.00	300.00	0.00%
01-519-5120	SEASONAL EMPLOYMENT	5,538	5,257.08	3,615.26	1,641.82	68.80%
01-519-51520	HEALTH AGENTS SALARY	43,554	43,554.15	43,554.15	0	100.00%
01-519-5246	HAZARDOUS WASTE DISPOSAL	13,020	13,020.00	11,994.58	1,025.42	92.10%
01-519-5301	PUB. HEALTH NURSING SERV.	16,425	16,425.00	16,425.00	0	100.00%
01-519-5303	ADVERTISING/POSTAGE	800	800.00	510.65	289.35	63.80%
01-519-5700	OTHER CHARGES & EXPENSES	7,220	7,198.00	2,418.07	4,779.93	33.60%
01-519-5701	CLOTHING ALLOWANCE	160	160.00	0	160.00	0.00%
01-519-5715	CELLPHONE/PAGERS CHARGES	540	687.00	673.91	13.09	98.10%
01-519-5717	SCHOOL SEMINARS & TRAIN.	300	300.00	239.00	61.00	79.70%
01-519-5730	DUES AND MEMBERSHIP	105	105.00	90.00	15.00	85.70%
TOTAL BOARD OF HEALTH		124,283	124,407.74	116,122.05	8,285.69	93.30%
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1541 COUNCIL ON AGING						
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01-541-51101	SALARIES	82,544	82,544.22	69,658.73	12,885.49	84.40%
01-541-51140	LONGEVITY PAY	802	802.20	200.00	602.20	24.90%
01-541-5350	OLDER AMER. ACTS (ICOA)	12,154	11,307.27	9,317.96	1,989.31	82.40%
01-541-5351	SOCIAL DAY CARE (ICOA)	5,164	5,593.90	5,593.90	0	100.00%
01-541-5352	OFFICE EXPENSE (ICOA)	12,696	13,112.69	13,112.69	0	100.00%
01-541-5700	OTHER CHARGES & EXPENSES	5,000	5,000.00	4,408.05	591.95	88.20%
TOTAL COUNCIL ON AGING		118,360	118,360.28	102,291.33	16,068.95	86.40%
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01543 VETERANS' SERVICES						
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01-543-5700	OTHER CHARGES & EXPENSES	400	400.00	0	400.00	0.00%
01-543-5770	BENEFIT PAYMENTS	7,500	7,500.00	5,594.20	1,905.80	74.60%
TOTAL VETERANS' SERVICES		7,900	7,900.00	5,594.20	2,305.80	70.80%
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01610 LIBRARY						
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01-610-51101	SALARIES	136,682	131,771.91	131,771.91	0	100.00%
01-610-51140	LONGEVITY PAY	871	870.81	870.81	0	100.00%
01-610-5240	EQUIPMENT MAINTENANCE	699	699.00	699.00	0	100.00%
01-610-5511	BOOKS & PERIODICALS	38,703	38,703.00	36,268.19	2,434.81	93.70%
01-610-5582	SUPPLIES & EXPENSES	5,716	5,716.16	2,883.72	2,832.44	50.40%
01-610-5709	WASTEWATER FEES	712	712.00	0	712.00	0.00%
01-610-5799	COMPUTER AUTOMATION	14,668	19,577.62	19,028.20	549.42	97.20%
TOTAL LIBRARY		198,051	198,050.50	191,521.83	6,528.67	96.70%

ACCOUNTS FOR:	ORIGINAL	REVISED	ACTUAL	AVAILABLE	PCT
01 GENERAL FUND	BUDGET	BUDGET	EXPENDITURES	UNEXPENDED	USED

01612 ARTS COUNCIL

01-612-5700 OTHER CHARGES & EXPENSES	300.00	300.00	0.00	300.00	0.00%
TOTAL ARTS COUNCIL	300.00	300.00	0.00	300.00	0.00%

01630 RECREATION

01-630-51101 SALARIES	37,333	33,135.53	19,940.83	13,194.70	60.20%
01-630-51105 CLERICAL SALARY	72,419	76,616.90	76,616.90	0	100.00%
01-630-51140 LONGEVITY PAY	2,000	2,000.00	2,000.00	0	100.00%
01-630-5401 TOWN BEACH EXPENSES	700	669.42	612.81	56.61	91.50%
01-530-5463 MATERIALS & EQUIPMENT	1,300	1,300.00	1,292.35	7.65	99.40%
01-530-5464 FERT., SHRUBS & TREES	5,000	5,000.00	5,000.00	0	100.00%
01-530-5488 BAND CONCERTS	3,000	3,000.00	3,000.00	0	100.00%
01-630-5700 OTHER CHARGES & EXPENSES	16,500	16,530.58	16,530.58	0	100.00%
TOTAL RECREATION	138,252	138,252.43	124,993.47	13,258.96	90.40%

01710 MATURING DEBT-PRINCIPAL

01-710-5927 CONST. ELEMENTARY SCHOOL	655,000.00	690,000.00	690,000.00	0	100.00%
01-710-5929 RECONST. PUB WHARF PH III	110,000.00	110,000.00	110,000.00	0	100.00%
01-710-5933 TRANSFER STATION DEBT	22,500.00	22,500.00	22,500.00	0	100.00%
01-710-5934 LANDFILL CAPPING PRINCIPAL	89,114	87,649.82	87,518.68	131.14	99.90%
TOTAL MATURING DEBT-PRINCIPAL	876,614	910,149.82	910,018.68	131.14	100.00%

01720 MATURING BAN-PRINCIPAL

01-720-5932 WASTEWATER	471,109	471,109.36	471,109.36	0	100.00%
TOTAL MATURING BAN-PRINCIPAL	471,109	471,109.36	471,109.36	0	100.00%

01750 MATURING DEBT-INTEREST

01-710-5927 CONST. ELEMENTARY SCHOOL	447,305	389,862.50	389,862.50	0	100.00%
01-710-5929 RECONST. PUB WHARF PH III	8,638	8,638.00	8,638.00	0	100.00%
01-710-5933 TRANSFER STATION DEBT	1,750	1,750.00	1,575.00	175.00	90.00%
TOTAL MATURING DEBT-INTEREST	457,693	400,250.50	400,075.50	175.00	100.00%

01751 INTEREST ON TEMPORARY DEBT

01-751-5926 INTEREST ON TANS	25,000	28,090.67	28,090.67	0	100.00%
01-751-5932 WASTEWATER	160,610	217,403.04	213,792.39	3,610.65	98.30%
01-751-5934 LANDFILL CAPPING INTEREST	23,518	22,002.17	22,002.17	0	100.00%
TOTAL INTEREST ON TEMPORARY DEBT	209,128	267,495.88	263,885.23	3,610.65	98.70%

ACCOUNTS FOR:		ORIGINAL	REVISED	ACTUAL	AVAILABLE	PCT
01	GENERAL FUND	BUDGET	BUDGET	EXPENDITURES	UNEXPENDED	USED
01760 BOND ISSUANCE COSTS						
01-760-5998	BOND ISSUANCE COSTS	50,000	15,538.43	15,538.43	0	100.00%
01-760-5998	BOND REGISTER & TRANSFER	600	600.00	600.00	0	100.00%
TOTAL BOND ISSUANCE COSTS		50,600	16,138.43	16,138.43	0	100.00%

ACCOUNTS FOR:		ORIGINAL	REVISED	ACTUAL	AVAILABLE	PCT
60	WASTEWATER ENTERPRISE FUND	BUDGET	BUDGET	EXPENDITURES	UNEXPENDED	USED
01840 STATE/COUNTY ASSESSMENTS						
01-840-5621	COUNTY/STATE ASSESSMENTS	0	105,656.00	105,642.93	3.07	100.00%
01-840-5640	AIR POLLUTION ASSESS.	0	2,069.00	2,069.00	0	100.00%
01-840-5647	NON-RENEWAL EXCISE TAX	0	11,960.00	8,940.00	3,020.00	74.70%
01-840-5663	REGIONAL TRANSIT AUTHORITY	0	63,550.00	63,550.00	0	100.00%
01-840-5665	CTR SCHOOL ASSESSMENT	0	0	222,156.00	-222,156.00	.0%*
01-840-5666	SCHOOL CHOICE ASSESSMENT	0	0	140,365.00	-140,365.00	.0%*
TOTAL STATE/COUNTY ASSESSMENTS		0	183,225.00	542,722.93	-359,497.93	296.20%

TOTAL GENERAL FUND	15,880,491	16,365,821.56	16,422,986.03	-57,164.47	100.30%
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TOTAL EXPENSES	15,880,491	16,365,821.56	16,422,986.03	-57,164.47
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60198 WASTEWATER ENTERPRISE FUND

60-198-51101	ADMINISTRATIVE SALARIES	189,782	184,781.69	175,394.28	9,387.41	94.90%
60-198-51108	OVERTIME	10,000	15,000.00	0	15,000.00	0.00%
60-198-51914	INSURANCE EXPENSE	2,000	2,500.00	2,034.00	466.00	81.40%
60-198-5211	TOWN BUILDING UTILITIES	2,000	8,000.00	5,196.98	2,803.02	65.00%
60-198-5215	UTILITIES - ELECTRIC	60,000	36,033.71	24,693.02	11,340.69	68.50%
60-198-5300	PROFESSIONAL & TECHNICAL	14,000	24,000.00	23,095.06	904.94	96.20%
60-198-5340	TELEPHONE EXPENSE	14,500	18,500.00	17,386.85	1,113.15	94.00%
60-198-5400	SUPPLIES	5,000	6,000.00	5,828.66	171.34	97.10%
60-198-5402	CHEMICAL SUPPLIES	26,000	28,500.00	27,249.95	1,250.05	95.60%
60-198-5420	OFFICE SUPPLIES	1,200	1,700.00	1,560.51	139.49	91.80%
60-198-5700	OTHER CHARGES & EXPENSES	20,000	25,424.52	25,424.52	0	100.00%
60-198-5702	MAINTENANCE EXPENSES	5,000	5,500.00	5,071.96	428.04	92.20%
60-198-5704	SLUDGE DISPOSAL	100,000	90,000.00	88,187.22	1,812.78	98.00%
60-198-5705	NEW EQUIPMENT	14,000	16,541.77	16,541.77	0	100.00%
60-198-5706	REPLACEMENT EQUIPMENT	14,000	14,000.00	13,713.99	286.01	98.00%
60-198-5707	EQUIPMENT RENTAL	2,500	2,500.00	2,451.00	49.00	98.00%
60-198-5710	TRAVEL EXPENSES	2500	3,000.00	2,588.73	411.27	86.30%
60-198-5711	TRAINING & SEMINARS	1,000	1,500.00	934.76	565.24	62.30%

ACCOUNTS FOR:		ORIGINAL	REVISED	ACTUAL	AVAILABLE	PCT
01	GENERAL FUND	BUDGET	BUDGET	EXPENDITURES	UNEXPENDED	USED
60-198-5730	MEMBERSHIPS	200	200.00	0	200.00	0.00%
60-198-5750	CONTINGENCY	20,000	20,000.00	0	20,000.00	0.00%
TOTAL WASTEWATER ENTERPRISE FUND		503,682	503,681.69	437,353.26	66,328.43	86.80%
TOTAL WASTEWATER ENTERPRISE FUND		503,682	503,681.69	437,353.26	66,328.43	86.80%
TOTAL EXPENSES		503,682	503,681.69	437,353.26	66,328.43	
GRAND TOTAL		503,682	503,681.69	437,353.26	66,328.43	

MUNICIPAL TREASURER

TRUST FUND ACCOUNTS IN THE CUSTODY OF THE MUNICIPAL TREASURER OF THE TOWN OF OAK BLUFFS AS OF JUNE 30, 2003

A. K. Barbey Poor Bequest	\$ 43,125.14
Rebecca Clarke Poor Bequest	6,458.02
Ichabod Norton Poor Bequest	6,446.15
Cemetery Perpetual Care Fund	<u>5,344.85</u>
TOTAL:	\$ 61,374.16

Respectfully submitted,

DONNA E. MICHALSKI
Treasurer

FINANCE AND ADVISORY COMMITTEE

To the Citizens and Taxpayers of Oak Bluffs
and the Board of Selectmen;

The Oak Bluffs Finance and Advisory Committee is a group of nine elected volunteers who serve as advocates for the taxpayers. We look out for the taxpayers' interests by recommending the annual budget, examining financial areas that we think are important, and advising town officials about financial matters.

During the past year the Finance Committee focused on finding ways to keep town spending within acceptable limits, understanding the MVRHS and Oak Bluffs School budgets in depth, and working with the Tax Collector's office to find ways to reduce its work backlog.

Keeping Spending Within Acceptable Limits

The town has had some success in its attempts to contain spending over the past several years. For example, no override votes were required for the fiscal year 2004 budget. Nevertheless, Oak Bluffs' spending over the past 10 years has risen faster than inflation as measured by the Boston area Consumer Price Index (CPI). Some of the increases over inflation can be attributed to new services; but the rest cannot. The accompanying charts present the town's spending trends over the past ten years.

Understanding School Budgets

Education represents 40% of the town budget. Over the past year members of the Finance Committee attended many of the MVRHS and Oak Bluffs School budget meetings to learn details about the respective school budgets. This enabled the Finance Committee to understand and influence this major expense area more effectively.

Working on Tax Collector's Office Backlog

The Tax Collector's office began fiscal year 2004 with backlogs in several areas. Since reducing the backlogs has the potential for improving the town's revenue and cash flow, the Finance Committee worked with the Tax Collector to provide support for reducing the backlog. Progress was made, but some backlogs still exist.

The Future

The Finance Committee will continue to help improve the town's financial position by working in several areas:

1. Preparation of simple long-range expense, capital, and revenue plans, for at least five years out. This will help the town to anticipate spending spikes and provide enough lead-time to prepare for, and perhaps reduce, those spikes.
2. Communication of financial facts in easy-to-understand ways so that citizens can better understand the short- and long-term impacts of financial decisions they are asked to make.

All of our town's employees and elected and appointed officials work hard to be good stewards of the resources entrusted to them. We thank them for their integrity, experience, and dedication. We especially want to acknowledge Paul Manzi, the town's Finance Director, whose professionalism has brought the town to a higher level of fiscal soundness.

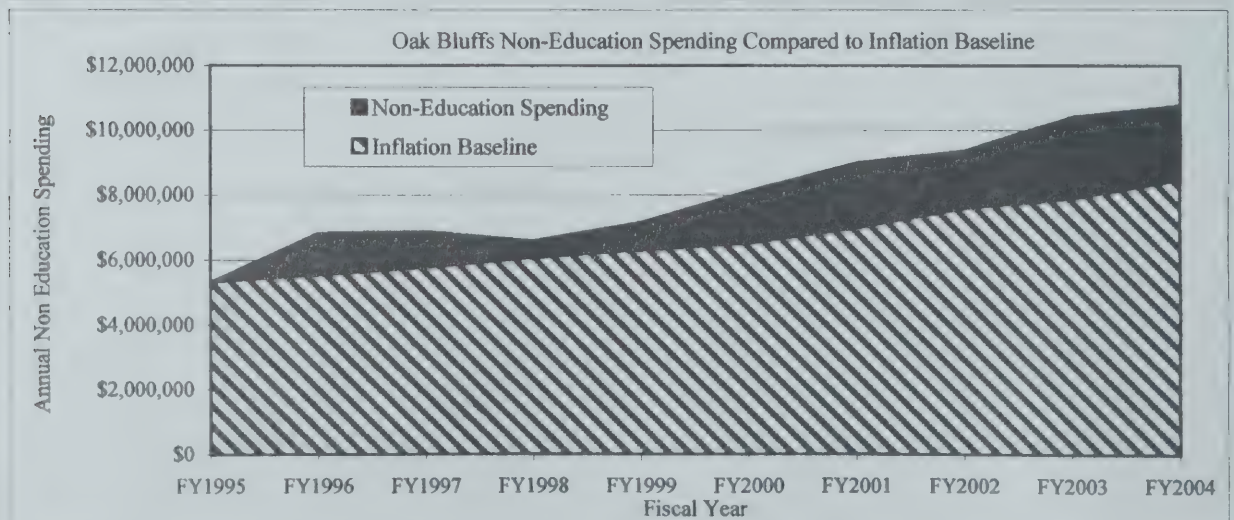
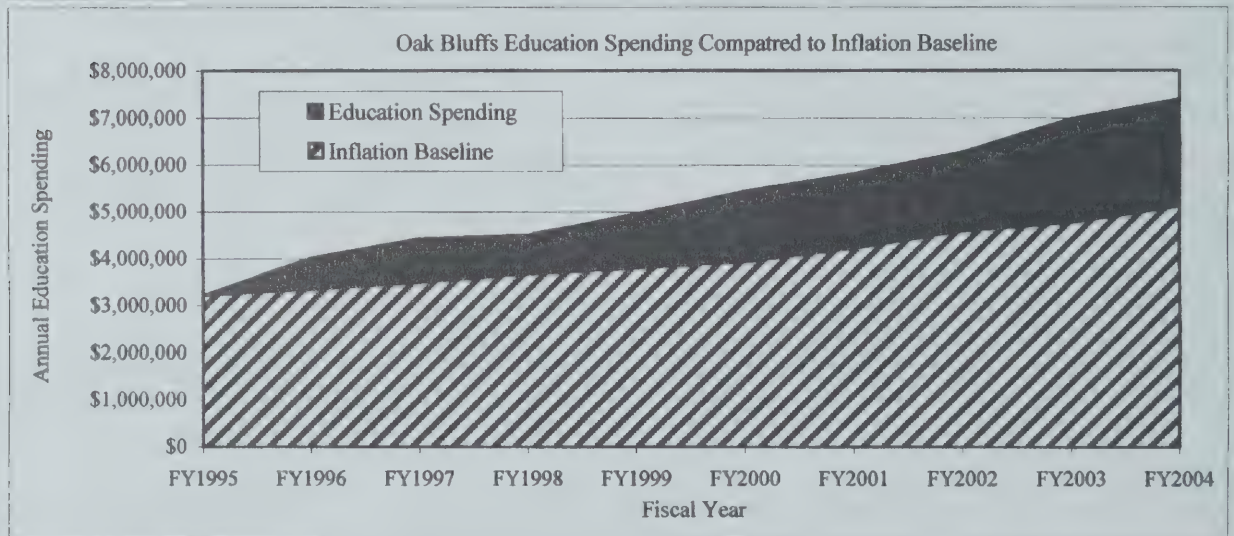
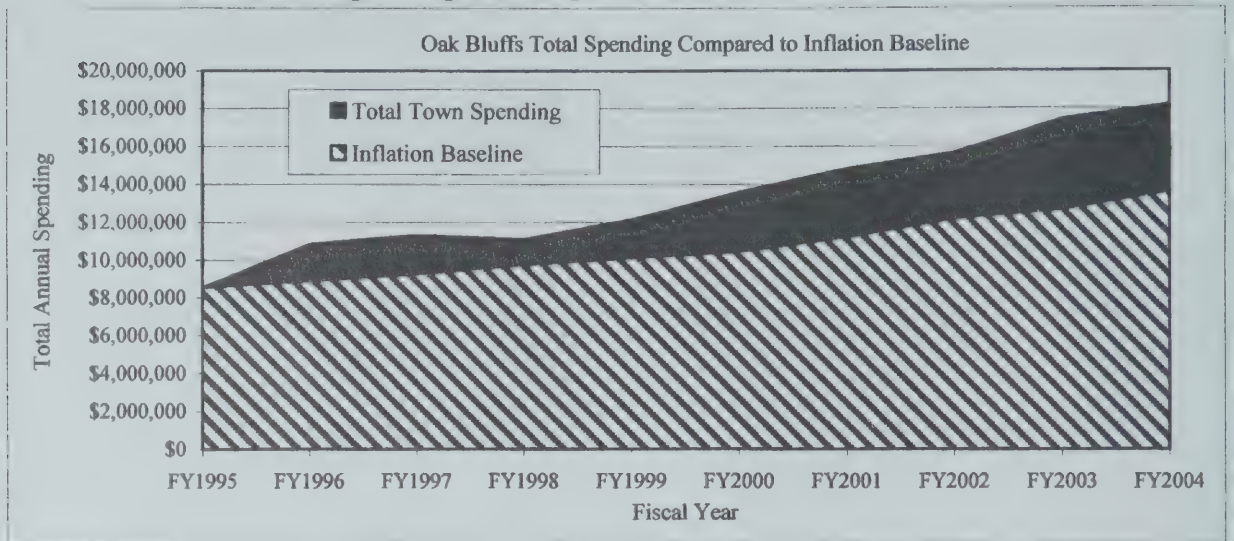
We are all stakeholders in Oak Bluffs' future. Our town's financial health will become more robust as voters and taxpayers get more knowledgeable about town finances. The Finance Committee enthusiastically welcomes your comments and suggestions.

Thank you for your interest.

MIMI DAVISSON, Chairman
FRANK CASE, Vice Chairman
JOE ALOSSO
GEORGE DAVIS
MANNY DE BETTENCOURT
THAD HARSHBARGER
JOHN LOLLEY
RUSSELL ROGERS
MARK SEWARD

Town of Oak Bluffs Finance and Advisory Committee

Solid Portions of Graphs Represent Spending Above Cumulative Rate of Inflation



Source of Data: Oak Bluffs Annual Reports and Town Meeting Warrants

PUBLIC SAFETY

POLICE DEPARTMENT

Honorable Board of Selectmen and
Citizens and Businesses of Oak Bluffs:

It is with pleasure to provide you with the *2003 Annual Report* for the Department.

The beginning of the new year brought much change to the Oak Bluffs Police Department. As Chief Joseph C. Carter resigned in January to assume the position as Chief of the Massachusetts Bay Transit Authority in Boston, the Board of Selectmen unanimously promoted me to Acting Chief. The winter and spring seasons gave me the opportunity to reveal to the Board of Selectmen and the citizens of the Town that I was committed to policing excellence before being appointed as Chief of Police on July 3rd.

Under my administration, I envision providing the highest quality police services through public collaboration and continued training and problem solving, as well as proactively pursuing measures to further realize the Department's Mission and Core Values of *Service, Integrity, and Professionalism*.

For that reason, after a two-year process, the Oak Bluffs Police Department achieved the status of Certification from the Massachusetts Police Accreditation Commission on January 24. As we are the only Department on the Island along with ten (10) others statewide, our award is proudly displayed in the foyer of the station. This goal was met by a Department wide understanding of the importance of achieving and maintaining high standard in the areas of management, liability, officer safety, and public service. Our next goal is to apply for and obtain national status through the Commission on Accreditation for Law Enforcement (CALEA).

James Morse was promoted to the rank of Sergeant in July after undergoing a professionally scrupulous promotional phase. Officer Robert Branca started the summer off with a promotion to the rank of Detective. These leadership appointments not only serve to fill a critical vacant position, but also to recognize the importance of merit based promotional practices. Alongside our seasoned officers, we have hired six new officers. Officers Stephen Gwozdz, Christopher Wiggin, and Officer, Chaplain David Berube graduated in the top half of their class at the Plymouth Basic Police Recruit Academy in June. Officers Carrie Giacomini, Kristine Cammorata, and Nicholas

Peterson will be graduating from the Weymouth Basic Police Recruit Academy in March 2004. Each one of these officers is proactive, compassionate, and understand the meaning of value-based problem solving policing.

GRANT AWARDS

The Martha's Vineyard Law Enforcement Council (MVLEC), comprised of the six municipal police departments, to include the Duke's County Sheriff's Department and Massachusetts State Police, shares a mission of developing systems that will enhance the ability of each police department to provide a coordinated response to critical incidences occurring on a regional basis. As a result of the national tragedies on September 11, 2001, the MVLEC has regionally joined forces to serve as the first line of defense against terrorism and regional disasters. Each member of the MVLEC strives to acquire the expertise within the public safety arena, as well as industry and other non-traditional forums to examine potential solutions to challenging regional public safety issues, including domestic terrorism.

Therefore, the Massachusetts Executive Office of Public Safety (EOPS) awarded the MVLEC \$260,000 of State Homeland Security grand funding to purchase a mobile command unit. This vital equipment, the first on the Island, will be available to each jurisdiction for critical incident responses, the implementation of incident command systems, conducting drills or exercises, or to serve as the command post for public events. It is expected to have the project completed in 2004.

The Oak Bluffs Emergency Management Team (OBEMT), a multidisciplinary effort of the local police, fire, and emergency services, worked diligently over the last year to comply with the United States Coast Guard's maritime security regulations. Responsible for reducing the vulnerabilities of ferries and their terminals, as well as large cruise ships operating in our area, the OBEMT accepted a grant award of \$285,000 from the Department of Transportation's, Transportation Security Administration to purchase a patrol/fire fighting capable vessel. In support of these crucial initiatives, it is expected that the vessel will be suited for the summer to patrol the harbor area and its surrounding waters. Officer George Fisher, Maritime Security Coordinator, will be in charge of all port security initiatives, including response to nationally raised MARSEC levels and routine security operations for all maritime vessels.

The Governor's Highway Safety Bureau (GHSB), awarded the Department \$7,000 grant to conduct extra traffic enforcement during the statewide *Click It or Ticket* and *You Drink and Drive. You Lose* Campaign. In addition to preventing aggressive and impaired driving and speeding, these mobilizations also allows us to increase compliance with the Massachusetts safety belt and child passenger safety laws. A portion of the award will also allow the Department to purchase equipment to support the various campaigns.

The State Community Policing grant award allowed the Department to facilitate yet another effective Public Safety Plan during the July 4th holiday week, as well as the second Junior Police Academy. Furthermore, our membership to the Massachusetts Chiefs of Police Association was noteworthy in networking with other departments with similar needs as Oak Bluffs. The Department also continued to Cops On Bicycles With Education for Bicyclists (COBWEB) programming, as well as instilling and encouraging voluntary compliance with motor vehicle laws through specialized traffic enforcement programming.

RECOGNITION

Officer, Chaplain David Berube also serves as the Captain, Chaplain of the 102nd Fighter Wing of the Air Force National Guard. On September 11, he received the *Air Force Commendation Medal* for outstanding achievement. Colonel Paul G. Worcester commended Berube for "professional skill, leadership, and ceaseless effort", as well as his relentless support he gave to those who were proactive in Operation Noble Eagle.

This past year marks the fourth consecutive year the Oak Bluffs Police Department received the *Silver AAA Community Traffic Safety Award* for distinct efforts to improve traffic safety within our community. Sergeant James Morse proudly represented our Department along with members of other area policing agencies such as Rochester, Kingston, and Middleborough.

CHAPLAIN'S REPORT

Not only has David Berube exhibited professionalism on the street as an officer, but the camaraderie and support he provides as our chaplain certainly is respected. The presence, support, and counsel dedicated throughout the year totals over sixty-one (61) hours of ministry, holding steady with previous years. His goals for 2004 include a series of trainings to Department personnel regarding police stress, as well as critical incident debriefing.

FAMILY ABUSE SAFETY TEAM (FAST)

ELDER SERVICES

The Family Abuse Safety Team (FAST), headed by Officer George Fisher, has not only supported families at risk of domestic violence, but also provided additional care and monitoring of our senior citizens.

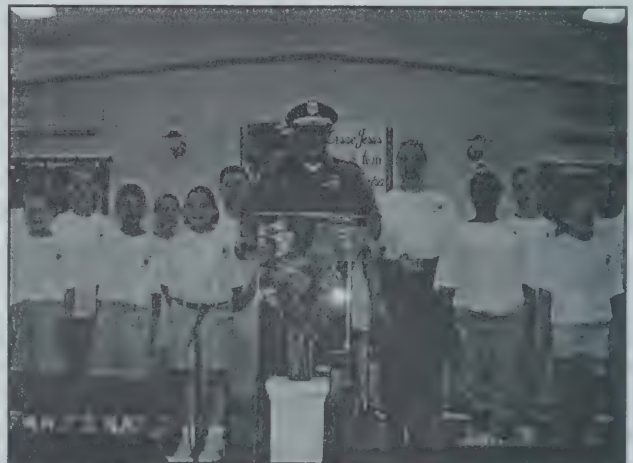
This marks the fourth consecutive year where the number and severity of domestic violence incidents declined in Town. Without the faithful efforts and support of local agencies, victims would not have the time, safety net, and distance to initiate changes within relationships. Service providers have developed a customized partnership and plan to dramatically impact this socially unacceptable behavior.

Family members of aging parents connected with officer Fisher to convey concerns of isolation or risks associated with the progressive disease of Alzheimer's. Welfare checks were conducted with seniors on a regular basis to increase interaction and provide social contact in their independent living situations. Family members, caregivers, and service agencies worked well together to anticipate a timely and focused response should a need arise.

The assistance of Women's Support Services, the Department of Social Services, Dukes County Probation Department, Victim/Witness Advocacy, Island Counseling Center, Elder Services, Martha's Vineyard Hospital, Island police departments, and state and local legal counsel, among others, have enabled the FAST program to successfully influence those in need.

JUNIOR POLICE ACADEMY

As previously mentioned, the Department conducted the second annual Junior Police Academy in August. Drill Instructor/Youth Service Officer Carrie Giacomini recruited more than a dozen local children in between the ages of 9-13 to participate in the no-cost week long program with each day concentrating on a different aspect of policing. The aim of the program was to increase self-



esteem and respect for law enforcement by promoting the understanding of defensive tactics, arrest procedures, medical emergencies, accident reconstruction, seat belt safety, crime scene analysis, dispatch procedures, and court proceedings. Additionally, there were daily themes that the recruits discussed, such as accountability, respect, authority, and self-esteem. A variety of enrichment activ-

ities and field trips were also scheduled. An identified goal for 2004 is to establish a Citizens Police Academy. Since we are in the development phases of the project, more information will be forthcoming.

SAFETY INITIATIVES

Despite the fact that the Alcohol Beverage Commission (ABCC) lost most of its Investigation Unit this year, the Oak Bluffs Police Department made every effort to independently curb the incidents of underage drinking and the misuse of fraudulent identification cards, licenses, and passports. The ABCC played a vital role in affording us the crucial resources, support, and staff to effectively enforce our initiatives. Unaided, the Department made 111 arrests or court summonses where incidents of alcohol/minor/fake ID violations were evident.

The Department also facilitated its second annual Public Safety Day, a response to decrease risks on the road all through the year. With child safety a priority, Youth Service Officer Carrie Giacomini was on site at the Oak Bluffs Fire Department to distribute (50) free helmets to children who do not own one. The Governor's Highway Safety Bureau awarded the Department for a third year in a row, with the goal in mind to curb incidents of head injury for bicyclists. COBWEB officers (Cops On Bicycles With Education for Bicyclists) were also on scene to provide education for bicycle maintenance and safety.

Sergeant James Morse challenged the high school students with their knowledge of TOPS (Traffic Occupant Protection Strategies) skills. The first annual *Buckle Up Pledge Drive* at the Martha's Vineyard Regional High School was hugely successful after participants gained an increased awareness about seat belt safety and crash injuries. It was clear by the end of the presentation that the sophomore class agreed to comply with seat belt usage. Educating the public about the importance of seat belt safety, securing their children properly, as well as enforcing the drinking and driving laws are just a few examples of how serious the Department is about safety.

TRAINING

The training schedule for 2003 allowed Department members to enhance their skills and knowledge in attending the most up-to-date trainings in law enforcement.

Sergeant Timothy Williamson and Detective Robert Branca attended the newly updated *Street Crimes Program* that focused on conducting effective street interviews and stops, surveillance tactics, to name a few topics. Other training that Sergeant Williamson successfully completed were *Internal Affairs*, *CORI Law Seminar*, and *Domestic Terrorism and Narcotic Trends*. Sergeant James Morse became a certified instructor for a series of annual Department trainings, to include *Background Investigations*, *Defense Tactics*, *OC Instructor Training*,

Monadnock Baton Training. His role as a certified instructor serves as a critical role in eliminating the cost of hiring an outside trainer.

With the realization of a new evidence management system, Officer Damien Harris attended the *Property & Evidence Management* conference sponsored by the International Association of Property and Evidence Management. An emphasis was placed on policies and procedures, audits, legal guidelines, and chain of custody issues. Officer Stephen Gwozdz represented the Department at the *Statewide Bicycle and Pedestrian Conference*. He shared helpful information about spreading traffic safety measures through the media and lessons learned from bicyclists who were injured while riding.

Officer Nicholas Curelli joined Sergeant James Morse on Motorcycle Patrol, after successfully completing his training at the MBTA Police Headquarters in May. The Motorcycle Unit plays a necessary role in the Department to support our traffic initiatives. It also minimizes response time to calls, allowing easier navigation through traffic, particularly in the summer season.

In June, special police officers proficiently completed the mandatory two-week training per *Certification Standards* and were skilled in the following areas:

1. Town By-Law, Taxi Enforcement, Alcohol Violations and Noise
2. Command Structure, Rules and Regulations
3. Phone Courtesy and Public Image
4. Securing the Crime Scene, FIO Reports
5. Department programming, i.e. Oak Bluffs Narcotics Enforcement Team, Family Abuse Safety Team, Elder Abuse.
6. Criminal Law and Constitutional Law
7. Firearms
8. Use of Force
9. Suicide Prevention
10. Traffic Control and Direction
11. Advanced Defensive Tactics
12. Evidence Collection and Storage
13. Report Writing and Computer Use

Other notable trainings Department personnel participated in were *Major Case Investigation*, *Advanced OUI Enforcement*, *Port Security*, and *Police Stress & Suicide*.

3-1-1

The Dukes County Sheriff's Department and the Martha's Vineyard Chiefs of Police Association, in cooperation with PSComm, LLC, introduced the 3-1-1 Non-Emergency System to the citizens of Dukes County on June 16. This project was made possible by a grant from the U. S. Department of Justice, C.O.P.S. Program. Dukes County was the first in New England to implement such a system.

3-1-1 was first implemented by the Baltimore Police Department in Maryland on October 2, 1996 to handle non-emergency calls. The 3-1-1 number was then approved for nationwide use by the FCC on February 19, 1997 after President Bill Clinton endorsed the ideas during a 1996 Sacramento campaign speech as part of his community-involved policing program. Since then, more than two dozen jurisdictions including Baltimore, Chicago, Dallas, Washington, DC, and Los Angeles, just to name a few are either using or are in the process of installing 3-1-1 systems.

This new service is geared to provide a more efficient method in which the public can access police department resources. It is anticipated that the 3-1-1 program will reduce the number of unnecessary 9-1-1 calls, thereby decreasing the overall response time to life threatening emergencies. 3-1-1 is a three-digit telephone number used to contact your local police department to report non-emergency situations, to access your town information, local events, report disturbances, parking problems, crimes not longer in progress i.e. thefts, vandalism, to reach an officer with the department, and to report suspicious activity, etc.

“Urgency But No Emergency” 3-1-1 System Setup

To activate the “Urgency But No Emergency” 3-1-1 system from your home, business, or cell phone:

- Pick up your phone and dial 3-1-1
- Wait for the recording and select number (1). You will be diverted to another menu asking you to select the town that you are in. Select the number that corresponds with your town. The next message is your town’s information.
- Hang up when you hear the information for menu for that town.
- Wait one minute and pick up the phone and dial 3-1-1 again. You should be directed to your town immediately.

From that point on, every time you dial 3-1-1, you will be in contact with your town. Make sure that if you have more than one phone line, you set up the system on each line, not each phone.

July 4th Holiday Safety Plan

The sixth summer of policing initiatives and activities led to yet another success in maintaining the overall safety of the general public during the week of the July 4th holiday. We were appreciative to have had the mutual efforts of the hired *Street Workers* to assist with the outstanding planning and formulation of the public safety strategy.

Out networking allowed the public to receive educational information about how to enjoy a safe holiday through various media outlets, to include the publication of the *Vineyard’s Summer Top Ten List*. Essentially, the team’s efforts were not only victorious in providing the community with a safe environment, but it was also indicative of the Department’s Core Values of *Service, Integrity, and Professionalism*.

New Police Station

The Department has been committed to making necessary improvements to perform its duties efficiently and effectively without question. The public meeting for

the Oak Bluffs Town Campus convened in December to launch the process for the development of a new police station, as well as a Town Campus. I would like to thank M. Casey Sharpe, Town Administrator, Selectman Michael Dutton, the Town Campus Design Committee, members of the community, and local architects for the outpouring of support and valuable suggestions for this project.

Our present facility, in fact, hinders the professional operations of the Department and poses serious challenges to a strategy that would advance the Department to meet the demands of our growing and changing community and modern policing.

For example, presently, there is insufficient room dedicated to the confidential interviewing of witnesses and suspects. Investigators and officers are routinely disrupted from desk work and displaced from their workstations to accommodate these activities. Professional and adequate workspace is in great demand for officers and civilians alike. A functional police station will include space to accommodate professional meetings, training, investigations, and an area for staff wellness, all spaces that we are

lacking. Moreover, the personnel at the Department have outgrown the current restroom facility. To this date, there is one restroom, for unisex use, to accommodate full-time, part-time, and seasonal staff.

I have faith that the Oak Bluffs town leaders and the Town Hall Campus Design Committee will work diligently to not only realize this goal, but will find unique ways to alternative funding sources to make this project possible. I pledge my time and support to this effort.

I would like to thank all the members of the community for their support of not only myself, but also the Department as a whole. We are committed to providing you with the policing excellence you deserve and expect.

Respectfully submitted,

ERIK G. BLAKE
Chief

Part I Crimes

Homicide	0
Sexual Assault	14
Robbery	1
Aggravated Assault	12
Burglary	33
Auto Theft*	21
Total Part I	271

Part II Crimes

Vandalism	98
Weapons Violations	9
Drugs	48
OUI	69
Disorderly Conduct	96
Other Part II	1,061
Total Part II	1,371
Grand Total	1,641

*Includes unfounded reports of MV theft

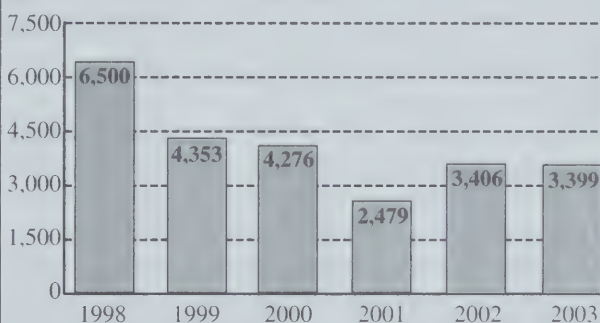
The total reported crime figures represent an overall decrease of 23% from calendar year 2002. There was a significant increase in reported sexual assault/attempted sexual assault. Six suspects were either arrested or summoned to court by this Department for these crimes.

The Oak Bluffs Police Department responded to 220 Noise Complaints, 70 Domestic Disturbances, 33 Assault & Battery, and made arrests or court summonses in 111 Alcohol/Minor/Fake ID violations. These figures are represented in *Other Part II* offenses.

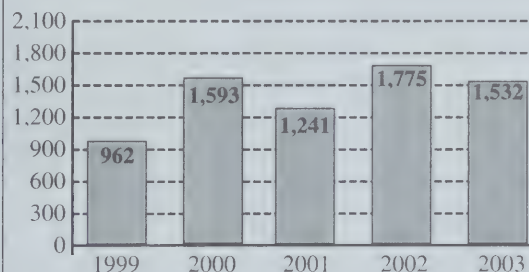
Officers responded to 367 Alarm Calls, 214 9-1-1 calls, and 168 Motor Vehicle/Moped/Bicycle accidents.

The total number of calls for service for the year 2003 was 6,708.

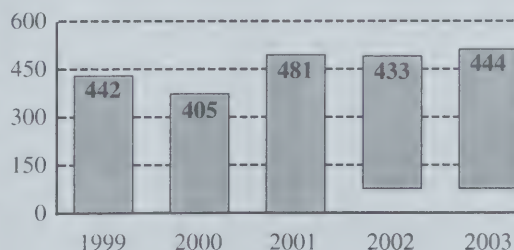
Parking Tickets Issued



Motor Vehicle Citations



Arrests



FIRE DEPARTMENT

Honorable Board of Selectmen and
Citizens of Oak Bluffs:

It is my pleasure to submit to you the annual report of your Fire Department.

This past year was a year in which many of our goals were reached. The most significant being the delivery of the new Engine 4 pumper. We received this truck in December of 2003. This vehicle replaces a 1961 Maxim truck which served the Town well for over 40 years but for which parts were unavailable when in need of repair. The new truck was designed with the most high tech equipment available for any fire apparatus and should give us many years of service well into the future.

The funding for the truck was taken from the Ambulance Reserve Fund. To be able to fund this without cost to the taxpayer is a very commendable feat, made possible by the hard and diligent work of our EMT personnel. To them I say thank you for your work and dedication.

We have finished our S.C.B.A Program by equipping each truck with four S.C.B.A. tanks; again thanks to the voters and taxpayers. The department applied for and received a State Grant in the amount of \$15,000. Because of this grant we were able to purchase a thermal imaging camera. This piece of equipment is a very valuable tool as it enables us to pick out hot spots in between walls and will be very helpful in search and rescue operations.

Our Bio-haz Squad, under the very capable leadership of Captains Peter Martell and Anthony Ferreira, is under-

going numerous hours of training in order to be most proficient in this endeavor.

We are continuing our Fire Safety Education throughout the year. We encourage the children of Oak Bluffs to come to the station and learn about firefighting and firefighter safety.

The accomplishment of all of these goals would have been impossible without the support of the Board of Selectmen and the voters and taxpayers of our Town. We do thank you and will work towards earning your continuing confidence and support each and every year in the future. To Deputy Chief Ralph Norton, Assistant Chiefs James Moreis and Peter Forend and all my company officers, I extend my thanks. To all the rank and file firemen and EMS personnel, thank you for your continuing support and the excellent job you do.

The Department has been assisted in many ways by other Town departments that I wish to thank at this time. They include Highway Superintendent Richard Combra and his crew, Chief Erik Blake and the Police Department, Deacon Perotta and the Water Department and all of the Town Hall personnel.

With the help of all of the above and the support and confidence of the Board of Selectmen and citizens of the Town of Oak Bluffs, we will continue to have a Fire Department that you can be proud of.

Respectfully submitted,

DENNIS P. ALLEY, Chief

Oak Bluffs Fire Department Statistics 2003

Motor Vehicle Accidents Rescue & Engine Co.....	61
Pump Detailing	7
Car Fires	4
Oil Burner	8
Grass & Brush.....	6
Chimney	2
Electrical	4
Mutual Aid	2
Appliance/Stoves	7
Structure	4
Smoke Investigation.....	65
Gas Leak Investigation.....	6
Carbon Monoxide	7
Trash.....	3
Sprinkler System	2

Open Fires - No Permit	2
Search & Rescue Dive Team	2
Wash Down.....	6
Boat Fires	2

FALSE ALARMS

Residential and Small Business	26
Woodside Village.....	12
Martha's Vineyard Regional High School.....	5
Martha's Vineyard Hospital.....	16
Oak Bluffs School.....	7

TOTAL RUNS.....266

AMBULANCE

Board of Selectmen and
Citizens of Oak Bluffs:

It is my pleasure to present to you the annual report of the Oak Bluffs Fire Department Emergency Medical Service.

This year our department has been working diligently with the other towns to move the Island as a whole to the Paramedic level, which is the gold standard of emergency care in the field. The first step in this process was to advance to the Intermediate level, which the Island has successfully achieved over the past year with a limited number of personnel. Our squad currently has 5 new students enrolled in the 2004 EMI-1 program. They have completed the didactic portion of the class and are currently working on their clinical portion. This segment of the class requires more than 200 hours of Emergency Room and ride along time, most of which needs to be completed off Island. We commend these individuals for taking so much time away from work and family to complete this training. We must not forget about our basic level EMT's who remain the backbone of emergency care on the Island, and it's because of their hard work and dedication that we have been able to move forward.

Our Off Island Transport Service continues to grow at a steady pace, and requires a huge commitment from our squad members, as well as EMT's from around the Island. I would like to take this time to thank all of the devoted personnel who have worked to make this service a success.

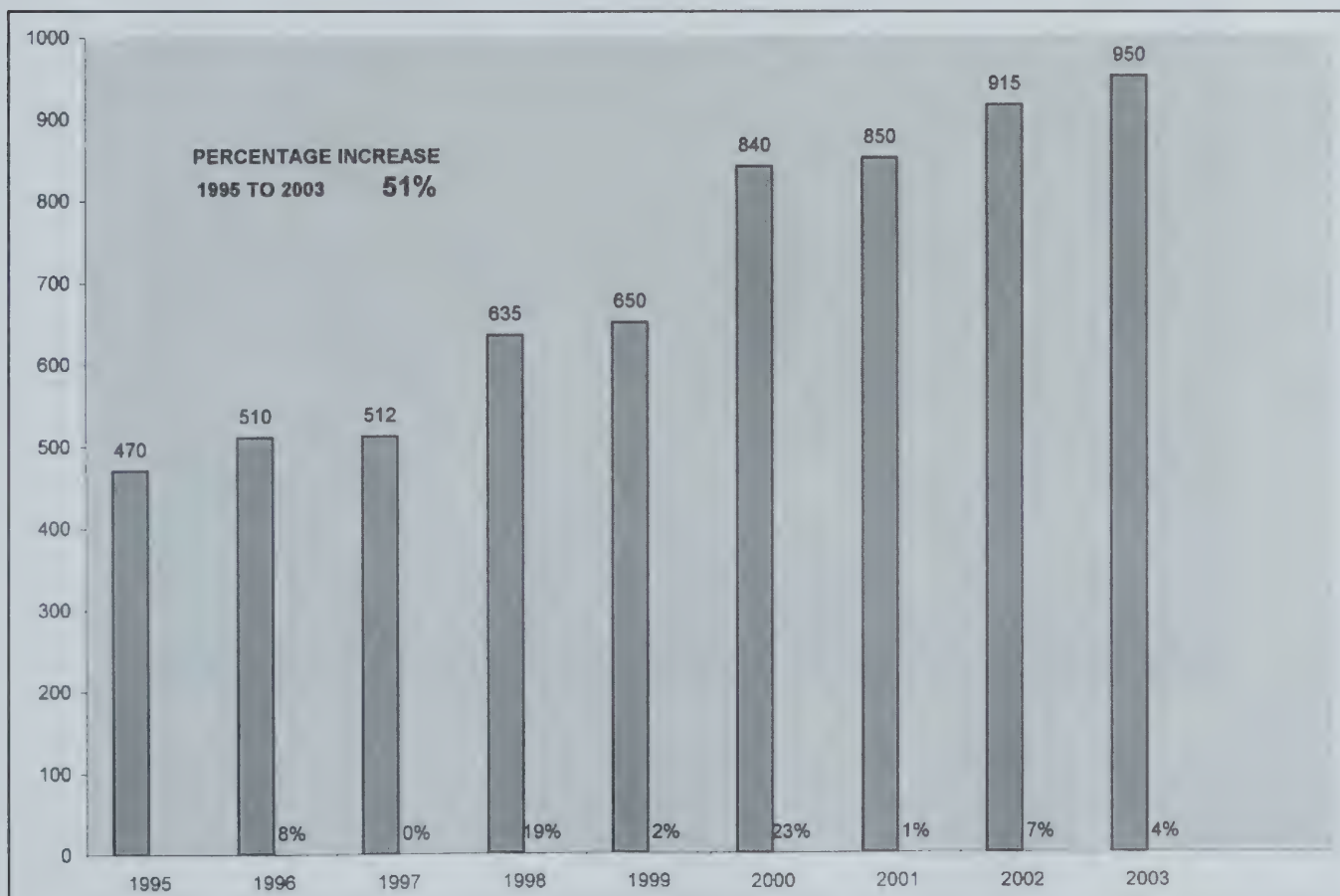
I would like to thank the Board of Engineers and Oak Bluffs Firefighters for their continued support and camaraderie, and the Oak Bluffs Police Department for always protecting the safety and best interests of our EMT's.

To the citizens of Oak Bluffs, we are grateful for your continued support and understanding of our need to move forward in the pursuit of the highest level of care for our community.

In closing, I cannot say enough about our squad members who give so much of their lives to making our ambulance service the best on the Island.

Respectfully submitted,

JOHN ROSE
Captain



BUILDING AND ZONING DEPARTMENT

Honorable Board of Selectmen and
Citizens of Oak Bluffs:

The Building and Zoning Department experienced much transition during this last year. We mourn the untimely passing of Ms. Jean Eppers who was the clerk for the department. Jean was a devoted employee and is missed by all.

Administrator Sari Budrow assumed the position of Director of the Council on Aging and was replaced by Eliza Usher who had formerly worked in the Tax Collector's office. Eliza will manage the day to day business of the Building and Zoning Department. Sari will continue to do the clerical work of the Planning Board and Zoning Board of Appeals.

The Building/Zoning Department is responsible for all zoning issues, building permits, inspections for building, electrical, plumbing, gas, oil, smoke and business inspections. Home businesses and Sign Permits.

The total number of permits issued in 2003 was 401, including 46 for single family dwellings.

Total Department Receipts (Permits and Inspections):

Building Permits (Includes Inspection Fees

for Building Inspector).....	\$ 96,237.00
Gas Permits and Gas Inspections	9,191.00
Oil Permits and Oil Inspections	1,250.00
Plumbing Permits and Plumbing Inspections	10,110.00
Wire Permits and Wire Inspections	21,549.00
Smoke Detector Inspections.....	3,755.00
Miscellaneous.....	<u>3,478.00</u>

Total Receipts for Permit Fees.....\$145,570.00

We express our gratitude to all committee members who so tirelessly give their time and energy to the Town. Thank you for your continued support.

Respectfully submitted,

RICHARD R. MAVRO
Building/Zoning Official



HIGHWAY DEPARTMENT

Honorable Board of Selectmen
and Citizens of the Town of Oak Bluffs:

It is my pleasure to submit the annual report for 2003 for the the Oak Bluffs Highway Department.

In February and March, there were at least three major snow falls and the cold weather kept the snow from melting. The Town received money from MEMA for the snow storm that hit on President's Day which helped defray the costs associated with the storm.

As part of the Town's paving plan, the following roads were paved. Franklin Avenue, Massasoit Avenue, Narrangansett Avenue, Pequot Avenue, Pocasset Avenue, Shawmut Avenue, Tuckernuck Avenue, Waban Avenue and Winthrop Avenue.

In conjunction with the Martha's Vineyard Preservation Trust, the Martha's Vineyard Co-operative Bank, the Peters family and the Town of Oak Bluffs, the sidewalk around the Flying Horses building were redone with bricks and granite curbing. The Town also installed lighting along the length of Kennebec Avenue sidewalk.

The Highway Department personnel continued with their routine responsibilities such as rubbish collection, snow removal, building and grounds maintenance, catch basin cleaning and street sweeping. They also assisted the Shellfish Department in the annual quahog relay. After a long period without a Town Carpenter, Paul "Zeke" Wilkins was hired in October and he has been busy with various Town department requests since he started.

As solid waste representative for the Town, I recommended that the Town renew its contract for solid waste disposal for only one (1) year, as during the upcoming year the Town will be looking at other options to dispose of our solid waste and recyclables.

The Town of Oak Bluffs generated 1010.93 tons of solid waste during 2003 and we recycled the following:

Co-mingles69.48 tons
Newspapers158.23 tons
Cardboard46.67 tons

Revenues generated by this Department in 2003:

Household stickers and Vehicle Permits:	\$109,061.25
Sale of Cemetery Lots:	\$ 3,750.00
Snow Removal Contracts (2)	\$ 4,000.00
Miscellaneous Revenue	\$ 12,812.23

The Town would again like to thank Jardin Mahoney for the lovely Christmas tree that was placed in Post Office Square.

I would like to thank all other Town departments for their cooperation and the employees of the Highway Department for another successful year.

Respectfully submitted,

RICHARD COMBRA, JR.
Highway Superintendent

WASTEWATER COMMITTEE

To the Honorable Board of Selectmen
and Citizens of Oak Bluffs:

First, for the record, our busiest day was August 12, with 189,548 gallons received. Our average for the summer period (June, July, and August) in 2003 was 163,769 gallons per day. Our average for the summer period (June, July, and August) in 2002 was 71,076 gallons. This increase is clearly because we have been able to get more properties tied in over the past year. Below is a chart that shows what the average use of the facility is over a twelve month period and better illustrates how consistently the facility operates at peak performance even with large variations in flow.

Month	Daily Average Flow Gallons per day	Plant Efficiency Pollutant Removal
January	14,745	99 %
February	10,591	97 %
March	16,839	98 %
April	21,943	95 %
May	44,097	98 %
June	85,086	99 %
July	95,348	95 %
August	140,184	99 %
September	77,738	98 %
October	31,788	98 %
November	38,915	98 %
December	20,604	99 %

The total gallons of wastewater treated during the year was approximately 18 million gallons

The Commission approved an extension of the gravity sewer line down East Chop Drive to service some of the homes right along the harbor, as well as the Ocean View Restaurant. The cost of this extension was paid for by the properties receiving the benefit of the sewers. We believe this approval will greatly improve the water quality in Oak Bluffs Harbor by removing the septic systems that served those properties.

The Commission has also approved the sewerage of Greenleaf Ave. which runs along Sunset Lake. Once these properties install and tie into the sewer system the health of Sunset Lake will improve as the surrounding septic systems are abandoned.

We have applied to the State Of Massachusetts to extend the sewers up School Street to tie in the Town Hall as well as the new Library. When we do this project the 25 to 30 or so homes along School Street will be given the opportunity to tie in.

We would like to ask everyone for their help in dealing with our major problem here at the treatment facility. This problem is disposing of grease. We ask everyone not to pour grease down the drain or into the toilet. Whether you are on the sewer system or not, please pour your grease into coffee cans and dispose of it with your trash. By doing this you will add many years of life onto your septic systems, and you will help alleviate operational and odor problems here at the treatment facility.

I would like to thank the staff here at the Facility. They are Lisa Merritt, Lab Technician & Administrator. Lisa is currently a state licensed grade 2 Wastewater Operator and will be working towards a higher license in 2004. I'm very proud of Lisa, she goes from collecting and testing samples to performing billing functions and answering customers questions with such ease, she has done a wonderful job here at the facility. Jim Montieth, Mechanic/Operator. Jim has been a wonderful asset to the department. Jim currently has a grade 4 license and will continue to train for an even higher license. Jim's job requires him to maintain all the equipment at the facility as well as the grinder pumps some of you have in your yards. Jim is a quick learner, and a wonderful employee. Brett Leighton, Mechanic/Operator. Brett is our newest hire and is in the process of beginning his training in the wastewater field. In the short time Brett has been with us he has shown a willingness to get the job done, and I look forward to having him as an employee.

The Town in general, and specifically I am very fortunate to have the employees we do. It is not only a pleasure to work with them, but they truly work in the best interests of the Town of Oak Bluffs.

Respectfully submitted,

JOSEPH N. ALOSSO,
Chief Operator

RECREATION & NATURAL RESOURCES

SHELLFISH DEPARTMENT

To the Honorable Board of Selectmen and the Citizens of Oak Bluffs:

This past year saw another increase in the number of shellfish licenses issued. We experienced an increase from 718 licenses sold in 2002 to 783 sold in 2003, an increase of just over 9%. This is the third consecutive year we have seen an increase in the number of licenses issued.

In April a new year round deputy came on board. Francis Scott (Scotty) brings a log of practical commercial fishing experience to the department and has proven to be a real asset to the Town.



Sieving seed out of the nursery rafts

We continued our municipal aquaculture program. This year we grew 500,000 steamer clams in the upweller unit in the harbor, 1.6 million quahogs in nursery rafts and 660,000 bay scallops in mesh bags hung from surface longlines in Sengekontacket Pond. We cultured another 500,000 seed bay scallops in mesh bags in Lagoon Pond. We also caught approximately 425,000 wild bay scallop seed in spat collection bags in Lagoon Pond.

A report on water quality and a persistent annual harmful phytoplankton bloom in Lagoon Pond was published in the "Journal of Shellfish Research", July 2003 issue. The project was presented at the 23rd Annual Milford Aquaculture Seminar (NMES northeast regional conference) in February of 2003. This was the results from a large grant funded project that was done during the summer of 2002.

We continued to work with the New England Aquarium's Marine Mammal Stranding and Rescue team,

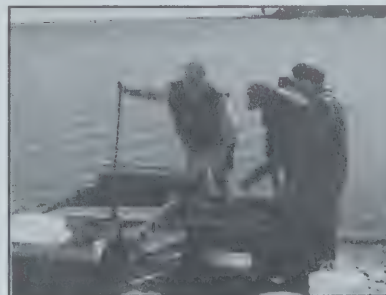
and were asked to respond to several reports that they received. We worked with the Wampanoag Tribe and jointly hosted a training session here on the Island where the aquarium staff and other invited speakers trained another 26 volunteers from across the Island.



Juvenile Minke Whale - unfortunately a victim of entanglement and had to be put down

We received financial support from the Lagoon Pond Association to continue to conduct water quality monitoring of Lagoon Pond. In July, I was honored to present a slide show outlining what this department does for the Town at the Lagoon Pond Association's annual meeting.

There were two ongoing research projects both funded by the Southeastern Massachusetts Aquaculture Center on an environmentally friendly anti-fouling paint. The products tested were from the "E-Paint Company" and



Senior tax work off participants, Bob Ford and Tommy Morrison unloading nursery raft with Deputy Scott.

worked very well. This product works by producing peroxides to kill the fouling organisms while still microscopic instead of relying on poisons that leach into the water and the environment.



2003 quahog relay stock (120 of 800 bushels)

A grant from the Massachusetts Coastal Zone Management allowed us to digitally map the storm drain systems within the Town and paid for the engineering design to address one identified storm water problem. The maps produced will be of great value in planning storm water mitigation projects and responding to any upland hazardous material spill that may occur.

Funding from the USDA Wildlife Habitat Incentive Program will allow us to do a pilot eel grass transplant project. This will hopefully be the start of an eel grass habitat restoration project in Sengekontacket Pond.

The Shellfish Department had the benefit of having two Senior Tax Work Off participants working with us this year. They proved to be of great help and both enjoyed the experience.

Again we were fortunate enough to have a work/learn intern assigned to us from the Wampanoag Tribe. This program provides the department with a 20 hour per week intern to assist us and the intern receives training and practical experience in shellfish aquaculture and natural resource management.

In late spring/early summer the Highway Department once again assisted us with the annual quahog relay. We brought 800 bushels of adult quahogs to Oak Bluffs from Fall River. This program replaces the brood stock that was harvested the previous year.

I thank all those who helped the Shellfish Department this past year and my staff (Francis Scott, Nicole Morey and Veronica Murry. I especially thank the Highway Department, Bill Wilcox (MVC), Sammy Scott, Bob Ford and Tommy Morrison.

Respectfully submitted,

DAVID W. GRUNDEN
Shellfish Constable

Shellfish Licenses issued in 2003

Type of License	Number Sold	Price/License	Total Revenue
Residential (family) Recreational	317	\$ 35.00	\$11,095.00
Non-Resident (family) Recreational	10	\$150.00	1,500.00
Senior Recreational	315	Free	0.00
One Week Recreational	116	\$ 25.00	2,900.00
Two Week Recreational	4	\$ 50.00	200.00
One Month Recreational	0	\$ 75.00	0.00
Commercial 21 \$300.00 **	6,300.00		
Totals (718 in 2002)	783		\$21,995.00

Summarized Catch Report

	Bushels Harvested			2003 Estimated
	2001	2002	2003	Wholesale Value
Quahogs				
Recreational	630	61	524.5	
Commercial	993	579.5	398 #	
Total	1,623	1,192.5	923.5	\$ 92,350.00
Clams				
Recreational	115	74	72	
Commercial	16	4.5	6	
Total	131	78.5	78	\$ 7,020.00
Scallops				
Recreational	131	231	670	
Commercial	395	685.5	1,440**	
Total	526	916.5	2,110	\$ 185,680.00
Total Estimated 2003 Wholesale Value				\$285,050.00
				4.5*
Estimated value of Shellfish Industry to the Town of Oak Bluffs				\$1,282,725.00 #

*Economic multiplier supplied by the Massachusetts Division of Marine Fisheries

#There was again fewer commercial fishermen during the summer months, which resulted in a 45.6% decline in the commercial quahog landings in 2003 compared with 2002.

**Just before and at the start of bay scallop season 11 new commercial licenses were issued, more than doubling the amount issued during the summer months.

MARTHA'S VINEYARD SHELLFISH GROUP

To the Honorable Board of Selectmen:

The past year was not an easy one for us at the Shellfish Group. Early in the year, the underground electrical cable to the hatchery failed. In June, we suffered a large die-off of seed shellfish due to unusually poor water quality in the Lagoon. Late in the summer, our fresh water well failed necessitating the drilling of a new well. Despite these discouraging and expensive set backs, we persevered and I can report the following progress in our 2003 program.

Solar Shellfish Hatchery – Once the water quality improved in early July, we produced and distributed to the towns 8 million seed quahogs and over 3 million seed scallops. The oyster population in Tisbury Great Pond was enhanced through the remote setting of over 3 million eyed oyster larvae and the release of 1.3 million 15 day old larvae. Under funding from the Sailors' Snug Harbor foundation of Boston, private growers were supplied with nearly 900,000 oyster seed for growout on their farms.

Triploid Shellfish – In 2003, we continued our cutting edge research with sterile triploid shellfish. Triploidy, a technology widely used in the production of seedless fruits and vegetables, imparts sterility to the oysters which promises to both improve the market quality of cultured oysters marketed during the summer spawning season and, also, protect the genetic composition of natural oyster populations by preventing cross fertilization with farmed strains. Under the Sailors Snug Harbor grant, we produced 860,000 triploid oyster seed. Under a two year \$103,000 grant from the Northeastern Regional Aquaculture Center of the US Department of Agriculture, we produced 400,000 triploid and diploid control bay scallops. The triploid shellfish have been deployed in growth trial experiments and their performance will be monitored through 2004.

Oyster Disease Investigations – In 2003, oyster diseases negatively impacted both cultured and wild oyster populations on the Island. We continued to monitor the status of Dermo, an oyster disease infecting the local oysters in both Edgartown and Tisbury Great Ponds. A small population of oysters in Edgartown Great Pond appears to be surviving the Dermo plague. We have used some of these surviving oysters as broodstock for the stock enhancement program in Tisbury Great Pond hoping that their offspring may have greater resistance to Dermo disease. Following a die-off of their seed oysters in August, we helped private growers in Katama Bay in Edgartown identify the cause as Juvenile

Oyster Disease (JOD). We have supplied samples of the oysters to researchers at the University of Maine who are in the forefront of JOD research. Both JOD and Dermo are diseases of oysters and pose no threat to humans consuming the oysters.

Residential Environmental Education – As more of the Island is subdivided and developed, the actions of individual homeowners are having a greater impact on our water quality. If we are to protect our good water quality, it is imperative that homeowners in the watersheds of the ponds are good environmental stewards. Much environmental damage to our coastal waters results from ignorance. In conjunction with a number of the Island's pond associations, environmental groups and the local newspapers, we are planning to produce and distribute an educational booklet aimed at Island homeowners. The public education campaign will inform residents of the environmental impacts of their daily activities - encouraging helpful behaviors and discouraging damaging ones. We have begun to draft the text and are planning to distribute the booklet to all Island households in the summer of 2004.

Promotion of Shellfish Aquaculture – Over the past year we continued to encourage, support and promote shellfish aquaculture as an ideal "green" industry for Martha's Vineyard. With funding from the Southeastern Massachusetts Aquaculture Center, we produced and printed a promotional pamphlet for local growers.

Think Locally and Act Globally – The Shellfish Group continues to post and update its work on the worldwide web <www.mvshellfishgroup.org>. I continue to serve as Co-Chair of the Southeastern Massachusetts Aquaculture Center, and was appointed Industry Co-Chair and elected to the Executive Committee of the National Shellfisheries Association. I serve on the Board of Trustees of the Massachusetts Aquaculture Association and am the Massachusetts delegate to the East Coast Shellfish Growers Association. I am on the Board of Lagoon Pond Association and serve on the advisory boards of the Friends of Sengekontacket and the Squibnocket District Advisory Committee.

Respectfully submitted,

RICHARD C. KARNEY
Shellfish Biologist/Director

SEED SHELLFISH DISTRIBUTED IN 2003

	<u>TOWN</u>	<u>AMOUNT</u>
Quahog Seed	Aquinnah	1,600,000
	Chilmark	1,600,000
	Edgartown	1,600,000
	Oak Bluffs	1,600,000
	Tisbury	<u>1,600,000</u>
	Total	8,00,000

	<u>From Tables</u>	<u>On Burlap (estimated)</u>
Scallop Seed	Aquinnah	500,000
	Chilmark	500,000
	Edgartown	500,000
	Oak Bluffs	500,000
	Tisbury	<u>500,000</u>
	660,000	2,500.000

Triploidy Experiments*
400,000

Total Scallops **3,560,000**

Oyster Larvae	Chilmark & West Tisbury (Released in Tisbury Great Pond)	
	15 Day Old	1,344,000
	West Tisbury (Remote Setting System)	
	Eyed, Setting	<u>1,960,000</u>
	Total Oyster Larvae	3,304,000

Single Oyster Seed	Private Island Growers*	887,200
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*Under a grant from the Northeastern Regional Aquaculture Center

**Supplied under funding from Sailor's Snug Harbor of Boston.

HARBORMASTER/MARINA

To the Honorable Board of Selectmen
and Citizens of Oak Bluffs:

The following is the report for the 2003 season at the Oak Bluffs Marina, which officially ended on Monday, October 13th. The objective of this report is to review the performance of the Marina in its latest season.

The Marina has posted a fourth consecutive year of record income. As of 10/13/03, gross revenue was \$772,638.00 representing a \$16,823.00 increase over the prior year. The increase is a result of continued implementation of new key initiatives and from an updated state of the art reservations program.

In order to maintain and build the Marina as a reliable revenue source for the Town, planning must be made several years ahead at any time. In addition to renting slips and moorings, and operating the launch, Oak Bluffs Harbor sees considerable traffic from passenger ferries, is host to several charter boats, and as we all know has attracted significant cruise-ship business. As we look to 2004, the following areas should be targeted.

1. Group Events - Cultivate events such as boat shows, regattas or fishing tournaments to increase occupancy in shoulder season. Work with local businesses and Town departments to develop a "package deal," thereby removing the hassles of event planning, and coordinating catering and meeting spaces.
2. Big-Boats - Attract additional 100' + boats through improved marketing, and appropriate facilities.
3. Cable/Phone Access - Offer fee-based cable and phone access at select slips.
4. Passenger Boat Landing - Implement plan for the landing of cruise ship tenders and passenger boats on the handicap float.
5. Harbor Beautification - Continue efforts to improve aesthetics of the harbor, focusing along Circuit

Ave. Extension where passengers disembark from ferries and some of our largest boats are berthed.

6. Jetty Reconfiguration - Design input should be sought on altering jetties to provide shelter from E – NE swells, and resists silting, thereby reducing dredging costs. Design could also include accommodations for passenger ferry landing, and wharf.

Continued Main Objectives

- Increase revenues by rate changes and develop new revenue sources as well as maximum current mooring and dockage space.
- Maintain the Character of the Harbor.
- Manage the increase use of the Town Commercial dock.

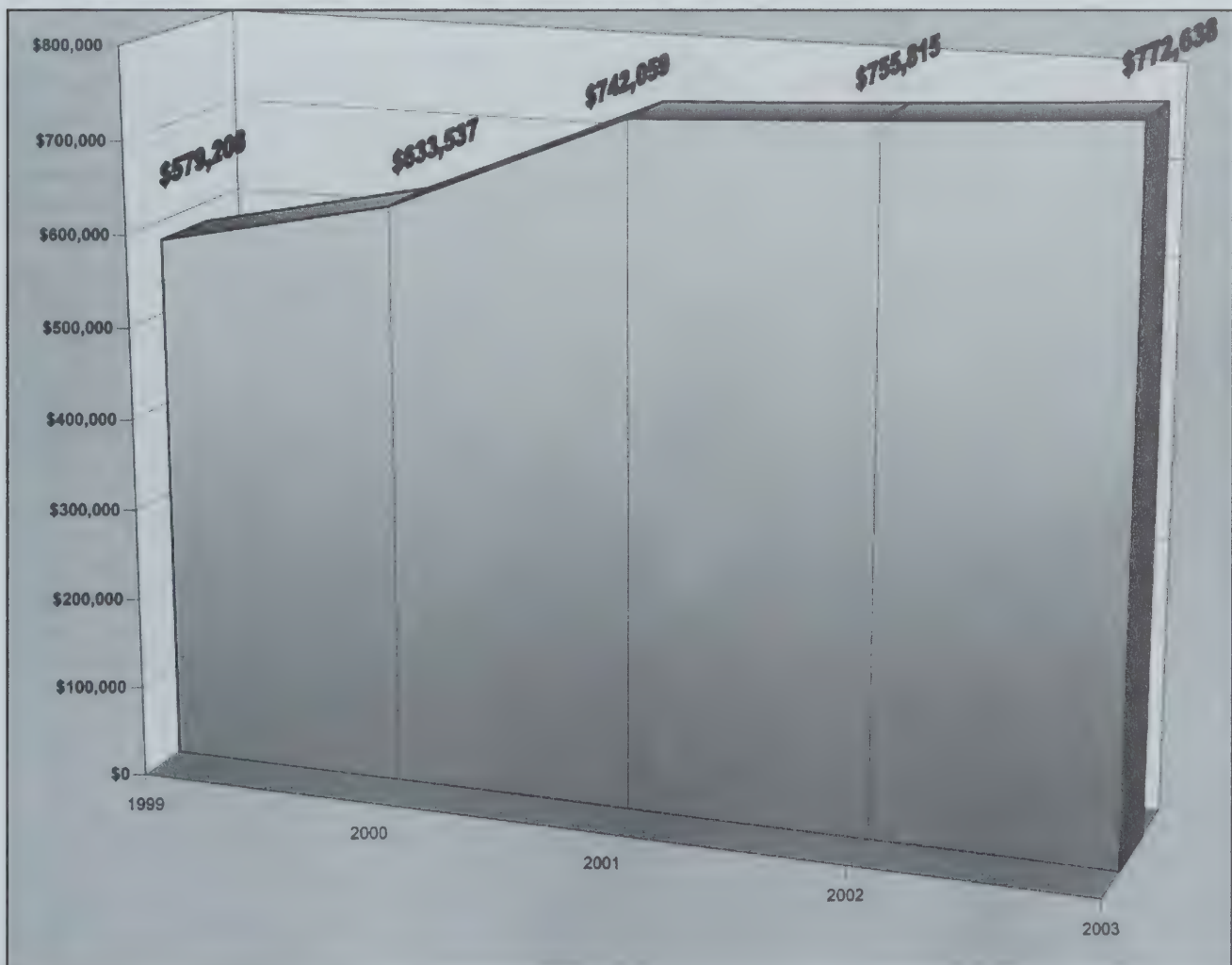
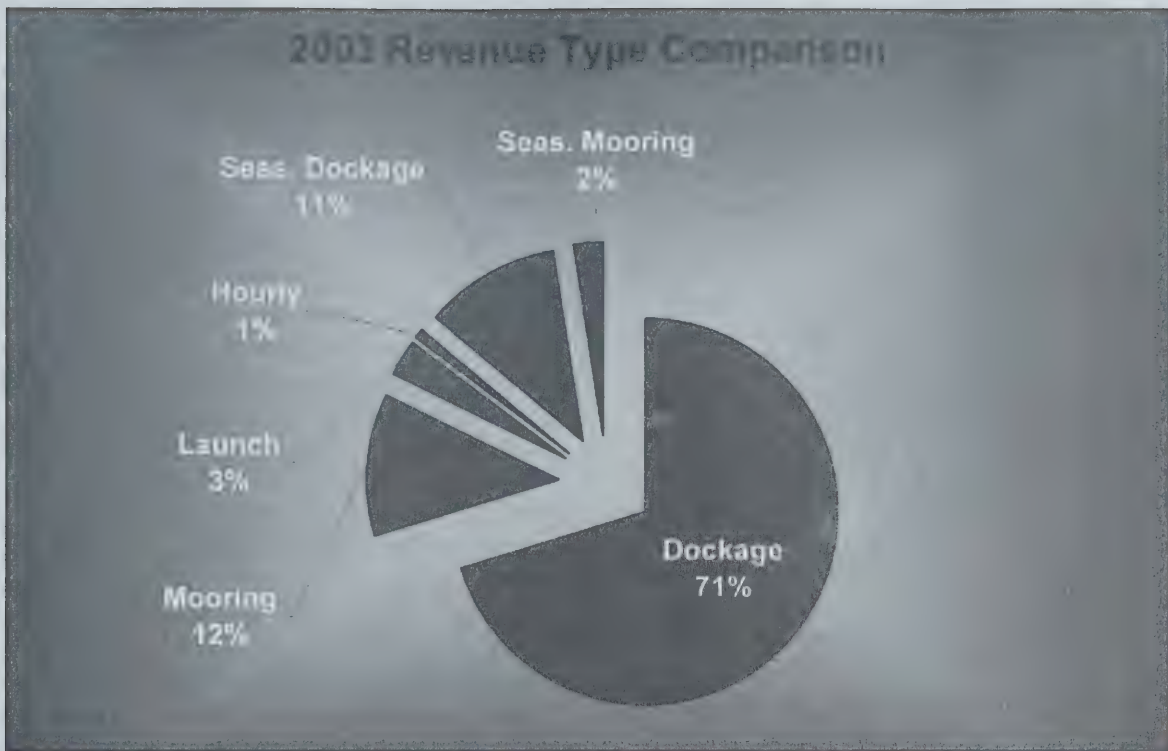
I would again like to thank the Police Department, Highway Department, Harbor Management Committee, Shellfish Warden, Assistant Harbormaster and especially the Harbor staff for their hard work and dedication to the harbor and marina operation.

Off-season planning, strategic investment in the launch and personnel, and hard work by Marina staff were met with fair weather, resulting in an excellent season. In the coming year, additional time and resources must be devoted to ongoing initiatives to maintain and improve the marina, to ensure the Town maximizes harbor's full potential. While we cannot expect the large increases in revenue every year, potential remains for the harbor to generate additional revenue, and contribute to efforts to bring additional diversified revenue to our community.

Questions and comments on happenings at the Marina can always be directed to my office at 508-693-4355 or from our web site www.oakbluffsmarina.com.

Respectfully submitted,

TODD ALEXANDER
Harbormaster



CONSERVATION COMMISSION

Open Space

Work began in earnest in 2003 on a new, updated Open Space and Recreation Plan for the Town. It is a valuable tool for land use planning and open space preservation efforts and is being done as part of the Community Development Planning Project, a state funded mapping project that will address natural resources protection, housing, and economic development. The Commission's newly renovated office is the headquarters for an exciting land use mapping project that will help clarify the best uses of the remaining undeveloped land in Town.

Sailing Camp Park: The lovely grounds at the Sailing Camp Park on Barnes Road always open to the public for walking, picnicking, beachgoing, and enjoyment of the beautiful water views. The park is protected conservation land managed by the Commission. It is used in spring, summer and fall by Sail Martha's Vineyard for their youth sailing programs, and seasonally by the Children's Theatre Workshop, the Vineyard Haven Band, and local artist Karen Larson Turner.

New rental fees went into effect for weddings and other functions at the mainstay building. The new rates provide additional revenue for the Town while allowing a discounted rate for Town residents. The kitchen is in great shape with a new stove and industrial cooler. Chuck Downing is an excellent park manager and can be reached at 508-693-6777 for rental information. He says the townspeople love that the park is there and accessible to them.

Environmental Education/Advocacy

Water quality in our coastal ponds was a noisy issue in 2003. When plans were announced for a new drawbridge at Lagoon Pond and replacement of the Sengekontacket bridges the Commission advocated for solutions that will improve water quality in the ponds. The Commission is involved in many water quality protection projects, such as the Martha's Vineyard Shellfish Group's development of a booklet on pond protection to be distributed Island wide in 2004. The Commission is also well represented on other organizations with similar same goals, including the Lagoon Pond Association, Friends of Sengekontacket, the East Chop Association, the Senior Environmental Corps, the Barrier Beach Task Force, and the Massachusetts Association of Conservation Commissions (MACC).

Commissioners attended the MACC fall conference on buffer zone regulations and several meetings of both the Cape & Islands Conservation Commission network and the revived All-Island Conservation Commission. Topics included pier regulations, nitrogen loading, and invasive

species. One commissioner and the administrator were trained in the rescue of stranded marine mammals under a program directed by the New England Aquarium. Commissioners are happy to meet with community groups to discuss wetlands protection.

Wetlands Protection

The Conservation Commission is responsible for enforcing the Massachusetts Wetlands Protection Act and the Oak Bluffs General Wetlands Bylaw. This means ensuring that building and landscaping projects do not harm the Town wetlands and water bodies. The Commission views its mandate as one of education and planning to bring about voluntary compliance.

The Commission works closely with applicants during the planning process to provide general guidance, technical assistance, and help with the permitting process. The goal is to end up with a plan that both complies with the wetlands regulations and suits the needs of the homeowner. It is a time consuming but valuable approach that makes the regulatory process user-friendly and results in science-based wetlands decisions.

Vegetation Management: Native trees, plants, and grasses are extremely important to the protection of our natural resources and quality of life. When the right plants are in the right place they help filter pollutants from rain and road run-off, cleansing our drinking water and the water in the ponds where we swim, fish, and dig for clams and scallops.

This year the Commission helped many individuals and homeowner associations develop strong vegetation management plans. For example, the Hidden Cove Property Owners Association now had a policy in place that will help protect the Major's Cove section of Sengekontacket Pond, and the East Chop Association has a plan for the shores of Crystal Lake and the bluffs along East Chop Drive.

Public Meetings

The Commission appreciates the cooperation and assistance of other Town boards, particularly the Shellfish and Highway departments. The Commission meets the first and third Tuesday of each month at 6:30 pm in the Town Hall and all meetings are open to the public. The office number is 508-696-0758.

Respectfully submitted,

JOAN HUGHES, Chairman

PARK COMMISSIONERS

Honorable Board of Selectmen and
Citizens of the Town of Oak Bluffs:

It is our pleasure to submit the annual report of the
Oak Bluffs Park and Recreation Department.

James Tripp was hired as Park Foreman and has been
busy by beginning to clean and brush cut various parks
around Town including Plymouth Park. He has been
assisted by the Highway Department personnel.

New lighting was installed around the Soldier's
Memorial and since the Town voted the funds we plan to
have upgraded playground equipment at Niantic Park by

summer 2004. We will be working with the Conservation
Commission on an updated Open Space Plan for the Town.

The Commissioners would like to thank Town
Administrator Casey Sharpe, the Board of Selectmen's
Office and the Highway Department for all their help in
2003.

Respectfully submitted,

RICHARD COMBRA, JR., Chairman
ALLAN A. DEBETTENCOURT
MICHAEL MARCHAND



EDUCATION

SUPERINTENDENT OF SCHOOLS

Diane Wall, Chairperson
Martha's Vineyard Superintendency
Union #19 School Committee

Dear Ms. Wall:

In accordance with the laws of the Commonwealth of Massachusetts, I am pleased to submit my 10th annual report of the Superintendent of Schools to you and to the individual members of the six school committees of the Martha's Vineyard Public Schools (MVPS). As we move through the first decade of this new millennium, there are several significant societal forces that are now converging to present daunting challenges for the MVPS. I will highlight several of these trends and suggest their implications for us in the years ahead.

A clear immediate trend is that state and federal funding sources traditionally relied upon by public schools will become even more limited in the near future. The greatest economic threat is the projected deficit in the federal budget (up to \$4 trillion in the next decade). As long as the tax cut and no new taxes philosophy and practice continues, all federal mandates in the foreseeable future will be either un-funded or grossly under-funded. This will mean more pressure on local taxpayers to absorb still more of the education budgets as contributions from the federal and state levels decline. This places current school budgets on Martha's Vineyard at a critical crossroads. Will we be able to maintain our important education ideals, philosophies, and programs during a prolonged period of high performance mandates and simultaneous budget cuts? With your support, I will continue to encourage island-wide discourse to answer this question.

A second trend is that while student populations are growing in number and diversity across the country, our enrollment projections on Martha's Vineyard indicate that the overall student population will drop by 200 students over the next five years from 2302 to 2100 by the year 2008. Nonetheless, our English Language Learner (ELL) and special needs student populations are expected to continue to grow. We must respond by providing training for all educator staff in Structured English Immersion (SEI) in accordance with state laws and seek greater relief in the Circuit Breaker law through our state legislators. Moreover, as more teachers retire from the school system, we will find it increasingly difficult to attract highly

qualified teachers to our island to replace them, especially in the sciences, foreign languages, the arts, special education, and teaching English to speakers of other languages.

A third trend is that technology will continue to transform education and the workplace. Advance in technology, especially computers and the internet, will enable us to shift more teaching to virtual schools and classrooms and away from buildings or the "edifice" complex. We are well on our way in responding to this trend. We are offering virtual courses at the high school and technology innovation is a hallmark of excellence for our schools.

A fourth trend is that our students and graduates will need and expect to engage in lifelong learning. Today, we are witnessing how new technology is redefining and replacing many jobs and industries in our country and throughout the world. There are fundamental changes occurring in our global economy. Graduates of our high school will pursue an average of five entirely different occupations during their working lives. This means new needs, new curriculum, and lifelong education and training.

Certainly, then, these trends suggest that we will need to be more creative and efficient in the use of our financial resources, in exploring the use and availability of new technologies, in recruiting energetic and talented new staff, and in responding effectively to our island-wide education and training needs for our youth and adults. These will be great leadership opportunities for us all going forward.

I further recommend that we continue to consider quite thoughtfully what we want our schools to be and do for our children as we guide both - our children and our schools - through the great cacophony of our times. As test scores become more and more synonymous with student achievement and with school district success or failure, we must strive to maintain the well-balanced aims and enriching curriculum opportunities that we currently provide for Island children. We must set high standards of achievement for all students, yet beware of hardening into place the caste categories of race and social class, status and privilege, that we too often see linked to test scores.

Therefore, John Goodlad reminds us that we must continue to teach - carefully and well - about equality and

social justice. An important aim of education has always been the healthy enculturation of the young into our social and political democracy. The ubiquitous popular culture, inundating our youth with now severely challenges these traditional aims of education. Even so, we must not falter from our steadfast commitment to an education that is genuinely meaningful to students, challenging them with problems, ideas, and experiences that they find interesting, intellectually demanding, and life changing. We must continue to teach and teach well higher order thinking such as judgment and critical thinking. We must emphasize meaningful literacy that involves experiencing and deriving meaning not only from reading and writing, numeracy and computation, but also from music, dance, theatre, the visual arts, world travel, athletics, vocational and technical education, community service and much more. As Elliot Eisner has suggested, the primary aim of education is to enable youngsters to learn how to invent themselves - to learn how to create their own minds.

The kind of emancipating education is expensive, but what child is not worth the investment? How expensive are the alternatives of not educating a child well and flexibly suited to the needs of an ever-changing future?

In the remainder of my report, I will provide updated summaries of our student enrollment, achievement, and educator quality, as well as some of the special challenges that we are facing.

Enrollment Indicators

The MVPS is comprised of six schools - the Martha's Vineyard Regional High School (MVRHS), a comprehensive grades 9-12 high school (814 students); four K-8 schools in each of the larger Island towns of Tisbury (317 students), Oak Bluffs (413 students), Edgartown (352 students), and West Tisbury (341 students), and, a small K-5 school in Chilmark (45 students).

Overall school district student enrollment for 2003-2004 is 2282, down 68 students from 2002-2003.

In addition, 21 K-12 students are being home-schooled, 13 students in grades 1-3 are attending the Vineyard Montessori School, 115 students are participating in our elementary inter-district school choice program, 154 students are attending the Charter School, 17 students from Martha's Vineyard are attending Falmouth Academy, and 15 students are in residential off-island education programs.

Achievement Indicators

Across all schools, our students continue to demonstrate impressive individual and school achievement in many ways including: high daily attendance rates, overall MCAS scores that are well above state averages in many grades and subjects; more students scoring in the proficient and advanced ranges coupled with low failure rates;

remarkably high MCAS pass and graduation rates at the high school; SAT scores; high percentage of students on school honor rolls; involvement and participation in authentic learning and community-based learning projects; tremendous achievement and awards in the visual and performing arts, journalism, spelling bees, essay contests, science fairs, athletics, vocational education, community service, student leadership, citizenship, character and sportsmanship; college scholarships; college acceptance and matriculation rates; and, much more.

We are proud of each and every one of our students and celebrate their growth and accomplishments. Our school principals have summarized additional indicators of student achievement in their respective annual reports.

Professional Qualifications of Teachers and Administrators

MVPS students are taught by highly qualified teachers, all schools and the school system as a whole are led and guided by well-trained and well-educated administrators, and all educators receive high-quality professional development each year.

This year, our new Professional Development/Grants Coordinator, Pat Ingalls continued to offer a wide array of high quality professional growth and re-certification opportunities for staff. Focus areas included: Structured English Immersion MELA-O; DoE Preschool/K Guidelines and Standards, Understanding by Design, Life On and Slightly to the Right of the Autism Spectrum with Stephen Shore; Attention Deficit Disorders and Anxiety with Dr. Edward Hallowell; New Teacher Induction Program with Ann Hollister, and Responsive Classroom Training with Marcia Bradley. These professional development opportunities were provided to our teachers and administrators to strengthen skills, deepen and expand subject matter knowledge, and enrich school culture.

Challenges Ahead

The MVPS continue to effectively use its generous resources as well as aggressively pursue external funding opportunities. In FY '03, we were pleased to be awarded \$2,155,530 in grant funding. Over the last five years, the MVPS has been awarded over \$11,560,000 in grant monies to complement existing programs. We have averaged between 16 and 33 grants per year.

As the federal and state grant dollars become more restrictive or eliminated, private and foundation funding sources will be researched and more aggressively pursued to complement our education mission.

Meanwhile, system-wide policy was approved in the following areas: Network Acceptable Use Policy for Employees, Anti Bias Policy, Homeless Students: Enrollment Rights and Services, Criteria for Regular Review of All Instructional and Educational Materials.

Dr. Marge Harris, Director for Curriculum and Instruction, will help us implement and refine the latter policy. She is also directing the intensive curriculum-mapping project for our schools. Drawing on the principles of Understanding by Design (UBD) and the nationally recognized work of Heidi Hayes Jacobs, all teachers will be mapping three of their instructional units this year. By mapping what is actually taught and when it is taught, teachers produce data that they can use, in conjunction with assessment results, to make cumulative revisions to instruction. Since we are entering the data electronically, colleagues can share it instantly online. Curriculum mapping, therefore, has great potential to help educators re-examine and re-negotiate content standards. This process is essential to improving teaching and learning for the wonderfully diverse students we are educating in our schools.

Some of the present challenges for the school committees are: 1) to find ways to better support students of all ages who are experiencing significant stress, social-emotional, medical, and mental health issues; 2) to more aggressively seek ways to save costs through more cooperative efforts across school and municipal entities; 3) to expand regional education programs and cost sharing through the Shared Programs part of the Superintendent's Office budget; 4) to continue to support school choice for Island families; 5) through collective dialogue, to

determine what is best for the Chilmark School at this time; and, 6) to persuade the Town of West Tisbury not to withdraw from the Up-Island Regional School District (UIRSD) and to explore more efficient models of governance for the five school districts (six if West Tisbury withdraws from the up-island district).

In closing, I wish to extend a warm tribute to twelve members of our school family who will retire this year. Ann Ross (32 years), Duncan Ross (31 years), Doug Herr (34 years) from MVRHS District; Wiet Bacheller (37 years) from the Tisbury School; Patricia Carlet (25 years), Tom Durawa (11 years), and Mary Hunter (27 years) from the Edgartown School; Pat Schofield (30 years), Jean Fisher (21 years), JeanMarie Packish (16 years), and Karen Child (11 years) from the West Tisbury School. Our school system enjoys a fine reputation throughout to Commonwealth and region, in large part, due to extraordinary educators and staff like these. We wish you every success and happiness in your future endeavors.

Thank you to each school committee member and to all of our Island citizens for continuing to support high quality public education and equality of opportunity for every child on Martha's Vineyard.

Respectfully submitted,

KRINER CASH, Ed.D.
Superintendent of Schools



HIGH SCHOOL PRINCIPAL

Dr. Kriner Cash
Superintendent
RR2 Box 261
Charles E. Downs Building
Vineyard Haven, MA 02568

Dear Dr. Cash:

It is my pleasure to provide this annual report to you regarding the state of the Martha's Vineyard Regional High School. As the high school maintains its enrollment of over 800 students, we have grown in many ways thanks to the generous support of our six communities. This past year we received our ten-year accreditation. This is the highest award a high school can achieve from the New England Association of Schools and Colleges. This accreditation indicates that our high school exceeds criteria for institutional quality and integrity. The Commission was impressed with many of the innovative programs and services here, specifically citing the high school's strengths related to Instruction, Leadership, School Resources for Learning and Community Resources for Learning.

We welcome new teachers Michelle Hogan to the English Department, Matt Malowski to English as a Second Language Department and Danielle Garcia to our Math Department. We will sadly say good-bye to three veteran teachers who are retiring at this end of this school year, Mr. Doug Herr, Mr. Duncan Ross and Mrs. Ann Ross.

Many new programs have been created as well. Portuguese classes are now offered for four years. Spanish IV students have begun teaching in the elementary schools where they design lesson plans and materials. The tenth grade health curriculum has included a new approach to chemical health. With the help of Officer David Rossi the students role play various hypothetical scenes. Topics include driving with drugs and alcohol, house and beach parties and other issues. Students get practice in making good decisions and understanding the consequences of their actions. This is a big step in addressing the problem of substance abuse and teens. In the music department students have participated in the All-Cape Festival, the Southeast District Music Festival and performed at Symphony Hall in Boston. The annual Whaling Church concert by the Minnesingers was magnificent. The Physical Education Department is in the running for the Massachusetts Association of Health, P. E., Recreation and Dance Outstanding Award.

The Automotive Technology Program has been evaluated for NATEF certification and we will hear if we receive this national certification in the spring. This will open doors for many of students for professional licensure. The High School View won seven major journalism awards at the annual conference of the New England Scholastic Press Association. the newspaper won the

associations highest achievement award for scholastic editing and publishing. In the Art Department we have added a unit of porcelain and stoneware with the gift of two high fire kilns. The library was the recipient of a grant for Teen Read Week. A new honors program in math has provided further opportunity for a more rigorous path to college.

In athletics the past year was quite eventful for MVRHS sports. Over half of our athletic teams qualified for M.I.A.A. tournament play. Teams that earned berths in postseason play included boys ice hockey, girls basketball, boys and girls lacrosse, boys tennis, baseball, field hockey, girls soccer, boys and girls cross country, and football. So successful were these teams that we were able to actually host eleven M.I.A.A. tournament games right here on our Island. Twenty-one student-athletes from the class of 2003 are participating in college athletics.

Of the six possible league titles we were eligible for, our Vineyard teams won five, Mayflower League championships were won by our boys track and field team, both our boys and girls cross country teams, and our football team. Our boys lacrosse team ran the table and was undefeated in winning the Maritime Conference. In fact, the boys lacrosse team was so successful that it gained home field advantage for the entire postseason, including the right to host the EMass Division III State Championship game. Although high and great pride in all they had accomplished. Our community can be very proud of the many compliments that we received from the visiting school for our gracious hospitality and sportsmanship.

Our boys soccer team and our football team provided much excitement for our community this past fall. Finishing the regular season with a 13-2-3 record, the boys soccer team earned the #2 seed in the South Sectional Tournament and proceeded to defeat Walpole and Holliston on the Island in their first two tournament games. Traveling to Plymouth South to take on Sandwich in the semifinal game, the Vineyarders were again victorious and earned the right to compete for the South Sectional Division II Championship at Brockton High against a very strong Middleboro team. On a frigid and blustery day, our team fought valiantly before dropping a 2-1 overtime decision.

And who could forget the 2003 Vineyard football season? A 10-1 regular season included a perfect 5-0 Mayflower League record, a win over archrival Nantucket, and a berth in the EMass Division VI Play-Offs. On December 2, our Vineyard team and faithful following braved the cold conditions and held off a determined East Boston team to earn a spot in the EMass Division VI Superbowl. Although a major snowstorm raised havoc with the M.I.A.A. scheduling of the superbowl, it did not deter our team from attaining its ultimate goal. Exactly 11

days after the East Boston win, the team traveled to Chelsea High School to take on a talented Manchester-Essex team. In an incredibly exciting football game, our Vineyarders came away with a 22 to 20 win, finishing the season with a 12 and 1 record and the EMass Division VI Championship.

In victory or defeat, the Vineyard community should be extremely proud of all of the athletic teams at MVRHS. MVRHS was recognized at the annual M.I.A.A. Sportsmanship Summit as an Honor Roll School for the exemplary manner in which our student-athletes and coaches represented our school and our community.

Other student achievements were also notable this year. We are proud of so many extraordinary accomplishments. Our national and state test scores in math and English were excellent this year. Due to the hard work of teachers, one out of three students scored in the proficient or advanced categories on the MCAS. Our SAT scores continue to climb. Seventy-seven per cent of last year's graduating class are continuing their education in two or four-year colleges. Senior Jesse Weiner's original choral composition was performed by the Chamber Singers at Belmont University and will be performed at the All-State Conference this year. Five students have chosen to participate in the new Virtual High School courses offered at the high school. Edmund Cottle and John Colley will take Mythology; Heather McElhinney, Contemporary Irish Literature; Valic Neto, Pre-A.P. Calculus; Duncan Pickard, Nuclear Physics and Stephen Blunt, Biotechnology. Seventeen students received their GED's through the high school program. Nine students were nominated for this year's Boston Globe Scholastic Art Awards. Ben Scott won two journalism awards for photography; Alex de Geofroy

for his columns; Christine Diaz for her art work and Zachary Gerson-Neider for his writings. We are also delighted to welcome exchange students from Germany, Argentina and Peru. Their presence in the high school enriches all our students' experiences of international life. The fall play, "The Playroom," was a success and Duncan Ross is directing his last musical, "Carousel," here in the Performing Arts Center in February.

Faculty achievements are also notable. These include Paul Brissette, Art Department Chair, who was elected chairman of the Governance Committee of the Board of Directors at the National Educational Association Foundation for the improvement of education in Washington, D.C. Lynn Ditchfield earned a second Masters of Education from Harvard and was invited to present a paper at the Hawaii International Conference on Education. She also presented a workshop in Integrating Theater, Improvisation, Role-play and Video Creation for Language Learning at the 37th Annual Conference of the Massachusetts Foreign Language Association. Sandra Mott, our librarian, was a participant in a summer institute for high school teachers in Walden Woods last July. Dan Sharkovitz taught a journalism seminar for the 2003 annual New England Scholastic Press Association conference at Boston University.

Once again, we thank all the people of Martha's Vineyard for their continued support of the high school.

Respectfully submitted, ,

MARGARET M. REGAN
Principal

MARTHA'S VINEYARD REGIONAL HIGH SCHOOL DISTRICT

To the Citizens of the Town of Oak Bluffs:

In compliance with Section VIII of the Martha's Vineyard Regional High School District Agreement under which the District was formed and according to the recommendations of the Office of the Director of Accounts, we submit the following financial reports of the District for fiscal year ending June 30, 2003:

Statement of Net Assets

Government Funds Balance Sheet
Government Funds State Statement of Revenues,
Expenditures and Changes in Fund Balances
(Budget and Actual)

Respectfully submitted,

MARYLEE SCHROEDER
Treasurer

MARTHA'S VINEYARD REGIONAL HIGH SCHOOL DISTRICT STATEMENT OF NET ASSETS YEAR ENDED JUNE 30, 2003

	<u>Primary Government</u> <u>Governmental Activities</u>
ASSETS	
Current Assets:	
Cash and short-term investments	\$ 1,780,905
Intergovernmental	562,298
Due from Agency Funds	<u>295,247</u>
Total Current Assets	<u>2,638,450</u>
Noncurrent Assets:	
Receivables, net of allowance for uncollectible accounts:	
Intergovernmental	7,680,747
Capital assets, net of accumulated depreciation	<u>19,730,436</u>
Total Noncurrent Assets	<u>27,411,183</u>
Total Assets	<u>30,049,633</u>
LIABILITIES	
Current Liabilities:	
Warrants Payable	120,714
Accrued payroll	700,947
Other liabilities	5,939
Abandoned property	23,855
Long-term bonds and notes payable	<u>1,250,000</u>
Total Current Liabilities	<u>2,101,455</u>
Noncurrent Liabilities:	
Long-term bonds and notes payable	<u>11,125,000</u>
Total Liabilities	<u>13,226,455</u>
NET ASSETS	
Invested in capital assets, net of related debt	15,355,436
Restricted for:	
Student Activities	73,349
Other purposes	144,568
Unrestricted	<u>1,249,825</u>
Total Net Assets	\$16,823,178

**MARTHA'S VINEYARD REGIONAL HIGH SCHOOL DISTRICT
ALL FUND TYPES AND ACCOUNT GROUPS
COMBINED BALANCE SHEET**

YEAR ENDED JUNE 30, 2002

	<u>General</u>	<u>Governmental Funds</u>	<u>General Governmental Funds</u>
ASSETS AND OTHER DEBIT			
Cash and Short-Term Investments	\$ 1,132,266	\$ 648,639	\$ 1,780,905
Receivables, net of allowance for uncollectibles:			
Intergovernmental	8,197,262	45,783	8,243,045
Due from Agency Funds	<u>295,247</u>	<u>-</u>	<u>295,247</u>
TOTAL ASSETS AND OTHER DEBITS	<u><u>\$ 9,624,775</u></u>	<u><u>\$ 694,422</u></u>	<u><u>\$ 10,319,197</u></u>
LIABILITIES AND FUND EQUITY			
LIABILITIES:			
Warrants Payable	\$ 66,507	\$ 54,207	\$ 120,714
Accrued payroll	649,171	51,776	700,947
Other liabilities	5,939		5,939
Abandoned property	23,855		23,855
Deferred revenues	<u>8,174,612</u>	<u>-</u>	<u>8,174,612</u>
TOTAL LIABILITIES	<u><u>\$ 8,920,084</u></u>	<u><u>\$ 105,983</u></u>	<u><u>\$ 9,026,067</u></u>
FUND EQUITY			
Reserved for:			
Encumbrances and continuing appropriations	14,230		14,230
Employee benefits	122,632		122,632
Student Activities		73,349	73,349
Other specific purposes		144,318	144,318
Unreserved:			-
Designated for subsequent years' expenditures	106,500		106,500
Undesignated, reported in:			-
General Fund	461,329		461,329
Special revenue funds		311,156	311,156
Capital projects funds	<u>-</u>	<u>59,616</u>	<u>59,616</u>
TOTAL FUND BALANCE	<u><u>\$ 704,691</u></u>	<u><u>\$ 588,438</u></u>	<u><u>\$ 1,293,130</u></u>
TOTAL LIABILITIES AND FUND BALANCES	<u><u>\$ 9,624,775</u></u>	<u><u>\$ 694,422</u></u>	<u><u>\$ 10,319,197</u></u>

MARTHA'S VINEYARD REGIONAL HIGH SCHOOL DISTRICT
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE S IN FUND BALANCES
YEAR ENDED JUNE 30, 2003

	<u>General</u>	<u>Governmental Funds</u>	<u>General Governmental Funds</u>
REVENUES:			
Member town assessments	\$ 8,539,057	\$ -	\$ 8539,057
User fees	176,087	716,572	892,659
Lease revenue	210,000	-	210,000
Intergovernmental:			-
State aid-foundation	2,290,886	-	2,290,886
State aid-transportation	586,080	-	586,080
State aid-school construction reimbursement	871,201	-	871,201
Other state and federal grants	638,169	1,866,448	2,504,617
Departmental	11,793	25,300	37,093
Contributions and donations	-	8,489	8,489
Investment income	34,780	2,480	37,260
Other	5,416	-	5,416
TOTAL REVENUES	<u>\$ 13,363,469</u>	<u>\$ 2,619,289</u>	<u>\$ 15,982,758</u>
EXPENDITURES:			
Current:			
Instructional:			
Regular	3,518,442	448,865	3,967,307
Special Educaton	1,068,085	516,241	1,584,326
Vocational	410,319	14,363	424,683
Other	231,813	15,421	247,234
Support Services:			-
Pupil	850,677	236,694	1,087,371
Instructional	389,492	433,606	823,098
Administrative	1,174,676	-	1,174,676
Business	106,328	-	106,328
Building and Grounds	811,777	-	811,777
Transportation	901,878	27,887	929,765
Food	-	312,311	312,311
Community services	-	550,806	550,806
Student Activities	-	179,669	179,669
Pension Benefits	757,328	-	757,328
Employee Benefits	1,219,229	-	1,219,229
Property and Liability Insurance	127,802	-	127,802
State Assessments:			-
Charter School	434,886	-	434,886
Special education	1,306	-	1,306
Capital Outlay	57,869	-	57,869

	<u>General</u>	<u>Governmental Funds</u>	<u>General Governmental Funds</u>
Debt service-Principal	1,240,000	-	1,240,000
Debt service-Interest	648,259	-	648,259
TOTAL EXPENDITURES	<u>13,950,166</u>	<u>2,735,864</u>	<u>16,686,030</u>
 EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES:	 <u>(586,697)</u>	 <u>(116,575)</u>	 <u>(703,272)</u>
 OTHER FINANCING SOURCES (USES):			
Operating transfer in	-	236,927	236,927
Operating transfer out	<u>(193,699)</u>	<u>(43,228)</u>	<u>(236,927)</u>
 TOTAL OTHER FINANCING SOURCES (USES):	 (193,699)	 193,699	 -
 NET CHANGES IN FUND BALANCES	 (780,396)	 77,124	 (703,272)
 FUND BALANCE, Beginning of year	 <u>1,485,087</u>	 <u>511,315</u>	 <u>1,996,402</u>
 FUND BALANCES End of year	 <u>\$ 704,691</u>	 <u>\$ 588,439</u>	 <u>\$ 1,293,130</u>

**MARTHA'S VINEYARD REGIONAL HIGH SCHOOL DISTRICT
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL**

YEAR ENDED JUNE 30, 2003

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Positive/ (Negative)</u>
REVENUES:				
Member town assessments	\$ 9,028,126	\$ 8,539,057	\$ 8,539,057	\$ -
User fees	174,500	176,087	1,587	
Lease revenue	210,000	210,000	-	
Intergovernmental				
State Aid-foundation	2,290,886	2,290,886	2,290,886	-
State Aid-transportation	715,137	715,137	586,080	(129,057)
State Aid-school construction reimbursement	871,201	871,201	871,201	-
Other state and federal grants	625	625	519	(106)
Investment income	50,000	50,000	33,237	(16,763)
Departmental Receipts			11,793	11,793
Other	-	-	5,416	5,416
TOTAL REVENUES	<u>13,340,475</u>	<u>12,851,406</u>	<u>12,724,276</u>	<u>(127,130)</u>
EXPENDITURES:				
Current:				
Instruction:				
Regular	3,519,095	3,519,095	3,518,442	653
Special Education	1,102,501	1,102,501	1,068,085	34,416
Vocational	417,582	417,582	410,319	7,263
Other	266,533	266,533	231,813	34,720
Support Services:				
Pupil	858,040	858,040	850,677	7,363
Instructional	411,151	411,151	389,492	21,659
Administrative	1,181,121	1,181,121	1,174,676	6,445
Buisness	48,155	48,155	106,328	(58,173)
Building and grounds	867,364	867,364	811,777	55,587
Transportation	852,743	857,256	901,878	(44,622)
Pension benefits	179,198	179,198	142,328	36,870
Employee benefits	1,210,255	1,210,255	1,218,823	(8,568)
Property and liability insurance	134,457	134,457	127,802	6,655
State Assessment				
Charter school	356,971	356,971	434,886	(77,915)
Special education			1,306	(1,306)
Capital Outlay	80,000	80,000	57,869	22,131
Debt service-principal	1,240,000	1,240,000	1,240,000	-
Debt service-interest	648,259	648,259	648,259	-
TOTAL EXPENDITURES	<u>13,373,425</u>	<u>13,377,938</u>	<u>13,334,760</u>	<u>43,178</u>

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Positive/ (Negative)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(32,950)	(526,532)	(610,484)	(83,952)
OTHER FINANCING SOURCES (USES):				
Operating transfers in	50,000.00	50,000.00	50,000.00	-
Operating transfers out	<u>(20,000)</u>	<u>(193,699)</u>	<u>(193,699)</u>	<u>-</u>
TOTAL OTHER FINANCING SOURCES (USES)	30,000	(143,699)	(143,699)	-
NET CHANGE IN FUND BALANCE	(2,950)	(670,231)	(754,183)	(83,952)
BUDGETARY FUND BALANCE,				
Beginning of year	1,313,592	1,313,592	1,313,592	-
BUDGETARY FUND BALANCE,				
End of year	<u>\$ 1,310,642</u>	<u>\$ 643,361</u>	<u>\$ 559,409</u>	<u>\$ (83,952)</u>

ELEMENTARY SCHOOL PRINCIPAL

Dr. Kriner Cash
Superintendent of Schools
RR2, Box 261
Vineyard Haven, MA 02568

Dear Dr. Cash,

Once again, I am pleased to provide you with my report on the state of the Oak Bluffs School for the 2003-2004 school year.

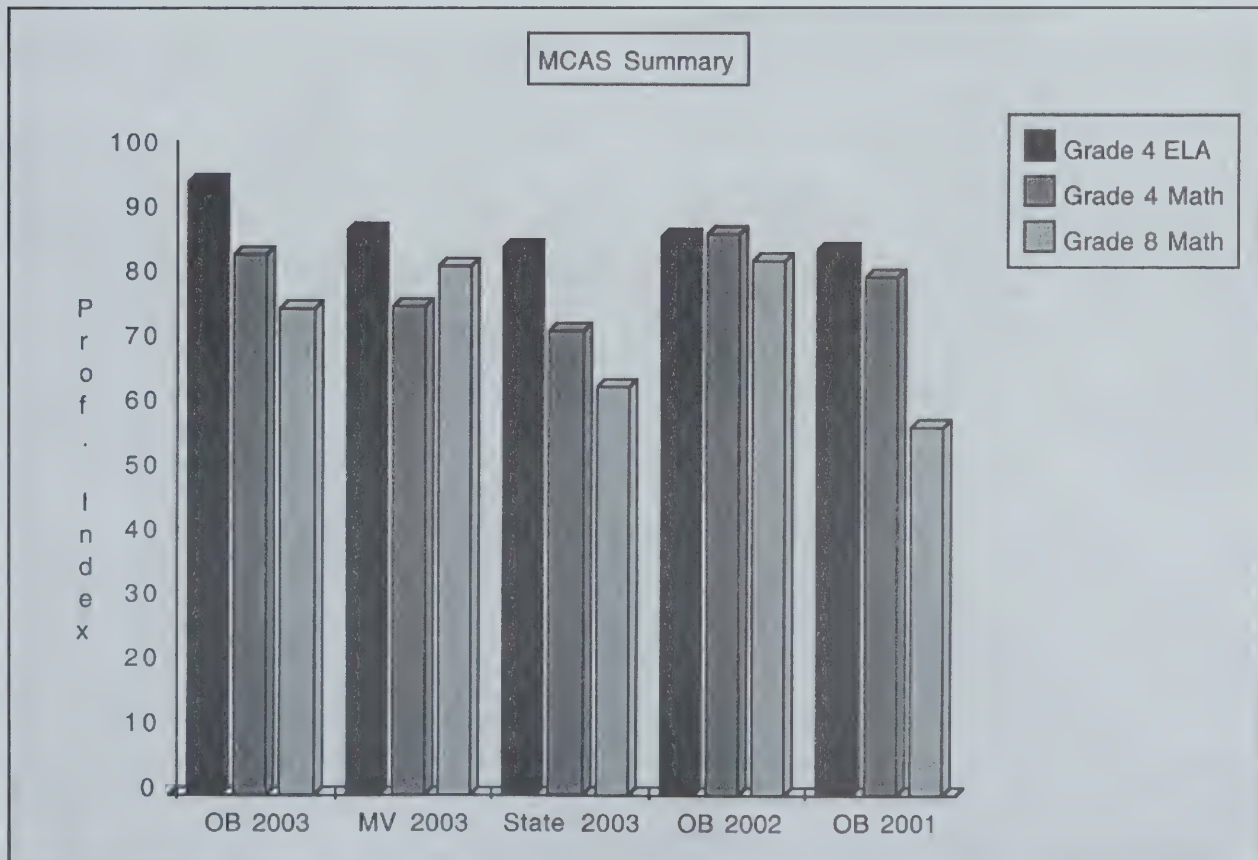
The Oak Bluffs School continues to be responsive to the many and varied needs of the children it serves. This is most specifically evident in the regard and concern that our staff places on our curriculum & instruction, student achievement & assessment, and professional development. With respect to these three themes, the school continues to use a cycle of application of each, using data gathered from formal and informal sources to evaluate and gauge the overall success of our programs.

This is most obviously seen in the annual MCAS testing reports issued each September. In last year's report, the Oak Bluffs School, once again, received excellent

scores in each of the three academic domains assessed (English/Language Arts (ELA), Math, and Science) and across all of the six grades covered (3-8). Most significantly, these scores represent a 3-year achievement improvement trend in our students' overall performance that demonstrates that the school is providing high quality instruction to its students.

As the charts below demonstrate, a school's rate of achievement is now portrayed through the state's new system for grading schools called the **Proficiency Index (PI)**. This index represents the percentage (%) of students in any one school who score in either the advanced or proficient ranges on the MCAS. Last year, in the eight categories in which the Oak Bluffs School was tested, our students **PI** was 85.4 %, compared to the state average of 74.8 % (and an island **PI** average of 84%).

Several specific areas of strength should be noted including having no failures in 4th grade ELA (95% **PI**) and Math, 5th grade Science, and 7th grade ELA (97 %**PI**.), a 100% pass rate for special needs 4th graders, and a 77% **PI** for all special needs students (compared to a state **PI** of 25%).



What this testing data also underscores is the hard working and energetic nature of our teaching staff. They are a staff eager to improve upon their practice, and this is most unquestionably seen in how seriously they take their own professional development, especially in the area of literacy. Basic to any student's education is the ability to read, write, speak, and listen (areas of language known as "literacy"). Collectively, these areas are a major focus in today's education environment and the centerpiece of the US government's No Child Left Behind Act. Though many schools and districts are wondering how to invest their resources to help students achieve higher literacy, here at the Oak Bluffs School, we know what works when it comes to staff development programs that demonstrate increases in student achievement, especially those that develop teachers' deep understanding of literacy and literacy instruction.

Specifically, our professional development of teachers here at Oak Bluffs is focusing on teachers learning what they need to know to help underachieving students. For the last several years, through a Comprehensive School Reform grant, we have used a professional development program called The Learning Network (TLN) model of school improvement. This model has as its goal the development of an Oak Bluffs School faculty which works together on a path of continual professional improvement. Through this model, the school attempts to improve upon traditional models of support to and supervision of teachers in which instructional staff are provided with consistent, on-going peer support and professional development. The model is designed to redefine good classroom practice, establish a common language for all staff, and build instructional consistency across grade levels and throughout the curriculum.

Implementation of the Learning Network model has allowed for eight classroom teachers to work with "Teacher Leaders", or trained support staff who work to support teachers' growth and development. In an attempt to track implementation of this year's model of school improvement, the Oak Bluffs School has examined several sources of data, which reflect teacher growth and improvement in effective practice, as well as strengths and weaknesses in student performance, including MCAS testing and formative assessment data. As it does each year, the Oak Bluffs School continues to analyze and disaggregate this data in multiple areas, most importantly, regarding patterns of student performance over time, particularly in English/Language Arts and Math.

In addition, the improvement of every student's social achievement and skills, aptly applied in the school's social curriculum, remains a major objective for us. These goals loom as crucial targets in the school's mission to meet both the state's mandates for student performance and

achievement, as well as to prepare the children of Oak Bluffs for the new world that awaits them in this new century. For the last several years, the Oak Bluffs School has practiced aspects of social curricula through a model called the Responsive Classroom. This year, along with three other schools on the island, we have strengthened our use of this model by taking part in a comprehensive training program, in which two teachers in our building are being trained as "teacher leaders" who will provide staff development for all members of the adult community. We have contracted with an on-site consultant for five visits this year and five more next year to help us with this professional training. With this professional development goal as a basis, the Oak Bluffs School is moving toward becoming a genuine Responsive Classroom school, in which its policies and practices regarding student AND adult behavior is guided by the tenets of this important social curriculum.

With this principle in mind, the staff at the Oak Bluffs School continue to build a school culture that reflects teaching and learning applied to all students in all grades across all curriculum areas, collegiality, fairness, equity and success. We continue to analyze the contexts and constructs for learning in the important areas of curriculum & instruction, achievement & assessment, and professional development, adapting what makes sense and leaving behind what doesn't. We are engaged in an all-island initiative regarding the "mapping" of our curriculum to insure consistent coverage and alignment with state standards. And, although the Massachusetts Comprehensive Assessment System (MCAS) tests continue to be a significant and clear priority for the school, we continue to recognize the importance of shared understanding and mutual responsibility for educating the "whole child" as well.

Enrichment activities also complement this process of educating the "whole child". The Oak Bluffs School prides itself on providing a variety of enrichment opportunities for children to address the varied strengths and talents they possess. Using a differentiated approach, all teachers plan their instruction that meet the needs of advanced learners by expanding their learning opportunities in a variety of ways and approaches. Our fine arts programs provide students with experiences in music, home arts, woodworking, art and dance. The school's drama department puts on two musical productions each year for the school community. Our annual talent show displays the special gifts and skills of over eighty of our students each year. And our sports and physical education programs provide exercise and skill-building activities, both competitive and noncompetitive for all students.

As in past years, we have hired several new staff to classroom positions. We have been extremely fortunate to

have attracted highly qualified and dynamic teachers to fill these positions. Our new and reassigned teaching staff this year are as follows:

<u>Position</u>	<u>New Teacher</u>
Spanish (6-8)	Rebecca Geary
Assistant (gr. 8)	Dawn Bellante
Assistant (gr. 3)	Kathleen Smith
Assistant (gr. KG)	Diane Cylik-Polucci
Assistant (gr. 6)	Jill Benevides
Assistant (gr. 3)	Holly Austin
Assistant (gr. 5)	Jack Wilson
Assistant (gr. 1)	Lisa Schoonover
Assistant (gr. 2)	Janet Howard
Assistant (gr. 5)	Julie Giordano
Assistant (KG)	Laura Lee DeGregorio
Grade 7 ELA (Maternity Leave)	Erin Pachico
Grade 8 Social Studies	
(Maternity Leave)	Amy Grooters-Luckowitz
Grade 4 (Maternity Leave)	Jeri Brown
Grade One Math	Jennifer Estabrook
Grade 4 Math	Lynn Van Auken

The role of our School Advisory Council (SAC) in guiding our school improvement efforts continues to be important. We have reviewed and revised our school improvement (SIP) goals for this past year, especially those regarding student achievement in literacy and assessment, our work in in Science instruction, the implementation of a plan for professional growth and development, and improving how we provide enrichment in curriculum and instruction to all of our students. We also added a goal for increasing meaningful parent and community involvement this year.

Our ESL (English as a Second Language) program continues to address the complex and significant ESL population at the Oak Bluffs School. We currently provide these services to thirty-nine students under the direction and supervision of Rae Carter, with consultation and support from the district’s ESL coordinator, Sharon Switzer. Under new state guidelines, the Oak Bluffs School

is required to provide “sheltered immersion” instruction to those students with Limited English Proficiency (LEP). Coping with these new requirements continues to be a huge challenge for us.

The school continues to address the maintenance issues which accompany the gradual transformation from a new to a “mature” school building. The Oak Bluffs School continues to be used by the community at large with great frequency. Our biggest priority has been in upgrading the heating and air-conditioning system (HVAC). In fact, we have begun to put a five year plan together focusing on our highest maintenance priorities, with our highest at the moment being HVAC. Since last summer we have been working diligently on getting our system working correctly. Some of the main issues with this system include incorrectly installed thermostats, electrical errors causing the boilers to shut down or malfunction, and air intake complications. Other maintenance issues include a complete assessment and evaluation of the building locks, carpets, the fire alarm system, roof and gutters, and interior and exterior painting,

The **Oak Bluffs School Committee** continues to promote responsible governance and advocacy for the best interests of the children of this fine town. The **Oak Bluffs School Advisory Council** continues to be a strong voice in the development and direction of the school. And, the **Oak Bluffs PTO** continues to be an active, engaged and articulate parent/community body.

Finally, I wish to thank you, Dr. Cash, for your continuing support and understanding regarding the direction the Oak Bluffs School takes. I also want to commend you on the significant progress that has been made in our curriculum project, specifically in how it has improved “what” we plan in instruction for our students and “when” that instruction should take place. The significance of this work will be felt for years to come.

Respectfully submitted,

LAURY BINNEY, Principal

PUBLIC LIBRARY

Joan Desautelle, Chairman
Board of Trustees of the Oak Bluffs Public Library
P. O. Box 2039
Oak Bluffs, MA 02557

Dear Mrs. Desautelle and Board Members:

2003 was an exciting and busy year. Circulation and attendance charts continue to show growth.

New library: As you well know, the Board of Trustees and the Building Committee spent many hours of hard work with architects Kenneth MacLean and Stephanie Mashek of Amsler, Woodhouse & MacLean on completing plans for a new library to be located on Pacific Avenue behind the Town Hall on School Street on land owned by the Town. The goal is for a design that will contain services and programs intended to meet the community's present and future needs.

Capital Campaign Account: The Trustees and Town are accepting donations to the Capital Campaign Account established at the Annual Town Meeting in April, 2001, to be used "to defray any and all costs relating to building a new Town library." The Trustees appointed a Community events committee which meets monthly to plan events and fundraisers to provide information about the project to interested persons. The Town has consulted a capital planning professional who has made public presentations regarding an overall plan to several Board of Selectmen meetings.

Grants: Besides the architectural planning for the Massachusetts Board of Library Commissioners (MBLC) state provisional construction grant, the library has been implementing other grants the past year.

The two-year adult reading program using the Wilson Method of Tutoring for Adults with a \$42,923.00 grant in conjunction with the Edgartown Public Library in 2002 ended September 30, 2003. This project was funded through the MBLC with L.S.T.A. (Library Services and Technology Act) funds, a federal source of library funding. The tutors expect to be teaching reading to adults for the foreseeable future.

OBPL received a one-year L.S.T.A. Community Languages grant of \$10,105.00 administered by the MBLC. This grant ended September 30, 2003. The primary purpose was the provide more materials in various media in languages spoken in this community and use public relations to inform people of their availability in the library. This grant tied in with on-going and continuing activities.

For example, (1) OBPL was the only community language grant recipient holding language classes in the

library. (2) Christopher Larkosh donated a small collection of Portuguese language materials several years ago; the library has added more materials each year. (3) For the Martha's Vineyard Adult Literacy Program Robert Hayden identified as many organizations as possible which offer literacy services to Island residents and prepared a study that said first languages most spoken in Island homes (after English) are Portuguese, Spanish, French and German. We used this information in selecting materials with grant funds. In the study, OBPL was cited for its English and Brazilian Portuguese classes which began in 2001, and the potential for other libraries to develop similar literacy programs.

OBPL also received two computers from the Bill & Melinda Gates Foundation State Partnership Grant to put more public access computers into libraries to help families who could not have home computers to be able to use information available electronically. The Foundation designed and built computers and chose software especially for public libraries.

The Library Friends of Oak Bluffs held regular meetings on the first Monday on each month. They accept donations year-round for the annual book sale the first weekend in August. They and their guests were delighted to have Santa Claus attend the annual Holiday Open House at the library in December as well as musician Eugene Lakso. The Library Friends donated a very special gift: the McNaughton Plan which supplies the library with more new books for customers.

The Friends of Oak Bluffs planted spring and fall flowers and cleaned up flower beds. We are very grateful for the flowers and for their hard works.

Library organizations: The library participates in the following professional organizations, all of which provide continuing education opportunities:

CLAMS (Cape Libraries Automated Materials Sharing, Inc.

MVLA (Martha's Vineyard Library Association) meets quarterly and the MVLA Children's Committee meets monthly to plan cooperative programs for children including book characters such as Curious George, Amelia Bedelia, and The Wild Thing who appeared at each library.

SEMLS (SouthEastern Massachusetts Library System) is the state entity authorized by the MBLC to provide inter-library loan delivery of materials within and without the state, continuing education workshops, and consultants on staff for professional advice.

NELA (New England Library Association)
MLA (Massachusetts Library Association)
CIILA (Cape & Island Interlibrary Association)

Children's programs: The Summer Reading Program with the state-wide theme, "Read! Think! Create!" Included four age groups. The average weekly attendance was 54 not counting parents. There were programs for three to five years old, six to eight year olds, eight to twelve year olds, and young adults twelve to sixteen years old. All the presenters volunteered hours of preparation time.

Ben & Bill's Ice Cream, Bubba's Hotdogs, Carousel Ice Cream, Dipin' Donuts, Flying Horses, Giordano's, Locker Room, M. V. Bakery, M. V. Movies, Pomodoro, Rose Bud Balloons, Shore Things, and Sun Porch Books were among local businesses that provided prizes for the children. Cindy and Kevin Lyttle, Library Friends of Oak Bluffs and others provided supplies and sometimes refreshments. We are very grateful for their participation and generosity. The Vineyard Gazette and Martha's Vineyard Times and their Oak Bluffs columnists helped by listing activities.

Winter programs included a preschool stories & crafts series, a Halloween party, and two holiday ornament-making events.

Adults programs: The library hosted a Peace panel with Anthony Stanco who organized speakers and conversations about how to incorporate peacefulness into all aspects of life. Over 200 people attended fourteen panels over the year.

David Richardson, Town Moderator presented "All you ever wanted to know about Town Meeting" April 3. We were pleased to host this informative and intriguing session.

Classes: The need for language classes is shown in growing enrollments in both English and Brazilian Portuguese. Students have created a demand for second and third level instruction. Typical beginning courses have more than twenty registrants. About six of every ten of those registered attend 85 to 90% of the classes.

The Oak Bluffs Police Department provided a special workshop for the library, "Safety in the workplace" by Officer Carrie Giacomini attended by all staff. This gave us confidence in dealing with problems and knowing who to call in case of trouble. We continue to appreciate this information very much.

We owe many thanks to the Trustees who are always willing to offer help and support, and the officers of the Board of Selectmen, Town Accountant, Treasurer, Town Clerk, Computer Administrator, and Highway Department are always helpful. On a day-to-day basis I should thank my excellent, fabulous coworkers for their hard, dedicated work beyond the call of duty.

Respectfully submitted,

LINDA N. NORTON
Library Director

Board of Trustees:

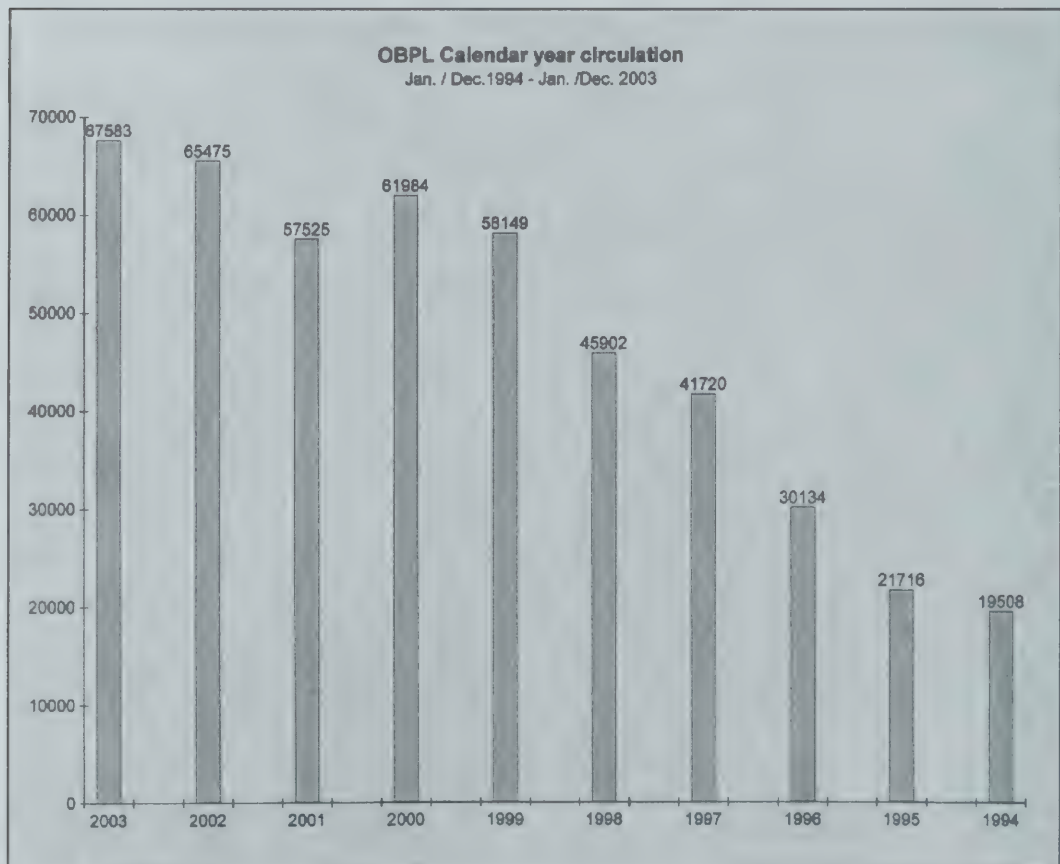
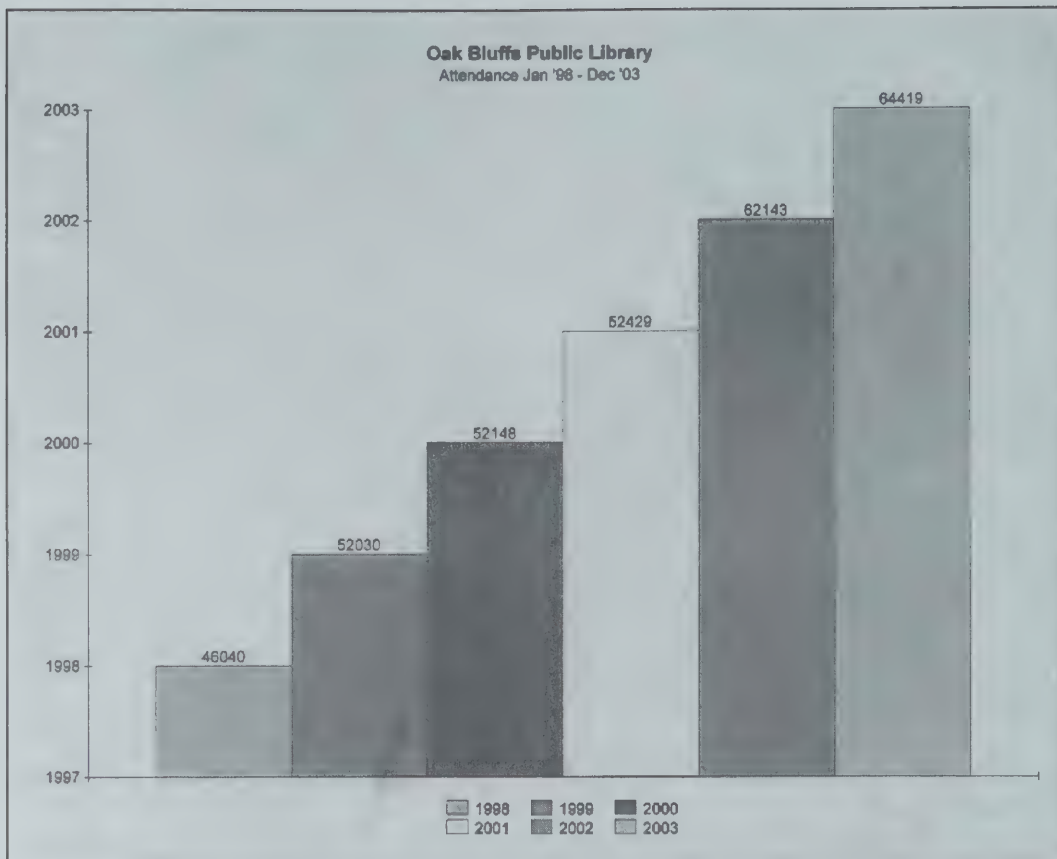
Joan Desautelle, Chairman	Term expires 2005
Della Hardman	Term expires 2004
Karen Achille	Term expires 2004
David Wilson	Term expires 2006
Richard Ball	Term expires 2005

Building Committee Members: Karen Achille, Chairman; Bradford Austin, Richard Ball, Peter Boak, Herbert Combra, Jr., Joan Desautelle, Robert Ford, Della Hardman, Linda Norton, Casey Sharpe, David Wilson

Community Events Committee: Honorary Chairpersons: Alison Shaw, Dr. Kriner Cash; Karen Achille, chairman; Michael Achille, Robert Hayden, Marie Allen, Irene Gaines.

Fund Raising Committee Members: Karen Achille, Chairman; Michael Achille, Robert Hayden, Gloria Wong, Marion Burke, David Richardson (resigned), Marie Allen, Brad Austin. Honorary Chairpersons: Alison Shaw, Dr. Kriner Cash

Library Staff: Linda Norton, Director; Assistant Library Director; Sally Barkan; Rosemary K. Hildreth, Anita Parker and Patricia Duncan, Library Assistants; Mabel McCarthy, Lois Virtue, Melanie Lyttle, Wagner Bastos, Barbara Cassiani, Sima Benane, and Jane Maseda, Library Aides; Volunteers included Lorraine Hoggan, John and Joyce Balboni, Winnie Eyrick, Millicent Spargo, Cindy, Alison and Kevin Lyttle, Glenna Barkan, and Natasha Taylor.



HEALTH & HUMAN SERVICES

BOARD OF HEALTH

To the Board of Selectmen and
the Citizens of the Town of Oak Bluffs:

The Board of Health continues to see a steady number of building permits and applications for new and upgraded septic systems. Miscellaneous citizen complaints continue to gradually increase yearly. Food safety issues are highlighted in our country's news media almost on a daily basis, and this is reflected in the increased number of food recalls and warnings the department receives on a monthly basis. These are forwarded to the appropriate food establishments in Town. The department has had an active and increasingly successful program of food establishment inspections and education of food handlers, thanks to the enthusiasm of our health agent and seasonal health aide.

The following is a report of income generated and a partial list of services provided by the Board of Health 2003.

*Income

Income from Permits	\$ 43,686.00
* Vehicle & trash stickers (applied to Highway Dept. income account)	\$129,334.00
Total Income	\$ 43,686.00

Permits Issued

Food	99
Other	171
Total Permits Issued	270

Food Service Inspections 236

Soil Testing 128

Septic Inspections (Field) 82

Recreation Camp Inspections/follow ups 24

Sanitary Code Inspections 22

Technical assistance requests
(office drop-ins, appointments & phone calls) **1,624**

Building Permit reviews 318

Complaints

Landlord/tenant	13
Septage overflows/violations	17
Trash	71

Food establishments 24

Miscellaneous 53

Total Complaints 178

Board of Health Meetings 15

Training/workshops 12

Every year the Board of Health contracts with a Nursing agency to implement different clinics for the residents of Oak Bluffs. This year the Board contracted for a 2 year period with Vineyard Nursing Association (VNA). In the fall VNA held a flu clinic where 362 residents received their flu vaccine. They also host different health awareness clinics throughout the year and assist in many ways with our senior population.

The State has redefined the eligibility criteria for construction variances in the Zone 2 (nitrogen sensitive) area of the Town. Properties of less than 6700 square feet are not eligible, as they cannot meet the criterion of 660 gallons of flow per day as established by the State. The following chart has been created to describe the eligibility requirements:

Size of Lot	Construction Allowances
6,700 to 9,999 sq. ft.	One-bedroom, deed-restricted, with enhanced treatment system
10,000 to 19,999 sq. ft.	One-bedroom, deed-restricted, standard Title 5 system
13,333 to 19,999 sq. ft.	One-bedroom, deed-restricted, with enhanced treatment
20,000 to 29,999 sq. ft.	One-bedroom, deed-restricted, with standard Title 5 system

Variance requests must be approved by the Board of Health and the Department of Environmental Protection. Information or concerns may be addressed by calling the Board of Health at 508-693-5502.

The Board continues to participate in the Harmful Household Hazardous Waste Collections. These collections are held 4 times throughout the year. In 2004 the dates of collections will be May 15, July 17, August 21 and October 16. The collections are held at the Edgartown Wastewater Treatment Facility, located on Edgartown West Tisbury Road and run from 9:00 A.M. to 12 Noon.

The Board of Health Commissioners and the office staff are available for any questions or concerns you may have relative to public health issues, septic issues, or any related areas in our purvue. All Board of Health meetings are public and the dates and times of meetings are posted in the Town Hall.

The Commissioners would like to thank the Board of Health staff for their assistance and their endeavors throughout this year.

Respectfully submitted,

SARI BUDROW, Chairperson
JOSEPH ALOSSO, Member
WILLIAM WHITE, Member

SHIRLEY L. FAUTEUX, Health Agent
NATHALIE WOODRUFF, Admin. Assistant

COUNCIL ON AGING

Honorable Board of Selectmen and
the Citizens of Oak Bluffs:

The Council on Aging serves approximately 970 seniors in the Town of Oak Bluffs and other seniors from Island Towns that attend functions and activities held at our Council.

The Council's activities, clinics and functions are noted in the M. V. Times in 55+ on a monthly basis. The seniors attend arts and crafts, card games, quilting, sewing, conversations, coffee, luncheons, trips, blood pressure clinics, hearing clinics, special events and just recently initiated a walking club, indoors at the Regional High School. Social Security has hours every fourth Monday of the month, not only for seniors, but for any individual with social security needs. The Council's Board Members and volunteers are very valuable in their assistance with all functions at the Council.

The Council assists in the Food Bank program for the Town of Oak Bluffs. The food is distributed once a month to each Council by each town's highway department taking turns. Island Council on Aging's Director Leslie Clapp oversees this program. Ms. Clapp is also the coordinator for 55+. Thank you Leslie Clapp for your hard work and consideration for the Councils on the Island.

This year the center, thanks to Farm Neck, Friends of Oak Bluffs Council on Aging, Chief Joseph Carter, Hinckley's and the Highway Department, has a new kitchen that we utilize on a daily basis. It was completed at the end of the summer and is a wonderful addition to the center.

Our Outreach Coordinator, Susan von Steiger, works daily with the seniors, VNA and Elder services to ensure the care of our seniors. She also does fuel assistance for people of all ages, all over the Island, through the South Shore Community Action Council. There has been quite an increase of people from all over the Island in need of assistance this year.

Our Activities Director, Peg Amos, is always trying to get people involved in arts and crafts, games, trips and special events. If you have any talent that you would like to share with other people or have an idea for a project, please give Peg a call. Also, if you are interested in joining any activity, lunch or just want to come in for coffee please join us Monday through Friday 8:30 AM to 4:00 PM.

Glenna Barkan, Board Member and Quilter Extraordinaire, is gearing up to start 2004's quilt and quilt raffle sponsored by quilters and Friends. Glenna is a great teacher and all enjoy working on this project filled with fun and love.

Our Tuesday morning breakfast is going quite well. We serve 24 to 40 people every week. Our volunteers for Tuesday mornings are tireless and excited to see the smiles and conversations on all the faces. We sincerely thank our Tuesday morning volunteers Dolores Valeriano (Board Member), Ellie and Harvey Beth (Residents), Diane Wilson (Assessor), Shirley Fauteux (Health Agent), Casey Sharpe (Town Administrator), Alice Butler (Administrator) and Sari Budrow.

We would like to acknowledge those individuals who have given donations and made events possible in our center. THANKS TOO:

Friends of Oak Bluffs Council on Aging
Highway Department
Scott Dario - Island Transport
Dennis Rose
Cash 'n Carry
Linda Jean's Restaurant
Reliable Market
Peter Martell
James Paquette
Todd Rebello
Russell Rogers

The Council on Aging Board of Directors takes this opportunity to thank all those who participate, visit, donate and socialize at our Council. We sincerely appreciate you and welcome all newcomers.

Respectfully submitted,

SARI BUDROW, Director
JIM MCLAURIN, Chairman
DOLORES VALERIANO, Vice Chairman
AUDREY LEVASSEUR
PATRICIA DORSEY
DIANE BALL
GLENNA BARKAN
BILL CHRISTIAN

ISLAND COUNCIL ON AGING

To the Honorable Board of Selectmen:

The Island Councils on Aging, Inc., (ICOA) is a private non-profit 501(c)(3) organization governed by a board of directors consisting of appointed representatives from each of the four Town Council on Aging boards (with Up-Island combining the towns of Aquinnah, Chilmark and West Tisbury). Each Council on Aging may appoint two voting representatives. The ICOA Board meets bi-monthly to discuss current programs, and work with the Directors of each of the Town Councils on Aging and Elder Services of Cape Cod & the Islands, Inc. to determine ways to further meet the growing and changing needs of seniors on Martha's Vineyard.

ICOA serves as an agency of the separate Town Councils on Aging for the specific purpose of obtaining and supervising the use of grants and other funds from federal, state, county and/or local governments and other sources. All six towns, through their respective Councils on Aging, support the ICOA operating budget. The level of local support is determined proportionally by population of those 60+ in each town. These funds are used to provide and coordinate various regional services for seniors on Martha's Vineyard. In FY 03, in addition to local support, ICOA received \$10,853.55 in grants and other state or federal funds to support these local services.

The Island Councils on Aging office is located in the old wing of the Martha's Vineyard Hospital. The Coordinator works closely with the Council on Aging staff, Elder Services of Cape Cod & the Islands Inc., and other municipal and private agencies to develop and provide services that will promote health, independence and lifelong learning. Our goal is to enable seniors to remain in their homes as active community participants as long as possible by assuring the availability of a continuum of supportive services to individuals, their families and caregivers.

The following are programs and services for which the Island Councils on Aging was in responsible in FY2003:

Information and referral: The 55PLUS Times is an 8-page supplement section, published in the Martha's Vineyard Times the last Thursday of each month. Through the combined efforts of the ICOA, Council on Aging Directors, and the staff, Elder Services and other contributors, the 55PLUS Times provides, in one monthly publication, comprehensive information pertaining to programs and services available to Island seniors and their families.

Falmouth Taxi Service to Medical appointments: For two years, Island Councils on Aging made an effort, with Title IIIB grant funding from Elder Services of Cape Cod & the Islands, to provide transportation for Island seniors to medical appointments on Cape Cod. The system used to

provide this service was patterned after the successful Medivan Service, which provides transportation one a week to medical appointments in the Boston area and is run by the Martha's Vineyard Regional Transit Authority. After two years, use of the van service to the Cape remained very limited for various reasons, despite extensive outreach and advertising. At the end of FY2003 the Title IIIB Grant was amended, allowing for the use of a taxi company to provide more convenient, individual service for Island seniors to medical appointments in the Falmouth/Mashpee area. The service operates 7 days a week, picking passengers up at the Woods Hole ferry terminal and taking them directly to their appointment, returning to take them back to Woods Hole when they are through. The service is currently operating very successfully, carrying an average of 15-20 individuals to their appointments monthly.

Home-Delivered Holiday Meals: ICOA coordinates the holiday home delivered holiday meal program, providing a holiday meal to seniors who are alone and/or homebound on the Thanksgiving, Christmas and Easter holidays. In November 2002, Carol McManus owner of the restaurant Espresso Love in Edgartown came forward to volunteer her services, along with the services of the folks at the restaurant Atria, also in Edgartown, to provide the Thanksgiving meal for homebound seniors. They donated all the food and their labor to prepare a wonderful turkey dinner for 45 seniors on Thanksgiving Day, 2002. For the December and Easter holidays, a delicious meal was prepared by the Martha's Vineyard Hospital food service. The 4 local Councils on Aging coordinate volunteers to pick up and deliver the meals in their towns on each of these holidays.

Senior Day Program & Elder Services Nutrition Programs: ICOA acts as a regional conduit for funding for the Senior Day Program, a regional Adult Day Care program based at the "Anchors" Senior Center in Edgartown. Similarly, the Elder Services Nutrition Programs, (Meals on Wheels and Senior Dining Centers located at the 4 Island Senior Centers), are supported financially by the six Vineyard towns through the Island Councils on Aging budget.

Regional Lunch Program: ICOA coordinates with the Martha's Vineyard Regional High School Culinary Arts Program to offer a full course gourmet meal at reasonable cost for seniors once a month in the Culinary Arts dining room at the High School. The High School String Quartet students provide music for these events. This is a popular social event and a wonderful learning experience for both the students and seniors. From September through May between 30 and 60 seniors attend these events on a monthly basis, and for \$8 per person, enjoy a wonderful 3-

4 course meal, prepared and served by the Culinary Arts students.

Emergency Food Pantry Program: ICOA is responsible for coordinating the ordering, pick up and delivery of monthly shipments of surplus food from the Greater Boston Food Bank to the five food pantries on the Vineyard (four Senior Centers and the Island Food Pantry located in Vineyard Haven). The surplus food program strives to provide a variety of free nutritious foods to needy Islanders of all ages. The Edgartown and Oak Bluffs Highway Departments and the Tisbury Dept. of Public Works volunteer trucks and personnel on a rotating basis, to make the monthly trips (excluding June, July and August) to Harwich for pick up of the food supply. The Steamship Authority supports this program by offering free passage for these trips. Recent years have seen a growing number of families in need of the food provided through this program. In FY2003, 1,586 cases of food were distributed through the food pantries on the Island. Some of these cases were purchased, for a total cost of \$2,344.79. It should be noted that the amount spent to purchase food more than doubled from the previous year because the availability of free food through the Greater Boston Food Bank has significantly decreased. In order to meet the rising demand and offset the decrease in the amount of free food, it was necessary to purchase more food. Additional food is purchased through the Greater Boston Food Bank at

a reduced cost. The surplus food program serves an average of 200 families per month and operates from September through June. The ICOA and the Oak Bluffs Council on Aging also coordinate with the Food Bank's Second Helping Program to distribute filleted shark meat to seniors during the annual Oak Bluffs Shark Tournament in July.

FEMA: ICOA receives and allocates Federal Emergency Management Administration funds. These funds are used to assist low-income seniors with utility bills and rent/mortgage payments when other resources have been exhausted. In FY2003, \$2,624 was awarded to the Island Councils on Aging for this purpose. These funds paid overdue utility bills for approximately 11 low-income seniors who had no other resources left available to them.

Respectfully submitted,

LESLIE CLAPP
ICOA Coordinator

ELDER SERVICES OF CAPE COD AND THE ISLANDS, INC.

To the Honorable Board of Selectmen and
and Citizens of Oak Bluffs:

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Respectfully submitted,

JACQUE CAGE

Martha's Vineyard Director of Services



PLANNING AND LAND USE

MARTHA'S VINEYARD LAND BANK

To the Honorable Board of Selectmen and
Citizens of Edgartown:

2,275 acres, representing 3% of Martha's Vineyard, have been conserved by the Land Bank since voters created it in 1986. Please visit them; maps are available at town halls and libraries.

Acquisitions

Nine preserves and reservations were created or expanded in 2003:

- (1.) The Tisbury portion of *Chicama Vineyard* was conserved via an agricultural preservation restriction. This local vineyard straddles the town line separating Tisbury and West Tisbury; the Tisbury portion is currently fallow but, as a result of the land bank acquisition, will be available for future agricultural use.
- (2.) Seventeen years of negotiation bore fruit with the created of the *Felix Neck Preserve*. These 25 acres constituted the last unprotected open space adjacent to the well-known Audubon sanctuary in Edgartown. In recognition of the Land Bank's efforts here, the Felix Neck Wildlife Trust placed a conservation restriction over its 96 acres along the Major's Cove.
- (3.) *Gay Head Moraine* grew by 34 acres in 2003, as a result of 4 new acquisition projects, to a total of 83 acres. In one transaction, interests in a wide shrub swamp, braced by a seaview bluff, were purchased. In a second transaction, interests in a roadside woodland were acquired. The remaining two transactions involved both conservation and affordable housing. In the first, the Land Bank divided a 12.3-acre lot owned by the estate of Charles Ryan; a 0.5-acre building site was purchased by the Island Affordable Housing Development Corporation. In the second, the Land Bank and the Town partnered to plan for a 21-acre area south of the intersection of the Lobsterville and State Roads; 6 acres were set aside for affordable housing and the balance – some 16 acres of leafy wet shrubland and woodland – was conserved by the Land Bank.
- (4.) A missing link – not just any link, but one of singular beauty – in the planned cross-West Tisbury trail was secured with the conservation of the *Horatio Norton Farm*. As a result, a continuous public trail of some four miles in length will be in place from Duarte's Pond on the Lambert's Cove Road to the Old County Arboretum opposite the Town school. The land's chief appear, however, is its active and expansive farmfields. In total, 99 acres of fields and woodlands were conserved here.
- (5.) A homestead known to all – the Edwin Vanderhoop homestead in Aquinnah atop the clay cliff – was the subject of a cooperative acquisition involving the Land Bank and the Town. Familiar to anyone who visits the Aquinnah Circle, the 19th century house peers out at Nomans Land Island as it sits in the midst of hummocky grassland and shrubland. In 2004 the Town will purchase the house and its near environs; the remaining 6.5 acres are to be incorporated into the Land Bank's *Moshup Beach Overlook* and will be the site of an exceptional oceanview trail.
- (6.) The *Music Street fields* are a beloved part of West Tisbury center. The Land Bank's purchase of an agricultural preservation restriction over one of them will assist in retaining the street's balance of fields, shade trees and historical houses.
- (7.) A small addition to the *Poucha Pond Reservation* in Edgartown secured at last the trail link between it and the Three Ponds Reservation. A mere three acres were purchased, but they constituted a leap ahead for the continuity of the cross-Chappaquiddick trail. The reservation now comprises 152 acres.
- (8.) The *Tiasquam Bridge Preserve* was created when the Land Bank and the Town of Chilmark partnered to conserve this 8.7-acre property adjacent to the already-conserved Brookside Farm on the Middle Road. The property contains an 1700s dwelling, identified in the town report as the William Brandon Mayhew House; under the joint plan, the Town acquired the house and the Land Bank conserved the balance. Acquisition of the property also creates a trail link between the Middle Road and the Kings Highway, long a Land Bank goal. A special feature of the land is its lovely stretch of the tortuous Tiasquam River; as a result of the generosity of Wendy Gimbel and Douglas Liebhafsky, who own Brookside Farm, hikers will reach the river after having passed alongside the Brookside Farm pastures.
- (9.) The public beach at the *Wilfrid's Pond Preserve* grew by two-thirds with the Land Bank's acquisition of an

abutting 0.4-acre lot. A total of nearly 500 feet of Vineyard Sound coastline is now accessible here. On

the landward side of the dune is the Wilfrid's Pond itself, a small and scenic coastal pond.

Additional details about the above acquisitions follow:

	Property	Seller	Town	Acres	Price
(1.)	<i>Chicama Vineyard</i>	George and Catherine Mathiesen	Tisbury	21.2	\$ 529,750
(2.)	<i>Felix Neck Preserve</i>	Lucia Moffett	Edgartown	25.0	\$ 2,055,000
(3.)	<i>Gay Head Moraine</i>	Stella Hopkins et al.	Aquinnah	11.8	\$ 1,352,285
		Michael Fontes		5.1	\$ 138,000
		Anne Lynch et al.		1.5	\$ 17,120
		heirs of Francis Manning		7.2	\$ 328,401
		Ernestine Peckham		1.7	\$ 33,000
		Town of Aquinnah		8.3	\$ 0
(4.)	<i>Horatio Norton Farm</i>	Katharine Sterling	West Tisbury	99.5	\$ 6,941,650
(5.)	<i>Moshup Beach Overlook</i>	Barbara Vanderhoop	Aquinnah	6.5	\$ 1,761,905
(6.)	<i>Music Street Fields</i>	Robert and Susan Wasserman	West Tisbury	1.8	\$ 15,045
(7.)	<i>Poucha Pond Reservation</i>	Henry Vickers	Edgartown	3.0	\$ 310,000
(8.)	<i>Tiasquam Bridge Preserve</i>	Estate of Hollis Burton Engley	Chilmark	8.7	\$ 1,300,000
(9.)	<i>Wilfrid's Pond Preserve</i>	Edgar White et al.	Tisbury	0.4 201.7	\$ 190,000 \$14,972,156

Land Management

Ecological inventories and studies continued at many Land Bank properties: Gay Head Cliffs Preserve, Moshup Beach Overlook, Peaked Hill Reservation, Sweetened Water Preserve, Three Ponds Reservation, Tiasquam Bridge Preserve and Weahtaqua Springs Preserve. New management plans were completed and approved for the Trade Wind Fields Preserve and Weahtaqua Springs Preserve.

A 20-acre woodland was converted to open meadow at the Pennywise Preserve; a trailhead and universally-accessible trail were also installed. An enormous borrow pit at the Three Ponds Reservation – a relic of its previous private ownership – began its trek to restoration as the Land Bank began accepting clean fill to bring it back to a natural grade and state. A trail and trailhead were installed

at the interesting Crow Hollow Farm. A portion of the roadside field at the Tisbury Meadow Preserve was leased as pastureland for cattle, retaining the balance of the field for native vegetation; the adjacent Mai Fane House was likewise leased to the farming family. A new stretch of Vineyard Sound beach at the Wilfrid's Pond Preserve was opened to the public. Ongoing maintenance continued on properties across the Island.

Cross-Island Hike

The Land Bank's eleventh annual Cross-Island Hike took place on National Trails Day, which is the first Saturday in June. This year's route started in the morning at the Lucy Vincent Beach in Chilmark and finished in the late afternoon at Eastville Point Beach in Oak Bluffs, a distance of 19 miles.

Budget and related matters

The following chart synthesizes the Land Bank's annual finances. Anyone wishing to read the budget in its entirety,

which includes a narrative describing the purpose of each line item expenditure, is welcome to obtain a copy at the Land Bank office:

	fiscal year 2003 <u>budgeted</u>	fiscal year 2003 <u>actual</u>	fiscal year 2004 <u>budgeted</u>
	cash amount and percentage of total	cash amount and percentage of total	cash amount and percentage of total
administrative expenses	\$ 349,991 5.74 %	\$ 324,735 3.93 %	\$ 364,952 7.46 %
land management expenses	\$ 420,026 6.89 %	\$ 387,032 4.68 %	\$ 447,493 9.15 %
debt service expenses	\$ 2,668,636 43.75 %	\$ 3,584,025 43.38 %	\$ 3,033,318 62.00 %
reserve expenses	\$ 30,000 0.49 %		\$ 30,000 0.61 %
surplus revenues	\$ 2,631,348 43.14 %	\$ 3,965,023 48.00 %	\$ 1,030,061 20.78 %
	\$ 6,100,000 100.00 %	\$ 8,260,815 100.00 %	\$ 4,892,500' * 100.00 %

Surplus revenues are combined with accumulated surplus revenues from previous years, receipts from bond issues and return on investments; these monies are available for new land acquisitions. As of December 31, 2003 the Land Bank treasury contained \$20,482,325 which included \$1,581,628 and \$2,139,534 as, respectively, mandatory security funds for the Land's Bank's 1998 Series A bond

and 2002 Series A bond; these security funds are inaccessible for land acquisitions. The Land Bank is currently in active negotiations to purchase various properties whose aggregate value exceeds \$40,325,000.

The asterisk (*) indicates the Land Bank's projection for revenues between July 1, 2003, and June 30, 2004.

Transfer Fee Revenues

2003 transfer fee revenues were:

	transfer fee revenues received through <u>December 31, 2003</u>	percent of total	January 1, 2003
Aquinnah Fund	\$ 71,446.18	0.9%	
Chilmark Fund	\$ 510,178.17	6.2%	
Edgartown Fund	\$ 1,557,645.71	18.9%	
Oak Bluffs Fund	\$ 687,716.55	8.4%	
Tisbury Fund	\$ 683,121.35	8.3%	
West Tisbury Fund	\$ 605,084.01	7.4%	
Central Fund	\$ 4,115,191.96	50.0%	
	\$ 8,230,383.91	100.0%	

This represented a 11.1% increase/decrease over the previous year.

Commissioners and Staff

The Land Bank Commission comprises the following members: Pamela Goff, Chilmark; Glenn Hearn, West Tisbury; Edith Potter, Commonwealth; Thomas Robinson, Tisbury; Michael Stutz, Aquinnah; Priscilla Sylvia, Oak Bluffs; and Edward Vincent, Jr., Edgartown. The full-time Land Bank staff comprises the following individuals: Matthew Dix, conservation land foreman; Jeffrey Komarinetz, conservation land assistant; Cynthia Krauss,

fiscal officer; James Lengyel, executive director; Donna Maurice, administrative assistant; Julie Russell, ecologist; and Vernon Welch, conservation land assistant.

Respectfully submitted,

JAMES LENGYEL
Executive Director



VARIOUS REPORTS

DUKES COUNTY REGIONAL HOUSING AUTHORITY (DCRHA)

Selectmen:

The Regional Housing Authority has increased its rental opportunities this past year by 50% and serves all the Island towns by providing quality housing to 81 working Island families and individuals. This past year the Regional Housing Authority has mobilized to find solutions to the housing crisis by creating a small Vineyard-scale housing opportunities in partnership with the towns they are located in.

This year saw an increase in the **Rental Conversion Program** that now provides affordable year-round housing to 33 Island families. The program provides a subsidy to assist income eligible families and individuals in paying monthly rent for private rentals, while also providing free rental services to homeowners in return for renting their properties year-round. The Island-wide program has been funded through the Island Affordable Housing Fund's *Houses on the Move* fundraising auction, and in Chilmark the Community Preservation Fund has funded units.

The Regional Housing Authority continues to maintain its **Rental Housing Waitlist** that includes 195 Island families and individuals. We own and/or manage 48 rental apartments located in the towns of Edgartown, Oak Bluffs, Tisbury, and West Tisbury. This past year we increased our rental housing stock with the construction of the **Halcyon Way Apartments**, two units in West Tisbury funded by the Island Affordable Housing Fund. The Regional Housing Authority has also partnered with the Town of Tisbury to apply for a \$315,000 state grant to help finance the **Lagoon Pond Apartments** purchased in 2001 and has received a \$40,000 grant from the Island Affordable Housing Fund for renovation costs.

The **Island Affordable Homebuyer Clearinghouse**, has grown over the past year to include over 150 Island families and individuals who want to purchase an affordable home. As part of our program we have organized a homebuyer's workshop and identified various types of homebuyer assistance for Island families trying to purchase their first homes.

The **Martha's Vineyard Subsidized Housing Inventory** was compiled this past year by the Regional Housing Authority to assist towns and housing organizations monitor subsidized housing. The inventory includes 427 housing units created over the past twenty years that have used some form of public and/or private subsidy (i.e. land and/ or money) including: 171 elder/handicapped rental apartments, 11 special needs rental apartments, 87 family rental apartments, 129 ownership homes, and 29 homeowner rehabilitations. We have also completed an **Affordable Housing Zoning By-Law Assessment** for all the Island towns and have worked with several towns on feasibility and development plans for town owned land.

The Regional Housing Authority has provided technical support in the development of an **Island Housing Trust**. The goal of this community based nonprofit housing organization will be to acquire land and make it available for affordable homeownership through long-term ground leases.

The **Vineyard Housing Office** on State Road in Vineyard Haven continues to grow as a central place for Islanders to work together on housing issues and as a clearinghouse for rental and homeownership opportunities. The VHO currently is home to the Regional Housing Authority, the Island Affordable Housing Fund, Habitat for Humanity of Martha's Vineyard, the Cape and Island Community Action Committee, Big Brothers Big Sisters, and O'Brien Property Management Inc. The Vineyard Housing Office website at www.vineyardhousing.org is the most comprehensive resource for affordable housing for the Vineyard.

In an effort to increase awareness of housing issues and share specific information on innovative housing programs, the Regional Housing Authority has sponsored several **Vineyard Housing Forums** this past year. We have also published quarterly **Housing Briefs** that provide information and resources for those involved in affordable housing on Martha's Vineyard. Please contact us if you want to receive regular Housing Briefs.

Finally, the Regional Housing Authority is grateful to the Town of Oak Bluffs for their support in seeking affordable housing solutions.

The DCRHA Board of Directors:

ABBE BURT, Chair, *Tisbury*
MARK SEWARD, *Oak Bluffs*
MELISSA NORTON, Treasurer, *Edgartown*

MOLLY FLENDER, *Chilmark*
DERRILL BAZZY, *Aquinnah*
ERNIE MENDENHALL, *West Tisbury*
JULEANN VANBELLE, *State Appointee*
PAUL WATTS, *Island-wide*

PHILIPPE JORDI, *Executive Director*
JAMES O'BRIEN, *Property Manager*
TERRI KEECH, *Administrative Coordinator*

CEMETERY COMMISSIONERS

To the Citizens of the Town of Oak Bluffs:

In 2003 the Board of Selectmen approved the taking of 1.84 acres of land that abuts Oak Grove Cemetery and added it to the cemetery acreage which was one of our main goals for the year. A new ride-on mower was purchased for the Cemetery in July.

Plans are in place for the Town Carpenter to begin re-shingling the cemetery building in the spring of 2004. We are still aiming to replace the fence and we hope to enlist the aid of the MVC to help with the mapping of the cemetery.

We would like to thank Gail Landers and the Highway Department personnel for their hard work in the upkeep of Oak Grove Cemetery.

Respectfully submitted,

JESSE B. LAW III, Chairman
JAMES MASEDA
MELANIE BIOLDEAU

COTTAGE CITY HISTORIC DISTRICT COMMISSION

To the Honorable Board of Selectmen and
the Citizens of Oak Bluffs:

The new Cottage City Historic District Commission became effective in October of 2003. Extending over 75 acres and including approximately 300 structures, the District is one of the largest in the Commonwealth.

The seven member commission, appointed by the Board of Selectmen in accordance with Chapter 40C of the Massachusetts General Laws, began bi-weekly meetings on October 2, 2003. The members include a licensed architect, an historic commission member, two resident/property owners in the district, a planning board member and a licensed realtor.

As of this report, the commission has issued three certificates of appropriateness and two of non-applicability. One public meeting was conducted by the commission.

The commission has been impressed by the largely positive response of homeowners who have undertaken building projects in the district. Some residents contemplating future plans have even attended meetings of the commission simply to observe its operations and gain information on the application process. Another highly positive development has been the number of homeowners/agents who have asked the commission for

advance comment on concepts prior to making formal applications. While this is not a requirement of the district, both the commission and the applicants have found it useful.

All property owners in the district should be reminded that before a building permit can be issued, the commission must issue a certificate of appropriateness, non-applicability or hardship. Copies of applications for certificate, architectural guidelines and a district map are available in the building official's office. The commission meets on the first and third Thursday of each month at 5:15 p.m. in the Town Hall conference room.

Finally, a special mention should be made of the concern expressed by the residents for the historic integrity in creating the Cottage City Historic District. While it is regrettable that it took so many years to establish the commission, and unfortunately, much has been lost in the interim, I strongly believe we have not acted too late nor too hesitantly to protect the treasures for future generations that we enjoy today.

Respectfully submitted,

S. DAVID WILSON, Chairman

OAK BLUFFS HISTORICAL DISTRICT COMMISSION

To the Oak Bluffs Board of Selectmen:

The Historical Commission has been successful this year in passing a Demolition Delay By-law that will hopefully help to save some of the more notable structures in Oak Bluffs that might otherwise be destroyed. The by-law applies to any building 100 years or older and it simply prevents demolition for a limited period of time, giving the Historical Commission a change to explore an alternative plan with the owner in order to save the structure.

The Commission, with funding provided by Peter Norton, published and distributed 20,000 copies of the popular Historic Walking Tour. This publication has received rave reviews from everyone who has taken it.

In August, the Commission submitted their recommendation for mitigation of the wastewater utility boxes

that have been placed throughout the Cottage City Historic District to the Massachusetts Historical Commission. We are looking forward to working with the Town to implement a plan soon.

Respectfully submitted,

DAVID WILSON, Chairman
PRISCILLA SYLVIA, Secretary

Members:
RENEE BALTER
JOAN DESUTELLE
PAM MELROSE
SUSAN THOMPSON

MARTHA'S VINEYARD COMMISSION

Two thousand three was a year of revitalization for the Martha's Vineyard Commission. The regional planning agency for Dukes County is responsible for planning for the seven county towns and has regulatory authority to review Developments of Regional Impact and to establish Districts of Critical Planning Concern in the six Vineyard towns.

In April, Executive Director Mark London released an extensive review of the Commission's mandate and operations with a view toward increasing effectiveness and putting more emphasis on pro-active, community-based planning. It outlined 51 recommendations and 151 specific actions. The Commission adopted 22 short-term actions in the spring and they were virtually all completed by year-end. In May, the people of Oak Bluffs voted to remain in the MVC, renewing its faith in the Commission's central role in helping manage growth on the Vineyard so that the Island's character and environment are respected as much as possible with sustainable development and a balanced economy.

Planning: The Commission is working with the six Island towns on Community Development Plans funded with grants under Executive Order 418. This planning work follows the comprehensive Buildout Study completed in 2002. The Commission is working as a consultant to each of the towns to help identify which undeveloped land should be used for housing or commercial development and which parts should be used for open space. By year end, steering committees had been formed and kick-off meetings held in most towns. The Commission had compiled an extensive series of data maps that were supplied to each town.

In 2003, the Commission coordinated efforts with the towns and the Dukes County Regional Housing Authority on various initiatives including updating each town's Chapter 40B Subsidized Housing Inventory and EO418 Housing Certification. The MVC organized a workshop with the Department of Housing and Community Development on various state-funded affordable housing programs. To help promote a sustainable economy, the Commission organized the 9th annual Vineyard Trade and Home Show and hosted several entrepreneurial workshops.

The Commission collected 196 samples from nine coastal ponds in effort to gather enough data to qualify the ponds to enter the Commonwealth's Estuaries Project. This will allow for thorough scientific evaluation of available data, and conduct cutting-edge research to determine the pond's tolerance for nitrogen loading. The Estuaries Project is the single most important step that we can take at this time to determine the nature and degree of protection

required to assure some sustainability to the resources in our coastal ponds. The Edgartown Great Pond qualified for the program in 2003 and considerable work has been carried out. The Commission also carried out an assessment of the public drinking water supply of Island towns.

The MVC completed an update of the Island's Regional Transportation Plan, a process involving considerable public input with public forums, advisory committees and various working groups. Other transportation efforts funded by MassHighway included carrying out traffic counts across the Island and undertaking creation of a computer-based traffic model. Since good information is key to good planning, the Commission carried out a series of surveys on the ferry, at the airport and on buses, as well as a survey of Island businesses in cooperation with the Chamber of Commerce. To facilitate cooperation among Island entities, the MVC hosted gatherings of Island conservation commissions, planning boards, and GIS coordinators.

Regulatory: On the regulatory side, 26 Developments of Regional Impact were referred by the towns to the Commission. The Commission reviewed 16 DRIs and approved all but one (a large subdivision in the Southern Woodlands DCPC). In October, the Land Court denied a motion to reverse an earlier decision and maintained the MVC's authority to review Comprehensive Permits (Chapter 40B projects). Twenty-five Districts of Critical Planning Concern on the Island continue to provide an effective mechanism for careful growth management under the aegis of Martha's Vineyard Commission's special legislation. The Commission is preparing application and guidance documents as well as revisions to regulations to help clarify regulatory procedures.

Specific Town of Oak Bluffs Activities

COMMUNITY DEVELOPMENT

- **Community Development Planning (EO418):** The MVC assisted the Town in obtaining state funding to examine natural resource protection, affordable housing, and economic development. Compiled GIS maps of natural data, affordable housing, current zoning and open space and provided maps of Oak Bluffs. Established Oak Bluffs Steering Committee and held kick-off meeting in October as the beginning of an intensive planning exercise that the Commission is carrying out as consultant to the town. Completion of this plan will retain the Town's eligibility for some two dozen grant programs.

WATER RESOURCES

- **Water Quality:** Received a grant that allowed water quality sampling at 17 stations in Sengekontacket and Farm Ponds and Oak Bluffs Harbor four times in August.
- **Coastal Ponds & Harbor Data:** Collected tidal level data in Vineyard Haven Harbor and the West Arm of the Lagoon as a way to assess the potential for greater tidal exchange in the Lagoon. Collected two rounds of water samples and coordinated two others from ten stations in Lagoon Pond.
- **Stormwater Management:** Through a grant acquired with the Oak Bluffs Shellfish Department, surveyed stormwater drainage systems in the Town and prepared a preliminary engineering design to correct one of the discharges.

COASTAL MANAGEMENT / HARBOR PLANNING

- **Pond Management:** Completed nutrient loading assessment for Lake Anthony Sunset Lake complex, produced final report Nutrient Loading to Lake Anthony and Sunset Lake
- **Drinking Water Supply:** MVC staff completed work on assessment of the drinking water supply needs for the Town's public water supply, produced the final report Martha's Vineyard Source Water Assessment Project.
- **Harbor Planning:** MVC staff participated in discussions with consultant regarding town project regarding planning for waterfront, provided consultant with circulation data.

TRANSPORTATION

- **Sengekontacket Pond Bridges:** MVC staff helped coordinate discussion of the proposal by MassHighway to replace the bridges over the inlets to Sengekontacket Pond, inviting interested parties to a roundtable discussion of how to proceed with the project in a manner that would result in bridges consistent with local needs and desires.

- **Drawbridge Reconstruction:** Worked with towns of Tisbury and Oak Bluffs, as well as other groups and individuals, to formulate the Island's concerns and to coordinate with MassHighway.
- **Rotary:** Worked with the town on putting forward and securing financing a proposal to build a rotary at the 4-way blinker intersection.
- **Trails Planning:** Two trail projects were active in 2003 along with the renewal of an agreement between the OB Water Commission and the MV Land Bank for management of a trail linking the land bank's Trade Wind Field's Preserve and the town's Farm Pond conservation land.

AFFORDABLE HOUSING

- **EO418 Housing Certification:** MVC staff assisted the town in completing and receiving provisional housing certification that makes Oak Bluffs eligible for competitive and non-competitive state grants.

REGULATORY ACTIVITIES

- **DRI Review:** The Commission reviewed 5 DRIs in Oak Bluffs last year. Two of the projects included construction of 14 units of elderly housing under 40B affordable housing statute. All projects were approved, except for a 320-unit housing development in the Southern Woodlands.

Respectfully submitted,

JAMES ATHEARN, Commission Chair
elected Member-at-Large

RICHARD J. TOOLE,
elected Member-at-Large,
Chair of PED Committee

ALAN SCHWEIKERT,
Board of Selectmen's appointee
(January-October)

ROGER WEY,
Board of Selectmen's appointee
(October-December)

MARK LONDON, Executive Director

MARTHA'S VINEYARD CULTURAL COUNCIL

To the Board of Selectmen:

The Martha's Vineyard Cultural Council is part of the Massachusetts Cultural Council's Local Cultural Council program, which was formed in 1982. The mission of the Martha's Vineyard Cultural Council is to promote excellence, access, education and diversity in the arts, humanities and interpretive sciences in order to improve the quality of life for all Martha's Vineyard residents.

During the summer and early fall of 2003, the Boards of Selectmen of the six Martha's Vineyard towns agreed to create the Martha's Vineyard Cultural Council by combining all six town Local Cultural Councils into a single Island-wide regional organization. Each town appointed three voting members to the new council, which met formally for the first time in November 2003, to regrant state funds allocated to Martha's Vineyard for cultural projects by the Massachusetts Cultural Council.

Grants are considered on an application basis, with a yearly deadline of October 15th. Instructions, guidelines and application forms are available at <http://www.mass-culture.org>, and also at each Town Hall. The Martha's Vineyard Cultural Council gives special priority to projects originating on, and for the benefit of, all Island community. Grant applicants who are not based in one of the six towns of the Island of Martha's Vineyard must have a local partner or host. Off-Island applications must include a letter of support from the Martha's Vineyard sponsor specifically describing how this project would benefit the Island community. Priority is given to events scheduled to benefit the year-round community of Martha's Vineyard, not just the summertime population.

Of the 42 applications received in 2003, the Martha's Vineyard Cultural Council granted at least partial funding to 32 applicants, amounts depending on the perceived merits of each project. All grant allocations were then reviewed and approved by the Massachusetts Cultural Council. Projects are awarded on a reimbursement basis once the project is completed. Projects approved and funded by the MVCC in 2003 were as follows:

Chilmark Public Library/Vineyard Playhouse Fabulists: \$263
 M. V. Public Charter School/Museum of Fine Arts: \$199
 M. V. Public Charter School/New England Aquarium: \$92
 M. V. Public Charter School/Tsongas Industrial Historical Center: \$103
 Aquinnah Cultural Center: \$2,141
 Thomas Bena/Documentary Film: Voices of Windemere: \$376
 Thomas Bena/M. V. Independent Film Festival: \$1,511
 Thomas Bena/Documentary Film: What Is a Home: \$690
 Cape Cod Ballet Society/Nutcracker Gala performance: \$685
 Chilmark Women's Symposium: \$81
 Margaret L. Dole/Thanksgiving Concert: \$1,146
 Kate Feiffer/Documentary: Vacationland: \$323
 Island Community Chorus, Performances: \$918

Island Waldorf Community/Plum Hill: \$46
 Scott Jameson/Magic Performance: \$291
 KCT Concerts/Celtic Concert Series: \$924
 M. V. ASALH/Black History Month Exhibit: \$475
 M. V. Chamber Music Society/Off-Season Concert: \$559
 M. V. Community Services/Island Family Exhibit: \$1,009
 M. V. Historical Society/Documentary: Vineyard Voices: \$2,058
 Valli Hamilton/Trees are Standing People: \$223
 Oak Bluffs School/Inca Son:
 Music of the Andes Performance: \$659
 Options in Education/Dan Zones Dance Party Performance: \$964
 Robert Pearlman: Maasai Oral Histories: \$177
 Silver Screen Film Society/Film Series: \$1,070
 Spindrift Marionette Troupe: \$867
 Troubled Shores Inc./IMPers Summer Season: \$1,265
 Brian F. Vanderhoop/Karate Training for Low-Income Children: \$152
 Vineyard Bellydance & Revue/Dance Performance Workshop: \$309
 Vineyard Playhouse Company/Snow Queen Performance: \$1,015
 The Yard/Alvin Ailey Teaching Residency: \$500

Respectfully submitted,

DANIEL WATERS, Chair

Martha's Vineyard Cultural Council Membership

Aquinnah

JEAN ENTINE
 HELEN MANNING
 KATHY NEWMAN
 LAYNE VERCROYSEE

Chilmark

CHRIS DREYER
 HAPPY SPONGBERG
 BILL WAYMAN

Edgartown

DOROTHY GUNDERSON, Secretary
 CAROLYN KILDEGAARD
 CATHY LEWIS

Oak Bluffs

IDA GEAR
 SANDRA GRYMES
 ELAINE WEINTRAUB
 CARLOTA WILLIAMS

Tisbury

WIET BACHELLER
 DOLLY CAMPBELL
 JOANNE HORGAN, Co-Chair

West Tisbury

ANDREA HARTMANN, Treasurer
 JULIA MITCHELL
 DANIEL WATERS, Chair

CAPE LIGHT COMPACT

To the Board of Selectmen:

The Cape Light Compact was formed in 1997 following two years of study and votes of Town Boards of Selectmen and Town Council. It is organized through a formal intergovernmental agreement signed by all 21 member towns and Barnstable and Dukes counties. The purpose of the Cape Light Compact is to advance the interests of consumers in a competitive electric supply market, including the promotion of energy efficiency. Each participating municipality has a representative on the Compact Governing Board, which sets policy and works with staff, technical and legal support to advance the Cape Light Compact programs.

In 2003, there were about 1,125 metered electric customers in Oak Bluffs. The electric customers who established accounts after March 1998, formerly on Default Supply service, saved approximately \$17,325¹ through the competitive electricity supply contract negotiated by the Cape Light Compact with Mirant. For calendar year 2003, rebates and other efficiency incentive programs provided to the Town by the Compact totaled approximately \$120,089 brought savings to 142 participants of \$37,543 or about 268,165 kilowatt-hours of energy saved for 2003.

Funding for the various energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from a monthly customer "energy conservation" charge (\$0.0025 cents multiplied by the number of kilowatt hours used during the month) that appears on each customer's bill.

This year, the Compact sponsored a regional efficiency awareness campaign. This campaign was targeted toward citizens who attend town meeting. Prior to the start of town meeting, each attendee received a free efficient light bulb and a pamphlet explaining ways to save on monthly energy bills, replacement appliances and home improvements.

Other Cape Light Compact efforts include:

- Energy Fairs
- Traffic Signal Retrofit Project²
- Coordination with National Energy Education Development (NEED) to train teachers and implement the energy education program in the third, fourth, and fifth grades across the Cape and Vineyard.

¹ The 2003 calendar year savings through 12/31/03 for the Town of Oak Bluffs is projected to be \$17,325 through the Compact/Mirant default pilot power supply service.

² Through this Retrofit Project all traffic signals, in participating towns who own and operate traffic signals, had the incandescent lamps replaced with high efficiency light emitting diodes (LEDs). LEDs use 80-90% less electricity and operate up to 10 years before needing replacement. Annual electricity savings through this project are estimated to be \$37,000.

Respectfully submitted

ALICE BUTLER,
Oak Bluffs Representative

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